

Substitute Payroll Schedule 2018-2019

MONTH	BEGIN DATE	END DATE	DUE TO PAYROLL	PAY DATE
JULY 2018	6/16/2018	7/13/2018	7/17/2018	7/31/2018
AUGUST 2018	7/14/2018	8/10/2018	8/14/2018	8/31/2018
SEPTEMBER 2018	8/11/2018	9/14/2018	9/18/2018	9/28/2018
OCTOBER 2018	9/15/2018	10/12/2018	10/16/2018	10/31/2018
NOVEMBER 2018	10/13/2018	11/9/2018	11/13/2018	11/30/2018
DECEMBER 2018	11/10/2018	11/30/2018	12/4/2018	12/19/2018
JANUARY 2019	12/1/2018	1/11/2019	1/15/2019	1/31/2019
FEBRUARY 2019	1/12/2019	2/8/2019	2/12/2019	2/28/2019
MARCH 2019	2/9/2019	3/8/2019	3/12/2019	3/29/2019
APRIL 2019	3/9/2019	4/12/2019	4/16/2019	4/30/2019
MAY 2019	4/13/2019	5/10/2019	5/14/2019	5/31/2019
JUNE 2019	5/11/2019	6/14/2019	6/18/2019	6/28/2019

Accessing Your Paystubs

1. Log into the AISD Cloud (my.austinisd.org) and click on **BOLT - Pay Stubs and Docs**.
2. Enter your AISD network login credentials when prompted.
3. Click on **My Paystubs Prod** located under the View My Documents (left side)
4. Click on the magnifying glass icon next to the pay stub you wish to view.

Note: The Chrome browser pop-up blocker may block viewing the pay stub, so you must allow pop-ups for this site. If you have any issues viewing your paystub or accessing BOLT, please contact the HELP Desk at 512-414-8324. For payroll related issues you can email the payroll group at pavroll_hr@austinisd.org

Logging in to the AISD Cloud

Username: E123456 (with your 6 numbers)

Password: E123456.1234 (your 6 numbers and last 4 of your social) This is your default password if you've never logged in before. You can change this password once you log in,

Our office does not have access to your passwords. If you're having trouble logging in, call the Help Desk at (512) 414-8324. They will give you a temporary password to log in.

