



McBEE
ELEMENTARY SCHOOL
AUSTIN Independent School District

FRANK & SUE MCBEE ELEMENTARY

MELISSA MARTINEZ, PRINCIPAL
AURORA FLORES-STAPLES, ASST. PRINCIPAL

Family/Parent Engagement Policy

The faculty, family/parents, staff, and community members of Frank & Sue Mcbee Elementary shall develop and agree upon a written policy for parental involvement during the development and review of the campus improvement plan.

- I. The Family/Parental Engagement Policy will be distributed during the first grading period of the school year.
- II. It will be the responsibility of school staff to establish a two-way communication process with parents and families regarding their child's academic progress. This should include, but not be limited to progress reports, report cards, telephone calls, notes, newsletters, etc.
- III. The school will make every effort to communicate with family/parents in a language that they understand. Communication may include, but not be limited to homework, folders, telephone trees, electronic mail, texts, newsletters, in-person meetings, virtual meetings, etc.
- IV. Frank & Sue Mcbee Elementary School will hold an annual Title I meeting for parents and the community during the first six weeks to share and discuss the Title I program. Included in the conversation will be information regarding the school's curriculum and the types of academic assessments used to measure student progress/proficiency levels that students are expected to meet.
- V. Monthly meetings will be held the **first Friday of each month at 9:00 AM** for Principal Coffee Chats and the **third Thursday of each month at 3:30 PM** for CAC meetings.
- VI. Parents will be given the opportunity to provide input and make recommendations regarding the Campus Improvement Plan, the Title I program, Family/Parent Compact, and the Family/Parent Engagement Policy through the Parent Advisory Council, the CAC, or any other scheduled parent meetings.
- VII. In order to meet the changing needs of our school, the Family/Parent Engagement Policy will be reviewed/updated during the annual Campus Improvement Plan revision process.