McBEE
ELEMENTARY SCHOOL
AUSTIN Independent School District

MELISSA MARTINEZ, PRINCIPAL
AURORA FLORES-STAPLES, ASST. PRINCIPAL

Family/Parent Engagement Policy

The faculty, family/parents, staff, and community members of Frank & Sue Mcbee Elementary shall develop and agree upon a written policy for parental involvement during the development and review of the campus improvement plan.

I. The Family/Parental Engagement Policy will be distributed during the first grading period of the school year.

II. It will be the responsibility of school staff to establish a two-way communication process with parents and families regarding their child's academic progress. This should include, but not be limited to progress reports, report cards, telephone calls, notes, newsletters, etc.

III. The school will make every effort to communicate with family/parents in a language that they understand. Communication may include, but not be limited to homework, folders, telephone trees, electronic mail, texts, newsletters, in-person meetings, virtual meetings, etc.

IV. Frank & Sue Mcbee Elementary School will hold an annual Title I meeting for parents and the community during the first six weeks to share and discuss the Title I program. Included in the conversation will be information regarding the school's curriculum and the types of academic assessments used to measure student progress/proficiency levels that students are expected to meet.

V. Monthly meetings will be held the **first Friday of each month at 9:00 AM** for Principal Coffee Chats and the **third Thursday of each month at 3:30 PM** for CAC meetings.

VI. Parents will be given the opportunity to provide input and make recommendations regarding the Campus Improvement Plan, the Title I program, Family/Parent Compact, and the Family/Parent Engagement Policy through the Parent Advisory Council, the CAC, or any other scheduled parent meetings.

VII. In order to meet the changing needs of our school, the Family/Parent Engagement Policy will be reviewed/updated during the annual Campus Improvement Plan revision process.

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