



Special Education Family Advisory Committee (SEFAC)

Minutes for April 28, 2025

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on April 28, 2025.

SEFAC Members (Attendance)

Lauren Hoffer (Not Present)	Miguel Morales (Not Present)
Randi Shade	Kara Schultz
Deborah Trejo (Not Present)	Allyson Mangum (Not Present)
Ricardo Bentin	Kristin Mijares-Levy (Not Present)
Michael Herbin (Not Present)	Elizabeth Mirabal
Renee Sanders (Not Present)	Dr. Susan Diaz (Not Present)
Stephanie Ferragut (Not Present)	Dr. Mary Anne Maxwell
Natalie Johnson (Not Present)	Jamie Kirkland
Patricia Benigno Ruiz (Not Present)	Dr. Jennifer Baker
Dr. Cherry Lee	

Visitors/Community Members/AISD Staff

Sherry Marsh (TEA Monitor)	Bailey Gates
Brianna Young	



1. Call to Order, Attendance

- 1.1. Dr. Jennifer Baker called the committee to order at 6:04 PM. A quorum was not met, 6 members were present.
- 1.2. Norms were reviewed.

2. Public and Member Comments

- 2.1 No public comments were called in before the meeting.
- 2.2 Elizabeth Mirabal made a public comment on how SEFAC will get information and help with the newly released accountability ratings.
Randy Shade made a public comment that we should look at all ratings and their geographic location.

3. Membership Updates

- 3.1 Dr. Cherry Lee let the committee know that their terms end in January 2026. She encouraged all committee members who want to serve another term to reapply at that time.

4. TEA Order and Strategic Plan Updates

- 4.1. Dr. Cherry Lee provided an update on the strategic plan, specifically regarding the areas of: Professional Learning, MTSS Roll Out, Digital Management System Transition, Compliance, and Quality Assurance.

5. Future Planning & Communications (15 min)

- 5.1. Dr. Cherry Lee reviewed what the department has done this year so far to increase Autism Acceptance & Awareness.
- 5.2. Bailey Gates reviewed the next steps for the Inclusion Work Group and progress on the Family Newsletter.
- 5.3. Dr. Jennifer Baker reviewed TEA's State Performance Indicator 8, which is the Special Education Parent Involvement Survey

6. Work Time for Review and Feedback

- 6.1. Kellie Marino led the committee in a work session for guidance and feedback in two specific areas: Transition/Advancement Between Schools - Family Guide/Q&A and the District-Community Letter to be given to families at the beginning of the year.

7. Planning for 2025-26

- 7.1. Dr. Cherry Lee introduced the opportunity for a SEFAC Parent Co-Chair for all committee members. This volunteer position will collaborate with district staff supporting SEFAC to help shape the agenda and define the scope of focus for key discussions and activities.
- 7.2. Dr. Cherry Lee also reviewed the May Empower Hour & Summer Offerings for families.

8. Next Steps, Calendar, and Closure



- 8.1. Dr. Cherry Lee closed the meeting and let the committee know that a reflection survey for the SEFAC meetings this year will be sent to their email addresses soon.

9. Adjournment

- 9.1. Dr. Jennifer Baker adjourned the meeting at 7:28 PM.