



[Special Education Family Advisory Committee \(SEFAC\)](#)

Minutes for March 3, 2025

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on March 3, 2025.

SEFAC Members (Attendance)

Lauren Hoffer (Not Present)	Miguel Morales (Not Present)
Randi Shade	Kara Schultz (Not Present)
Deborah Trejo	Allyson Mangum (Not Present)
Ricardo Bentin (Not Present)	Kristin Mijares-Levy
Michael Herbin (Not Present)	Elizabeth Mirabal
Renee Sanders (Not Present)	Dr. Susan Diaz
Stephanie Ferragut (Not Present)	Jami Kirkland
Natalie Johnson (Not Present)	Dr. Stephanie Hawley (Not Present)
Patricia Benigno Ruiz (Not Present)	Dr. Mary Anne Maxwell (Not Present)
Dr. Cherry Lee	Dr. Jennifer Baker (Not Present)

Visitors/Community Members/AISD Staff

Sherry Marsh (TEA Monitor)	Sundal Ali (Director of Transformation)
	Christa Etheridge (Director of Campus Support)



- 1. Call to Order, Attendance**
 - 1.1. Dr. Cherry Lee called the committee to order at 6:00 PM. A quorum was not met (only if 11 or more people) - 7 members were present.
 - 1.2. Norms were reviewed.

- 2. Public Comments**
 - 2.1 No public comments were called in before the meeting.
 - 2.2 Deborah Trejo raised several concerns regarding inclusivity and staffing in local schools. Deborah also expressed frustration that agenda items at meetings are not focused on the TEA Action Plan, with too much time spent on side issues.

- 3. Membership Updates**
 - 3.1 No membership updates.

- 4. Strategic Plan Family Survey Feedback and Action Plan**
 - 4.1. Special Education Strategic Plan Update
 - 4.2. Goal 4: Establish high quality standards for the development and implementation of Individual Education Programs (IEPs)
 - 4.3. Strategy: Conducted an annual survey of parents with students served through special education to measure parent satisfaction with the special education processes in place

- 5. Work Time**
 - 5.1. Post -Survey Review and Analysis - Strategic Plan
 - 5.2. Small Group Review, Discussion, and Reflection to identify actionable insights and recommendations for improving engagement, help prioritize areas for improvement, and offer specific, concrete suggestions for how the district can address the issues identified

- 6. Next Steps, Calendar, and Closure**
 - 6.1. The feedback compiled will be presented to school and District leadership teams (Executive Directors of Schools, Department of Communication and Community Engagement, Principal Round Tables, Assistant Principal Learning Series, Department Chair Monthly Meetings, New Teacher Training
 - 6.2. Dr. Cherry Lee reviewed the next and future meeting dates for SEFAC in 24-25. The next scheduled meeting is April 28, 2025.
 - 6.3. Inclusion Work Group - Shared information for those who are interested in joining. The goal for the first meeting is late March/early April.
 - 6.4. Dr. Cherry Lee closed the meeting with questions and comments.

- 7. Adjournment.** The meeting adjourned at 7:30 PM.