



Special Education Family Advisory Committee (SEFAC)

Minutes for January 27, 2025

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on January 27, 2025.

SEFAC Members (Attendance)

Lauren Hoffer (Not Present)	Miguel Morales (Not Present)
Randi Shade	Kara Schultz (Not Present)
Deborah Trejo	Allyson Mangum (Not Present)
Ricardo Bentin	Kristin Mijares-Levy
Michael Herbin	Elizabeth Mirabal (Not Present)
Renee Sanders (Not Present)	Dr. Susan Diaz (Present)
Stephanie Ferragut (Not Present)	Dr. Dru McGovern-Robinett
Natalie Johnson (Not Present)	Dr. Stephanie Hawley (Not Present)
Patricia Benigno Ruiz (Not Present)	Dr. Mary Anne Maxwell (Not Present)
Dr. Cherry Lee	Dr. Jennifer Baker

Visitors/Community Members/AISD Staff

Sherry Marsh (TEA Monitor)	Sundal Ali (Director of Transformation)
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1. Call to Order, Attendance

- 1.1. Dr. Jennifer Baker called the committee to order at 6:00 PM. A quorum was not met (only if 11 or more people) - 8 members were present.
- 1.2. Norms were reviewed.

2. Public Comments

- 2.1 No public comments were called in before the meeting.
- 2.2 Dr. Dru Robinett announced retirement; praised the SEFAC team for their work, and future volunteer plans.

3. Membership Updates

- 3.1 New member present - Jamie Kirkland. Introductions made by all attendees.

4. Feedback on the Assistant Superintendent of Special Education (Open Position)

- 4.1. Bringing feedback from SEFAC into building the profile of the Asst. Superintendent for Special Education position.
- 4.2. Brainstorm Activity - skill sets, knowledge, and abilities most important to the role—discussion - linking responses to overarching competencies from the AISD Leadership Framework.
- 4.3. Rigorous recruitment/interview process. The goal is to fill the position by March.

5. Special Education and Section 504 Digital Management System Update

- 5.1. Follow-up will be sent via email.

6. Work Time

- 6.1. Parent Survey/Indicator 8 - Strategic Plan
- 6.2. Small Group Review, Discussion, and Reflection.
- 6.3. Strategic Plan Parent Survey Feedback - additions/revisions/input.

7. Next Steps, Calendar, and Closure

- 7.1. Dr. Cherry Lee reviewed the next and future meeting dates for SEFAC in 24-25. The next scheduled meeting is March 3, 2025.
- 7.2. Inclusion Work Group - collecting feedback on the application draft. Shared information for those who are interested in joining. The goal for the first meeting is late March/early April.
- 7.3. Dr. Cherry Lee closed the meeting with questions and comments.

8. Adjournment. The meeting adjourned at 7:28 PM.