



Special Education Family Advisory Committee (SEFAC)

**Minutes for September 23, 2024**

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on September 23, 2024.

**SEFAC Members (Attendance)**

Stephanie Ferragut (Not Present)	Miguel Morales (Not Present)
Lauren Hoffer (Not Present)	Chris Brodie (Not Present)
Randi Shade	Kara Schultz
Deborah Trejo (Not present)	Bobby Quindlen Sandoval (Not Present)
Ricardo Bentin	Kristin Mijares-Levy
Peggy Kemp (Not Present)	Elizabeth Mirabal
Renee Sanders (Not Present)	Michael Herbin (Not Present)
Adalberto Marquez (Not Present)	Dr. Dru McGovern-Robinett
Natalie Johnson	Dr. Stephanie Hawley
Patricia Benigno Ruiz	Dr. Mary Anne Maxwell (Not Present)
Dr. Katherine Rose	Dr. Susan Diaz (Not present)
Allyson Mangum	Dr. Jennifer Baker
Dr. Cherry Lee	

**Visitors/Community Members/AISD Staff**

Sherry Marsh (TEA Monitor)	Matias Segura
Joshua Jeon	Cassandra Medrano
Dr. Jacob Reach	



**1. Call to Order, Attendance**

- 1.1. Dr. Cherry Lee called the committee to order at 6:00 PM.
- 1.2. The sign in procedure was reviewed.

**2. Welcome from the Superintendent**

- 2.1. Matias Segura, Superintendent, welcomed the SEFAC Committee to the first meeting this school year. He reviewed the vision, mission, and commitment the District has to students with disabilities. Superintendent Segura also briefly went over the budget updates as they related to Special Education.

**3. Public Comments**

- 3.1.1. The protocol for public comment was reviewed.
- 3.1.2. Two speakers signed up prior to the meeting to provide public comment. Both provided public comment in person and in front of the committee.
  - 3.1.2.1. Ricardo Bentin, Member
  - 3.1.2.2. Cassandro Medrano, Parent Visitor

**4. Strategic Plan Updates**

- 4.1. Dr. Dru McGovern-Robinett, Assistant Superintendent of Special Education, reviewed timely updates and next steps for the implementation of the strategic plan for special education.

**5. Family Engagement**

- 5.1. Dr. Cherry Lee introduced the topic of family engagement in the ARD process. She reviewed the welcome letters case managers are sending home, the Family Empower Hour schedule, and the upcoming dyslexia conference.

**6. Website Updates**

- 6.1. Committee member Ricardo Bentin shared the updates from the Website subcommittee. He shared that the team created a set of personas that would be helpful for parents of children from certain age groups. The request the subcommittee has now is for the committee and their fellow parents and colleagues to review the website and provide feedback.

**7. Work Time for Family Engagement**

- 7.1. Dr. Cherry Lee introduced an activity designed to allow groups to focus on family engagement. During the SEFAC meeting, small groups were assigned to review the website and provide feedback based on specific questions provided.
- 7.2. Each group shared their key findings and recommendations to the committee as a whole.

**8. Next Steps, Calendar, and Closure**



- 8.1. Dr. Cherry Lee reviewed the future meeting dates for SEFAC in 24-25 and the November meeting which will have an emphasis on transition programming and support.
- 8.2. Dr. McGovern Robinett closed the meeting with questions and comments. Committee members asked that the next meeting include more time for small group discussions. Dr. McGovern Robinett gave thanks to the request and stated that this is needed and will be the goal for future SEFAC committees.

**9. Adjournment**

- 9.1. The meeting adjourned at 7:40 PM.