



## Common Application: Applying to a Magnet or Application Program, 2023-2024

Thank you for your interest in AISD programs! The Common Application in the Parent Portal allows parents/guardians to select the programs their students would like to apply to for the 2023-2024 school year, request recommendation letters (from inside and outside AISD), and give permission to pull data for their student if required. If your student is new to AISD or has not been in AISD recently, you will have the opportunity to upload current report cards and test scores.

Program choices should be submitted by the parent or guardian with the right to make educational decisions for the student. The parent or guardian should sign into the Portal: <https://portal.austinisd.org>. For more information on creating a Portal account, please visit: <https://www.austinisd.org/technology/parent-portal/parent-self-serve>. If you need assistance with the Portal, please call Parent Support at 512-414-9187.

→ There is a link to reset your password if necessary.

AISD Portal

 **AUSTIN**  
Independent School District

Login

**Continue** >

**Scan QR Code** >

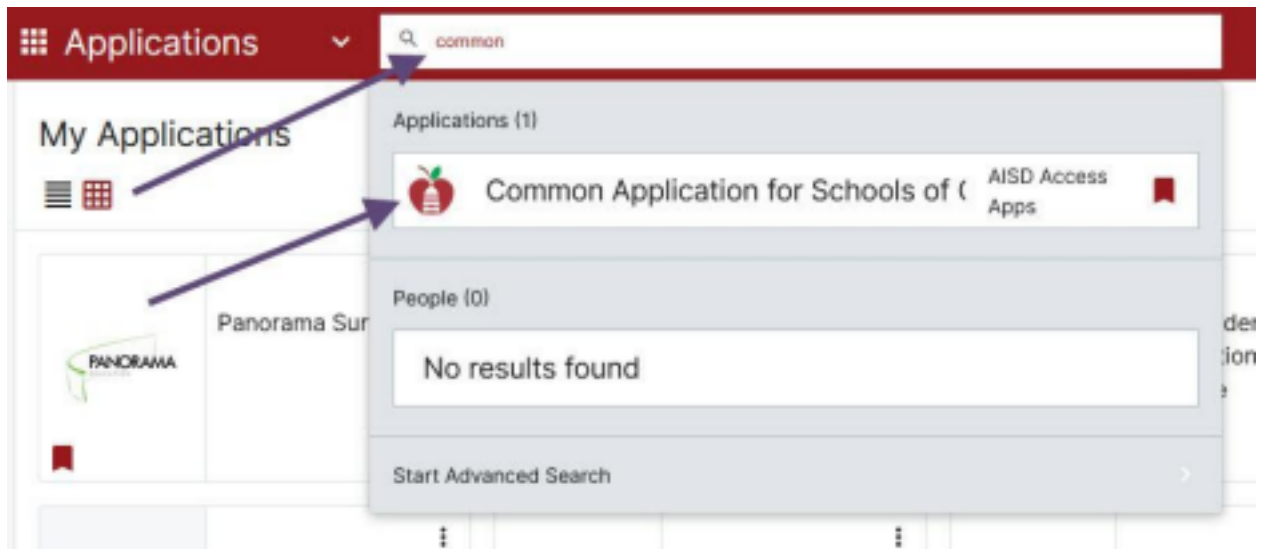
[Forgot Password?](#) [Forgot User Name?](#)

Recuperar la contraseña Recuperar nombre de usuario

Create a Portal account Create cuenta del Portal

Please note that the use of the AISD computer network, computer equipment, and resources are not private and may be monitored for appropriate use. For further information, please refer to the AISD Acceptable Use Policy in the Help Help section of this page. Your access to this AISD site and service constitutes your acceptance of all provisions of the AISD Acceptable Use Policy.

→ Once in the Portal, search for the Common Application for Schools of Choice:



→ Parent/Guardian Information. General parent/guardian information will be displayed (name, address, email, phone numbers). If your student is not currently enrolled but has an ID number, and you need to change the address, please email student number, parent photo ID, and proof of address (current gas bill, electric bill, lease, or mortgage statement) to [gwen.canning@austinisd.org](mailto:gwen.canning@austinisd.org). If one parent is an employee, please use that parent's Portal account and enter his/her E number.

 A screenshot of a web form titled 'Austin ISD Common Application for Schools of Choice for School Year 2023-2024'. The form includes a header with a language toggle for 'En español'. Below the header is a blue box with text explaining the application process. A yellow box contains a note: 'You do not need to complete this application if you are not applying for one of the above programs.' The main section is titled 'Parent Information: AISD # P978356'. It contains several rows of information: 'Parent/Guardian: Parent, Training', 'Residence Address: 4000 S Interstate 35 Austin TX 78794 7426', 'Username & Email: parentofakamal@93727851.aisd@gmail.com', and 'Phone Numbers: Cell: 512-414-1726'. At the bottom, there is a question: 'Are you a full time employee of Austin ISD?' with radio buttons for 'YES' (selected) and 'NO'. Below this is a text input field for 'If yes, E #' and a 'Save' button.

The first page also provides a list of students who are associated with the user. If a student is not listed here who should be, please call Student Services at 512-414-1726. New students not previously enrolled or registered with AISD may be added using the “Add New Student” button.

→ The rest of the page is the Program Application Dashboard. The user can monitor what steps have been completed and what is outstanding. Please see the timeline on the last page of these instructions.

In this example, the family has decided to apply to four programs. Since the student is not currently enrolled, the family can upload current report cards and test scores. Two recommendation forms have been sent out but have not yet been completed (not required for elementary). The last column will display acceptance decisions by the programs and ultimately allow the family to make a final selection. An email will be sent at each step of the process.

**Program Application Dashboard**

Student Information	Program Applications Submitted by Family	Teacher Recommendation and Uploaded Files	Program Acceptance and Family Choice																																
<b>Student: Elementary</b> ASD #: 10072553 Grade: 04 Date of Birth: 01/01/2012 Data Source: TEAMS  <a href="#">Click to view &amp; submit programs</a>  Grade Applied: 05	<b>Program Applications</b> <a href="#">Campbell Elementary Media and Performing Arts Institute (1311)</a> <a href="#">Wiss Elementary Montessori With Dual Language (1322)</a> <a href="#">Backshear Elementary Fine Arts (1051)</a> <a href="#">Herrin Dual Language (1181)</a> <a href="#">Overton Dual Language (1091)</a>	Teacher recommendations not required.  Upload Files required only for new or not currently enrolled	<table border="1"> <thead> <tr> <th>Program Applications</th> <th>Decision</th> <th>Family Choice</th> </tr> </thead> <tbody> <tr> <td>Campbell Elementary Media and Performing Arts Institute</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Wiss Elementary Montessori With Dual Language</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Backshear Elementary Fine Arts</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Herrin Dual Language</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Overton Dual Language</td> <td>Waiting</td> <td></td> </tr> </tbody> </table>	Program Applications	Decision	Family Choice	Campbell Elementary Media and Performing Arts Institute	Waiting		Wiss Elementary Montessori With Dual Language	Waiting		Backshear Elementary Fine Arts	Waiting		Herrin Dual Language	Waiting		Overton Dual Language	Waiting															
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<b>Student: F</b> ASD #: 10178296 Grade: 00 Date of Birth: 12/13/2021 Data Source: TEAMS  <a href="#">Click to view &amp; submit programs</a>  Grade Applied: 10	<b>Program Applications</b> <a href="#">LRI Health Sciences Program (0142)</a> <a href="#">Alexis Tomorrow's Teachers (0123)</a> <a href="#">Crockett Construction FTDCS (0083)</a> <a href="#">LRI Dual Language (0143)</a> <a href="#">Travis Dual Language (0071)</a>	<table border="1"> <thead> <tr> <th>Teacher Email Address</th> <th>Completed</th> </tr> </thead> <tbody> <tr> <td>allison@eastford.org</td> <td>Waiting</td> </tr> <tr> <td>andri.jynor@eastford.org</td> <td>Waiting</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Upload Name</th> <th>File</th> </tr> </thead> <tbody> <tr> <td>Report Card</td> <td>Missing</td> </tr> <tr> <td>Test Scores</td> <td>Missing</td> </tr> <tr> <td>Proof of Address</td> <td>Missing</td> </tr> </tbody> </table>	Teacher Email Address	Completed	allison@eastford.org	Waiting	andri.jynor@eastford.org	Waiting	Upload Name	File	Report Card	Missing	Test Scores	Missing	Proof of Address	Missing	<table border="1"> <thead> <tr> <th>Program Applications</th> <th>Decision</th> <th>Family Choice</th> </tr> </thead> <tbody> <tr> <td>LRI Health Sciences Program</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Alexis Tomorrow's Teachers</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Crockett Construction FTDCS</td> <td>Waiting</td> <td></td> </tr> <tr> <td>LRI Dual Language</td> <td>Waiting</td> <td></td> </tr> <tr> <td>Travis Dual Language</td> <td>Waiting</td> <td></td> </tr> </tbody> </table>	Program Applications	Decision	Family Choice	LRI Health Sciences Program	Waiting		Alexis Tomorrow's Teachers	Waiting		Crockett Construction FTDCS	Waiting		LRI Dual Language	Waiting		Travis Dual Language	Waiting	
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You will be taken to a new page where you can verify grade level. A list of all the programs available to your student will be displayed. Please check which program(s) your student is interested in (the full list is on page 6). A website for each program is provided by clicking on the program name.

The following programs do not accept out-of-district transfers. Students must demonstrate residency in the Austin ISD boundaries to participate in these programs: Lamar Middle School Fine Arts Academy, Lividly Humanities and Law Magnet Program, Keating Magnet Program, Ann Richards School for Young Women Leaders, McCallum Fine Arts, Liberal Arts and Science Academy (LASA).

Early College, P-TECH, STEM, Academy, Magnet, Arts and other programs

<input type="checkbox"/>	► Enclave P-TECH Radio Television & Film
<input type="checkbox"/>	► Alden ECDS – General Studies
<input type="checkbox"/>	► Alden P-TECH Tomorrow's Teachers
<input checked="" type="checkbox"/>	► Alden P-TECH Real Estate
<input type="checkbox"/>	► Anderson III
<input type="checkbox"/>	► Ann Richards
<input type="checkbox"/>	► Academics at Austin High School
<input checked="" type="checkbox"/>	► Crockett ECDS – General Studies
<input type="checkbox"/>	► Crockett P-TECH Game Design
<input checked="" type="checkbox"/>	► Crockett P-TECH Construction Management
<input type="checkbox"/>	► Enclave ECDS Innovation Academy
<input type="checkbox"/>	► Enclave ECDS General Studies

For Two-Way Dual Language Programs, select the First Choice School program and, if desired, a Second Choice School program (optional). A list of all programs is on page 7. Check all of the boxes regarding language that apply to the student. For 2nd grade and higher student applicants: a language assessment in the partner language must indicate the student demonstrates the target language proficiency necessary to participate on grade-level.

Two-way Dual Language Programs

First Choice School  
--- select school ---

Second Choice School  
--- select school ---

My Child (check all that apply):

- Can speak and understand the selected language.
- Lives in a bilingual home.
- Has a sibling in an ASD Dual Language Program.
- Attends an immersion day care in language selected.
- Has a parent who speaks the selected language.

If there are other requirements for the program, program staff will reach out to you.

Upload documents. If your student is not currently enrolled, you will be able to upload current report cards, test scores, and proof of address, if required (see requirements for specific programs selected). If you cannot, please call Gwen Canning at 512-414-2152. This is not needed if your student is currently enrolled.

Upload Files if new or not currently enrolled in Austin ISD

<p><b>Report Card</b></p> <p><input type="button" value="Browse..."/> No file selected.</p>	<p><b>Test Scores</b></p> <p><input type="button" value="Browse..."/> No file selected.</p>
<p><b>Proof of Address</b> – Please upload current gas bill, electric bill, lease, or mortgage statement.</p> <p><input type="button" value="Browse..."/> No file selected.</p>	

→ Teacher recommendations (middle and high school only). On the same page, the user can submit up to three teacher recommendations. The emails can be for AISD teachers or non-AISD teachers. The date the recommendations are sent and the date they are completed will be displayed on the dashboard. You can also select “resend email” if necessary.

### Teacher Recommendation Request

Enter the email address for each teacher you wish to submit a recommendation for your child.

<p>English or Social Studies Teacher Email Address <input style="width: 150px;" type="text" value="andri.lyons@austinisd.org"/></p> <p><small>Recommendation Sent Date 09/14/2021</small></p> <p><input type="checkbox"/> Resend Email</p>
<p>Math or Science Teacher Email Address <input style="width: 150px;" type="text" value="aillyons@austinisd.org"/></p> <p><small>Recommendation Sent Date 09/14/2021</small></p> <p><input type="checkbox"/> Resend Email</p>
<p>Fine Arts Teacher Email Address (Required for McCallum, Lamar and Covington Fine Arts only) <input style="width: 150px;" type="text"/></p>

→ Information release. At the bottom of the page, the user can give permission for the program to pull information about the student, as available.

I give my permission to release my child's information (grades, assessments, demographics, attendance, etc.) to the school(s) checked above. Each teacher selected will be notified that you wish to have them make a recommendation for your student.

→ Submit the Common Application. This will return the user to the dashboard.

I give my permission to release my child's information (grades, assessments, demographics, attendance, etc.) to the school(s) checked above. Each teacher selected will be notified that you wish to have them make a recommendation for your student.

List of programs:

Elementary School:

- ✓ Blackshear Fine Arts
- ✓ Campbell Media and Performing Arts Institute

- ✓ Winn Montessori

Middle School:

- ✓ Bedichek Programs
- ✓ Covington Fine Arts
- ✓ Kealing Magnet
- ✓ Lamar Fine Arts
- ✓ Lively Magnet
- ✓ Martin Innovation Academy
- ✓ Murchison Middle School's International Baccalaureate Middle Years Program
- ✓ Sadler Means Media, Visual, Perf Arts
- ✓ Sadler Means Young Women's Leadership Academy
- ✓ Small Green Tech Academy

High School:

- ✓ Academies at Austin High School
- ✓ Akins ECHS - General Studies
- ✓ Akins P-TECH Tomorrow's Teachers
- ✓ Akins P-TECH Real Estate
- ✓ Anderson IB
- ✓ Ann Richards

- ✓ Austin High Academies
- ✓ Crockett ECHS - General Studies
- ✓ Crockett P-TECH Construction Management
- ✓ Crockett P-TECH Game Design ✓
- ✓ Eastside ECHS - General Studies
- ✓ Eastside Innovation Academy ✓ Eastside P-TECH Radio Television & Film

Two-Way Dual Language Programs (Available via Common Application)

Elementary School:

- ✓ Bear Creek Dual Language
- ✓ Becker Dual Language
- ✓ Blanton Dual Language
- ✓ Blazier Dual Language
- ✓ Casey Dual Language
- ✓ Cook Dual Language
- ✓ Dawson Dual Language
- ✓ Doss Dual Language (Mandarin)
- ✓ Govalle Dual Language

- ✓ LASA
- ✓ LBJ ECHS - General Studies ✓ LBJ Fire Academy
- ✓ LBJ P-TECH Business Management
- ✓ LBJ P-TECH Health Science ✓ McCallum Fine Arts
- ✓ Navarro ECHS - General Studies ✓ Navarro P-TECH Computer Science
- ✓ Navarro P-TECH UX (User Experience) Design
- ✓ Northeast P-TECH Cybersecurity ✓ Northeast ECHS - General Studies
- ✓ Northeast Manufacturing Academy
- ✓ Travis ECHS - General Studies ✓ Travis P-TECH Hospitality & Tourism Management

- ✓ Harris Dual Language
- ✓ Jordan Dual Language
- ✓ Joslin Dual Language (Spanish)
- ✓ Joslin Dual Language (Mandarin)
- ✓ Joslin Dual Language (Spanish and Mandarin)
- ✓ Maplewood Dual Language
- ✓ Menchaca Dual Language
- ✓ Oak Hill Dual Language
- ✓ Ortega Dual Language
- ✓ Overton Dual Language
- ✓ Pecan Springs Dual Language

- ✓ Perez Dual Language
- ✓ Pickle Dual Language
- ✓ Pillow Dual Language
- ✓ Reilly Dual Language (Mandarin)
- ✓ Reilly Dual Language (Spanish)
- ✓ Ridgetop Dual Language
- ✓ Sanchez Dual Language
- ✓ Summit Dual Language (Vietnamese)
- ✓ Sunset Valley Dual Language

- ✓ Bedichek Dual Language
- ✓ Burnet Dual Language
- ✓ Covington Dual Language
- ✓ Dobie Dual Language
- ✓ Gus Garcia YMLA Dual Language
- ✓ Lamar Dual Language
- ✓ Lively Dual Language
- ✓ Marshall Dual Language
- ✓ Martin Dual Language
- ✓ Paredes Dual Language
- ✓ Sadler Means Dual Language
- ✓ Small Dual Language
- ✓ Webb Dual Language

Timeline:

- ✓ Travis Heights Dual Language
- ✓ Uphaus Dual Language
- ✓ Widen Dual Language
- ✓ Williams Dual Language
- ✓ Winn Montessori Dual Language
- ✓ Zavala Dual Language
- ✓ Zilker Dual Language

High School:

- ✓ Akins Dual Language
- ✓ Crockett Dual Language
- ✓ LBJ Dual Language
- ✓ Navarro Dual Language
- ✓ Travis Dual Language

Middle School:

October 17, 2022 Common Application opens in the Portal October 22, 2022 AISD

Showcase (<https://www.austinisd.org/showcase>) January 13, 2023 Deadline for Common Application

February 6, 2023 Program Decisions Communicated to Families February 14, 2023 Deadline for Family Choice Decisions

If you have suggestions, please let us know: <https://www.austinisd.org/letstalk>. 7 | Page- Rev.

## Let's Talk About

Student Enrollment

COVID-19 Health & Safety

Virtual Learning Option

Long-Range Planning

Student Services Records & Transfers

Staff Appreciations

New Hire Questions

Superintendent

Board of Trustees

Technology Support

