



### **Educational Suitability Summary Report**

Lee Elementary School

Date: 01/12/2021

Score 61% Average

Lee Elementary School, serving an enrollment of approximately 420 students, is in central Austin. The two-story building was built in the 1930s and consists of approximately 44,635 square feet. The school is known for being a Blue Ribbon School, as well as for its distinctive auditorium. Lee Elementary's curriculum is enriched by its focus on the arts, social-emotional learning, and outdoor education. The school just completed an addition dedicated to the arts in 2021.

There are not many elementary schools in the Austin area that have a stand-alone auditorium. It is in good condition and large enough to serve all or a large portion of the enrollment. The auditorium is in the center of the campus and has two wings that flank both sides. These wings meet where the administration and restrooms are located. The restrooms are grouped together at two locations, which means the studios do not have connected restrooms. The studios average around 650 square feet, which is below the average size recommended by the education specifications (800-850 square feet). The studios have adequate natural daylighting, built-in storage and limited controls of the artificial lighting and HVAC system.

The library is in a separate building adjacent to one of the studio wings and has a studio and support program. Given its separation from the rest of the school, it is easy to use this space for after-hours activities such as PTA and community meetings. On the back side of the property, there are multiple playground facilities, a walking track and outdoor studio settings. On the opposite side of the campus is the dedicated arts building, which opened in 2021.

#### **Interview Overview**

Principal John Hewlett invited custodians, the librarian, head of food services and a kindergarten teacher to join our interview. Lee Elementary School is loved by the staff and the community due to its history, programs and events, and its vast outdoor learning areas. The main building has many unique features, although its age comes with challenges. One of the main issues that kept coming up was the lack of adequate studios and storage. Studios are very undersized and lack connected restrooms and collaboration spaces. Space programming is stretched to its limits and the ability to add a large number of students in the future is unlikely. The school underwent new construction from the previous AISD bond program that alleviated some space issues by adding an art and music studio, as well as additional learning spaces. Pests are an ongoing issue for the campus. One other major complaint was the unreliable HVAC system.

The exterior learning areas are vast for such a small site. The staff highlighted these spaces during the interview. There are multiple cisterns around the campus that were put in place to solve site drainage issues. A chicken coop was donated by a parent and has recently received upgrades to the fencing surrounding it. Exterior gardens – visible to the community – are a highlight. The campus has many outdoor play areas, including a new track and field. No playscapes are covered, but trees give

some of them adequate coverage. The students enjoy the wooden play structure that the teachers and community take care of.

#### **Assessment Findings**

The Educational Suitability Assessment of Lee Elementary School earned a 61% overall score and places the campus in a category of Average. The assessment consists of seven General Building categories and seven Academic categories to determine areas that need more attention.

#### Unsatisfactory Categories (36-50%):

#### Academics & Learning

Score is unsatisfactory.

Studios are undersized and do not have adjoining restrooms. Studios have some built-in storage. There are no collaboration spaces near studios or opportunities for informal interaction. Special education has dedicated space in two spaces that are smaller than a typical studio, and the third is located in a classroom in the library wing, which is disconnected from the other studios.

#### **PE and Wellness**

Score is unsatisfactory.

The gymnasium is undersized at 2,200 square feet and needs updating. There is inadequate storage and office space, and restrooms are being used as storage.

#### **Food Services**

Score is unsatisfactory.

Both the cafeteria and kitchen are undersized. Cafeteria is 2,000 square feet and undersized based on enrollment/capacity. There are large tables not easily reconfigured and no connection to outdoor dining. The kitchen is very undersized at 750 square feet, not including freezer/cooler and storage space. There is limited prep area and no dedicated office or employee lockers/storage.

#### **Administration Spaces**

Score is unsatisfactory.

The administration spaces are undersized. There is a small reception area and poor acoustic separation

#### Average Categories (51-65%):

#### **General Building**

#### Score is average.

The main corridor is over 11 feet wide and in general, corridors are a good size. The gym has exterior access. Library is in a separate building and easy to secure from the rest of the campus and acts as a community room.

#### Security

Score is average.

Lee Elementary School

#### **Media Resources**

Score is average.

Library is in a separate building from the main building but is connected by a sidewalk and ramp that allows for access for after-hours activities. There are multiple technology capabilities and acoustics are good. There are no separate study rooms or seating to accommodate larger groups.

#### Technology

Score is average.

Studios are equipped with projectors, mobile screens and whiteboards. There are not enough outlets for individual charging.

#### Satisfactory Categories (66-80%):

#### Exterior

Score is satisfactory.

Cars and buses mix and use the side streets as drop-off areas, and there is no canopy or outdoor waiting areas. The main entrance is easily identifiable, but entrance is small. Analog signage is set back from street.

#### **Outdoor Learning and Activity**

Score is satisfactory.

There is a chicken coop, multiple playground facilities and a dedicated outdoor learning space. Playscapes do not have shade coverage, but trees provide shade at some areas.

#### **Environmental Quality**

Score is satisfactory.

There are good acoustics between studios. All studios have exterior windows with views to outside. Ants and rodents are an issue.

#### Furniture, Fixtures, Equipment

Score is satisfactory.

Studio furniture is reconfigurable, in good condition and age appropriate. Long cafeteria tables are not easily reconfigured. Library does not have flexible furniture.

#### **Controllability of Systems**

Score is satisfactory.

There are individual thermostats and two-switch lighting controls in the studios. Blinds are in average shape.

#### Very Satisfactory Categories (81-100%):

#### **Visual and Performing Arts**

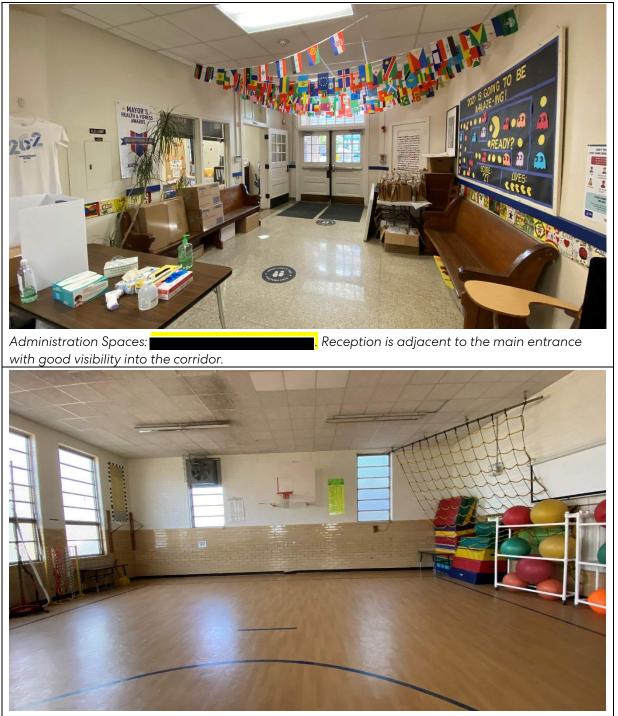
Score is very satisfactory.

There is a new visual arts and music building. The dedicated auditorium is central to the school and used extensively. The stage is not near the music room.

### **Educational Suitability Summary Report**

Lee Elementary School

#### **Supporting Photographs**



Gym is undersized and lacks storage. The dedicated restrooms are being used as storage. Storage room is currently being used as the Dyslexia Intervention Room.

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### Educational Suitability Summary Report

Lee Elementary School

#### **Supporting Photographs**



Dining commons area is undersized and does not have connection to outdoors or other seating options.



Kitchen is small and lacks adequate support spaces.

### **Educational Suitability Summary Report**

Lee Elementary School

### **Supporting Photographs**



Media center only has a few seating options, which are not flexible. Library is not in use due to COVID-19 protocols and photo does not reflect typical school year conditions.



The auditorium space accommodates large groups. Seating and finishes are dated. The stage is large with new technology.

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### Educational Suitability Summary Report

Lee Elementary School

### **Supporting Photographs**



Studios are small but have an abundance of natural light. Most studios have built-in storage closets.



Kindergarten studios have a variety of furniture types and adequate storage. There are no attached restrooms.

## 02/11/2022 Perkins&Will

### Educational Suitability Summary Report

Lee Elementary School

#### **Supporting Photographs**



Chicken coop was donated by a parent.



One of the cisterns and the outdoor gardens are on the front of the campus and visible to the community.

## 02/11/2022



## Perkins&Will

### Austin ISD Educational Suitability Assessment Criteria

**General Building** 

School Name	Walk Attendees:	Date:
Lee Elementary School	Carlos Cruz and Patrick Reinhard	01.12.21

<b>1 - Exterior</b> 1 2 3 4 5 N/A	8.75	66%
1.1     Does the site permit desirable separation of vehicular, bus and pedestrian traffic?     3     Communication	ments 1.00	3.00
Very unsatisfactory - Bus, car and pedestrian all happen No dedicated drop-off. Cc	ars and buses mix and use the side streets a	s drop-
	Itdoor waiting area at either location.	
2 Unsatisfactory - Cars and buses mix, pedestrians are		
separated		
Average - Buses, cars, and pedestrians are separate but		
stack space is small Satisfactory - Buses, cars, and pedestrians are separate		
4 but drop off does not have a canopy or a holding place		
like a commons or cafeteria		
Very satisfactory - Buses, cars, and pedestrians are		
separate and drop off area has a canopy and destination		
N/A Does not apply		
Is the building easily identified with appropriate signage and 3 Com	ments	
community wayfinding?	0.25	0.75
Very unsatisfactory - Campus has no signage / Analog signage set back o	n major street corner. Main entrance is eas	ily
wayfinding identifiable, but entrance	is small and set back into the elevation.	
2 Unsatisfactory - Signage/wayfinding is faded/hidden		
3 Average - Signage / wayfinding visible but not apparent		
4 Satisfactory - Signage / wayfinding is visible but not good condition		
5 Very satisfactory - Signage and wayfinding is visible and		
s easy to use		
N/A Does not apply		

## 02/11/2022 <sup>2</sup>

- Exterior (co	nt.)	1	2	3	4	5	N/A			
I.3 Is the dump	oster accessible for trash / compost disposal?				4			Comments	0.50	2.0
1 2 3 4 5	Very unsatisfactory - No compost present, route has obstacles (stairs, curbs, barriers) to dumpster Unsatisfactory - Compost is present. Route has obstacles to dumpster Average - Compost is present (<100' to cafeteria), Route to dumpster is free and clear but the two are not directly adjacent. Satisfactory - Compost and dumpster are directly adjacent and route is barrier free Very Satisfactory - Compost and dumpster are directly adjacent and route is barrier free. Dumpster are shaped / positioned so people of all heights can access it.							Trash, recycling and compost are present. Path has a s accessible.	taircase and i	is not
N/A	Does not apply	,	0	0	4	-	N1 / A		15.00	•
	arning and Activity	1	2	3	4	5	N/A		15.00	80
2.1 Are outdoo the ed spec	or studios and support spaces appropriately configured per c?				4			Comments	1.00	4.
1	Very unsatisfactory - No dedicated outdoor studios							Many outdoor learning areas; 1 dedicated outdoor stu	dio.	
2 3 4 5	Unsatisfactory - Too small, poor condition, disconnected from learning spaces, no flexibility, no shade provided Average - Adequate size, adequate condition, needs some renovations or updates to function well, 50% or less shade coverage over studio area Satisfactory - Good size, good condition, connected to learning spaces, good flexibility, more than 50% shade coverage over studio area Very satisfactory - Generous size, excellent condition, connected to learning spaces, excellent flexibility, full shade coverage over studio area									
N/A Are active p	Does not apply playgrounds (elementary only) and support spaces		<u> </u>	0				C		
2.2 configured	per the ed spec?			3				Comments	1.00	3.
1 2 3 4 5	Very unsatisfactory - No dedicated active playground Unsatisfactory - Too small, poor condition, no shade provided Average - Adequate size, adequate condition, needs some renovations or updates to function well, 50% or less shade coverage over play structure Satisfactory - Good size, good condition, more than 50% shade coverage over play structure Very satisfactory - Generous size, excellent condition, full shade coverage over play structure							Playscapes do not have shade coverage. Some play ar	eas have tree	e shac

	Learning and Activity (cont)	1	2	3	4	5	N/A			
	ens and support spaces appropriately configured per the ed aluation on infrastructure not condition of plants)				4			Comments	0.00	0.0
1 2	Very unsatisfactory - No dedicated gardens Unsatisfactory - Too small, poor condition, disconnected from learning spaces, no flexibility, no accessible water source							Monitoring answer, does not affect score for Outdoor I	earning and .	Activity
3	Average - Adequate size, adequate condition, needs some renovations or updates to function well, water source is difficult to access									
4	Satisfactory - Good size, good condition, connected to learning spaces, good flexibility, water source is accessible with 100 ft hose									
5	Very Satisfactory - Generous size, excellent condition, connected to learning spaces, excellent flexibility, water source is less than 50ft from the garden or has irrigation									
N/A	Does not apply									
.4 Are the ro ed spec?						5		Comments	0.00	0.0
1	Very unsatisfactory - No rain gardens or cisterns							Monitoring answer, does not affect score for Outdoor I	earning and	Activit
2	Unsatisfactory - Too small, poor condition, not							Multiple cisterns located around the campus		
	functioning, disconnected									
3	Average - Adequate size, adequate condition, is									
	connected, needs some renovations or updates to function well									
4	Satisfactory - Good size, good condition, functions properly									
5	Very Satisfactory - Generous size, excellent condition,									
	exceptional functionality, connected to learning spaces,									
	educational signage provided									
N/A	Does not apply							· · · · · · · · · · · · · · · · · · ·		
-	school have animal husbandry? (optional)					5		Comments	0.00	0.0
1	No									
5	Yes	1	1			-	1	Commente	0.00	
.o Does the	school have nature loop trails? (optional) No					5		Comments	0.00	0.0
5	Yes									
-	school have a learning pond? (optional)	1				1	1	Comments	0.00	0.0
<u>.7 Does the</u> 1	No						1	Commenta	0.00	0.0
5	Yes									
	school have a grass play field and walking trail?					5		Comments	1.00	5.0
1	No					-	1			

	uilding	1	2	3	4	5	N/A		11.25	5
	r circulation routes wide enough to safely and effectively				4			Comments		
accommod	date student movement?				4			Comments	0.50	2.
1	Very unsatisfactory - Primary circulation is 5'-0" to 6'-0"									
	wide									
2	Unsatisfactory - Primary circulation is 6'-0" to 7'-0" wide									
3	Average - Primary circulation is 7'-0" to 8'-0" wide									
4	Satisfactory - Primary circulation is 8'-0"-10'-0" wide									
5	Very satisfactory - Primary circulation is 10'-0"+ wide									
N/A	Does not apply									
2	unity use areas arranged so that the school can allow night			3				Comments	0.75	
	without full school access?								0.75	. :
1	Very unsatisfactory - Cafeteria, gym, and library cannot be accessed after hours							Gym has exterior access. Library in separate building mo	aking it easie	r to
2	Unsatisfactory - Only one of the public spaces (Cafeteria,							secure rest of the campus.		
2	Gym and Library) can be accessed from parking and									
	secured after hours									
3	Average - Only two of the public spaces can be accessed									
	from parking and secured after hours									
4	Satisfactory - All of the public spaces can be accessed									
	from parking and secured from the rest of the building but									
	not individually									
5	Very satisfactory - Cafeteria, gym, and library can be									
	accessed from parking and locked off from rest of campus									
N/A	for night/evening use with their own entrance Does not apply									
	community room that is a dedicated meeting space outside	Г	1	1		r –				
.3 of school fi		1						Comments	0.75	C
1	Very unsatisfactory - No dedicated community room	1						Library is a separate building, and it typically acts as a c		
								Library is a separate banang, and it typically acts as a c		om
2								within the school, there is no dedicated community room	-	om
2	Unsatisfactory - Community room but within school function, no access after school hours							within the school, there is no dedicated community roon	-	om
2	Unsatisfactory - Community room but within school							within the school, there is no dedicated community roon	-	om
	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well							within the school, there is no dedicated community roon	-	om
	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets							within the school, there is no dedicated community roon	-	om
3 4	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well							within the school, there is no dedicated community roon	-	om
3	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice							within the school, there is no dedicated community roon	-	om
3 4	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school							within the school, there is no dedicated community roon	-	om
3 4	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice							within the school, there is no dedicated community roon	-	om
3 4 5 N/A	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function								-	om
3 4 5 N/A 2 Does the g	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply			3				within the school, there is no dedicated community roon	-	
3 4 5 N/A 2 Does the g	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the			3					n.	
3 4 5 N/A 4 Does the g students a 1 2	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the ind community?			3					n.	
3 4 5 N/A 4 Does the g students a 1 2 3	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the ind community? Very unsatisfactory - General appearance is poor Unsatisfactory - General appearance is aged but ok Average - General appearance is good			3					n.	
3 4 5 N/A 4 Does the g students a 1 2	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the ind community? Very unsatisfactory - General appearance is poor Unsatisfactory - General appearance is aged but ok Average - General appearance is good Satisfactory - General appearance shows pride in campus			3					n.	
3 4 5 N/A 4 Does the g students a 1 2 3 4	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the ind community? Very unsatisfactory - General appearance is poor Unsatisfactory - General appearance is aged but ok Average - General appearance is good Satisfactory - General appearance shows pride in campus and student works			3					n.	
3 4 5 N/A 4 Does the g students a 1 2 3	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the ind community? Very unsatisfactory - General appearance is poor Unsatisfactory - General appearance is aged but ok Average - General appearance is good Satisfactory - General appearance shows pride in campus and student works Very Unsatisfactory - General appearance shows pride in			3					n.	.om
3 4 5 N/A 4 Does the g students a 1 2 3 4	Unsatisfactory - Community room but within school function, no access after school hours Average - Community room, moderate size, but need some renovations or updates to function well Satisfactory - Community room, good size /layout, meets needs /functions well Very Satisfactory - Community room, generous size, nice condition, functions appropriately outside of school function Does not apply general appearance of the school convey pride for the ind community? Very unsatisfactory - General appearance is poor Unsatisfactory - General appearance is aged but ok Average - General appearance is good Satisfactory - General appearance shows pride in campus and student works			3					n.	

- Security		1	2	3	1	5 N	J/A		16.25	j
			2	5	4				10.25	
4.1 Does the fo	acility have key card access at all major entries?							Comments	0.25	
1	Very unsatisfactory - No entries									
2	Unsatisfactory - 1/4 of major entries									
3	Average - 1/2 of major entries									
4	Satisfactory - 3/4 of major entries									
5	Very satisfactory - All of major entries									
N/A	Does not apply						-			
4.2 How adequ	uate is site lighting and security for the campus overall?							Comments	1.00	
1	Very unsatisfactory - No exterior lighting, no secure perimeter	II				<b>I</b>				
2	Unsatisfactory - Lighting is limited to front entry only,									
2	parking lot lighting poor, security is minimal									
3	Average - Lighting at all night-use entries and parking lot,									
5	but poor condition. Security is moderate									
4	Satisfactory - Lighting at all night-use entries and parking									
4	lots, good condition, signage less visible, perimeter is well									
	secured but needs updates									
5										
, i i i i i i i i i i i i i i i i i i i	Very satisfactory - Signage, parking lots, and entries are well lit, visible and easy to use, perimeter is very secure									
N/A	Does not apply						L			
ls the main	office located at the school entry and configured with a							Comments		
+.0 secure vest	ibule to the main corridor?							Comments	1.00	
1	Very unsatisfactory - No secure vestibule, office located									
	far from main entry, allows visitors access to school									
	unsupervised									
2	Unsatisfactory - No secure vestibule, office located									
	somewhat far from main entry, minimal supervision of									
	visitors									
3	Average - Office close to entry, views of front door, but no secure vestibule									
4	Satisfactory - Office is well-located with a secure									
4	vestibule, but needs updates									
5	Very satisfactory - Office well-located with secure									
Ũ	vestibule and all appropriate security features									
N/A	Does not apply						L			
Is there end	bugh interior transparency for faculty to passively supervise				1					
	ad their activities who are not in studios?			3				Comments	1.00	3
1	Very unsatisfactory - No transparency of walls	I I	-			1		Upper half of doors are transparent.		
2										
	Unsatisfactory - Limited transparency in certain locations									
3	Average - Good transparency in certain locations but									
	inadequate or missing in other locations of school									
4	Satisfactory - Adequate transparency throughout the									
	school									
5	Very satisfactory - Excellent transparency throughout the									
	school									
N/A	Does not apply									

## 02/11/2022 \*

5.1       How are acoustics in studios in general?         1       Very unsatisfactory - Recognized word/sound adjacent studio/corridor         2       Unsatisfactory - Audible sound from adjacent studio/corridor         3       Average - Slight sound from outside room         4       Satisfactory - Walls to deck insulated only wh from mechanical system         5       Very satisfactory - Able to hear quiet speakin the room         N/A       Does not apply         5.2       Is the studio artificial lighting adequate quality?         1       Very unsatisfactory - Sporadic lights work, gle 20 FC	t iite noise g from across			3				Comments Ok acoustics	1.00	3.0
adjacent studio/corridor 2 Unsatisfactory - Audible sound from adjacent studio/corridor 3 Average - Slight sound from outside room 4 Satisfactory - Walls to deck insulated only wh from mechanical system 5 Very satisfactory - Able to hear quiet speakin the room N/A Does not apply 5.2 Is the studio artificial lighting adequate quality? 1 Very unsatisfactory - Sporadic lights work, glo	t iite noise g from across				<u> </u>		<u> </u>	Ok acoustics		
the room N/A Does not apply 5.2 Is the studio artificial lighting adequate quality? 1 Very unsatisfactory - Sporadic lights work, glo	-									
5.2 Is the studio artificial lighting adequate quality? 1 Very unsatisfactory - Sporadic lights work, glo	are, less than		r							
1 Very unsatisfactory - Sporadic lights work, glo	are, less than						1	1		
	are, less than			3				Comments	1.00	3.0
2 Unsatisfactory - 10-19 FC or serious glare										
3 Average- 20-29 FC minor glare										
4 Satisfactory - 30-39 FC and no glare										
5 Very satisfactory - 40+ FC and no glare										
N/A Does not apply										
5.3 Is there access to natural light in studios?					4			Comments	1.00	4.0
<ol> <li>Very unsatisfactory - No learning spaces have light</li> </ol>	e natural	•	•	•	•			All studios have exterior windows.		
2 Unsatisfactory - 1-25% of learning spaces hav light or windows are too small to let in light	e natural									
3 Average - 26-50% of learning spaces have no	atural light									
4 Satisfactory - 51-75% of learning spaces have	Ū.									
5 Very satisfactory - 76-100% of learning space natural light	es have									
N/A Does not apply										
5.4 Is there access to outside views from learning spaces?					4			Comments	1.00	4.0
<ol> <li>Very unsatisfactory - No learning spaces have</li> </ol>	e views					1		All studios have windows low enough to view outside.		
2 Unsatisfactory - 1-25% of learning spaces have								ľ		
windows are too small to see out										
3 Average - 26-50% of learning spaces have vi	ews									
4 Satisfactory - 51-75% of learning spaces have										
<ul> <li>Section action of the section of the s</li></ul>										
N/A Does not apply								l		

5 - E	nvironme	ntal Quality (cont.)	1	2	3	4	5	N/A			
5.5	Does the b	uilding have odor or pest problems?			3				Comments	1.00	3.00
	1	Very unsatisfactory - Evidence of both pests and odors							Ants and rodents are an issue in ceiling area on regul	ar basis and ar	ound
	2	Unsatisfactory - Evidence of pests or odors							the elevator area.		
	3	Average - Limited evidence of pests, no odors									
	4	Satisfactory - No evidence of pests / odors, school									
		cleanliness in good condition									
	5	Very Satisfactory - No evidence, school cleanliness in									
		excellent condition									
	N/A	Does not apply									
6 - 0	Controllab	ility of Systems	1	2	3	4	5	N/A		12.50	68%
6.1	Does the s	tudio thermostat allow for individual control?					5		Comments	0.50	2.50
	1	No									
	5	Yes									
6.2	Are shades	s provided to control natural light in learning spaces?				4			Comments	1.00	4.00
	1	Very unsatisfactory - No, windows are covered with									
		boards/paper									
	2	Unsatisfactory - No, windows have no light control									
	3	Average - Yes, but poor condition blinds									
	4	Satisfactory - Yes, blinds									
	5	Very satisfactory - Blackout shades									
	N/A	Does not apply	r		r	1	1	r			
6.3	What is the	e quality of lighting controls in the studios?		2					Comments	1.00	2.00
	1	Very unsatisfactory - Single switch only per room							2-switch system		
	2	Unsatisfactory - Alternating rows switch off									
	3	Average - Alternating lamps in single fixtures switch off									
	4	Satisfactory - Tri level switching									
	5	Very satisfactory - Dimmable									
	N/A	Does not apply									

7 - Furniture, F	ixtures & Equipment	1	2	3	4	5	N/A	<u> </u>	18.75	80
7.1 What is the	e current condition of the furniture?				4			Comments	0.75	3.0
1 2 3	Very unsatisfactory - Damaged or broken, non- functioning Unsatisfactory - Torn/ bent/ wrong size Average - Scratched/dented/marked	•					•			
4	Satisfactory - Not new, but sturdy and clean									
5	Very satisfactory - New									
N/A	Does not apply		1		1	1	1			
10	ty of furniture types being accommodated throughout the arning commons, dining commons, other multi-use spaces?				4			Comments	1.00	4.0
1	Very Unsatisfactory - Same furniture used in all spaces								•	
2	Unsatisfactory - Furniture variety in one multi-use space									
3	Average - Furniture variety in more than one multi-use space									
4	Satisfactory - All multi-use spaces have greater than one type of furniture									
5	Very satisfactory - All multi-use spaces have greater than									
N/A	two types of furniture Does not apply									
	loes furniture accommodate rapid reconfiguration of a				4			Comments	1.00	4.0
1	Very Unsatisfactory - Furniture is fixed or very heavy							Cafeteria has long tables, making it challenging for re	earrangement.	
2	Unsatisfactory - Furniture does not allow desks to be configured as individuals, small groups, or large groups									
3	Average - Mix of furniture that can reconfigure but is									
	cumbersome to move									
4	Satisfactory - Furniture is flexible for multiple configurations of space									
5	Very satisfactory - Furniture is flexible for multiple									
	configurations of space, easy to move and stack									
N/A	Does not apply		1		1	1				
7.4 Is the furnit	ture ergonomic and size appropriate for grade level?				4			Comments	1.00	4.0
1	Very unsatisfactory - Desk with attached chair	-	-				-		-	
2	combinations too small for grade level Unsatisfactory - Desk with attached chair combinations									
3	Average - Mix of studios with tables/loose chairs and									
	desks with fixed seats									
4	Very satisfactory - Tables with loose chairs									
4										
4 5	Very satisfactory - Tables with loose chairs that allow students to be active									

02/11/2022 °

Zero Waste		1	2	3	4	5	N/A	5.00	110%
	and corridors have blue recycle bins with bilingual s and/or image sorting instructions?				4			Comments 0.50	2.00
1	Very unsatisfactory - There are no recycling and landfill bins and signage are sparse or infrequent, OR there are only landfill bins with no recycling bins.							A score for this category is being recorded, but this category is not calculated in the overall ESA average.	
2	Unsatisfactory - Bins and signage are sparse or infrequent and/or lack clear signage. Average - 50% of corridors and studios have both a								
5	landfill bin and a recycle bin in an accessible location. The containers have clear signage.								
4	Satisfactory - 75% of studios and corridors have a visible landfill and recycle collection containers in an accessible location. The containers have clear signage.								
5	Very satisfactory - All studios / corridors (100%) have visible landfill and recycle collection containers in accessible locations. The containers have clear signage, and the style and format is consistent and uniform across								
N/A	campus. Does not apply								
each: greer	afeteria (or wherever meals are served) have at least one of n compost bin, blue recycle bin, and landfill bin? Are the bins early with bilingual and/or image sorting?			3	4			Comments 0.50	3.50
1	Very unsatisfactory- There may be landfill bins, but there are no compost and/or recycle bins. There is not clear sorting signage.			1		<u>I</u>		A score for this category is being recorded, but this category is not calculated in the overall ESA average.	
2	Unsatisfactory- Recycle, landfill, and compost bins are present, but the bins are scattered and no co-located next to one another. Signage is absent or inconsistent.								
3	Average- There is at least one waste station with all three bins (recycle, compost, landfill) located with close proximity to one another. The signage is visible and consistent.								
4	Satisfactory- There are several waste stations as described above								
5	Very Satisfactory - There are several waste stations as described above, and additional signage in the cafeteria that encourages recycling/composting.								

N/A Does not apply

Perkins&Will

## 02/11/2022



### Perkins&Will

### Austin ISD Educational Suitability Assessment Criteria

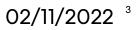
#### Academics - Elementary School

School Name	Walk Attendees:	Date:
Lee ES	Carlos Cruz and Patrick Reinhard	1.11.21

8 - Academics & Learning	1	2	3	4	5	N/A	Α	70.00	37%
8.1 Are studios appropriately configured per the ed spec?		2					Comments	1.00	2.00
Very unsatisfactory - Too small, no flexibility, disconnected							Very undersized at 670 SF. Built-in wall of closets. No co	nnecting restroc	oms.
2 Unsatisfactory - Too small, only one area for all teaching methods, limited flexibility, disconnected							Restrooms are ganged in two areas of the main hallway		
3 Neutral - Adequate size, multiple areas for different teaching methods, adequate flexibility, limited transparency and connection to other studios and shared learning spaces, needs updates or renovations to function well.									
4 Satisfactory - Good size, multiple areas for different teaching methods, good flexibility, good transparency and connection to other studios and shared learning spaces									
5 Very Satisfactory - Generous size, multiple areas for different teaching methods, excellent flexibility, generous display area and visual teaching tools, excellent transparency and connection with other studios and shared learning spaces									
N/A Does not apply									
8.2 Do Pre-K and Kinder have appropriate support spaces such as restrooms and storage per the ed spec?		2					Comments	1.00	2.00
1 Very unsatisfactory - None provided							Restrooms are in the hallways.		
2 Unsatisfactory - Too small, disconnected, poor condition									
3 Neutral - Adequate size, average condition, needs updates or renovations to function well									
4 Satisfactory - Good size, connected, good condition									
5 Very Satisfactory - Generous size, connected, excellent condition									
N/A Does not apply									

# 02/11/2022 <sup>2</sup>

8 - A	cademics 8	Learning (cont.)	1	2	3	4	5	N//	A		
8.3	Do studios h spec?	ave appropriate support spaces such as storage per the ed				4			Comments	1.00	4.00
	1	Very unsatisfactory - None provided							Built-in cabinets	•	
	2	Unsatisfactory - Too small, disconnected, poor condition									
	3	Neutral - Adequate size, average condition, needs updates or renovations to function well									
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent condition									
	N/A	Does not apply									
8.4	Do typical le collaboratio	earning neighborhoods have small group rooms and open n space?	1						Comments	1.00	1.00
	1	Very unsatisfactory - No breakout rooms or open collaboration spaces are provided								· · · · ·	
	2	Unsatisfactory - Too small or too few, poor condition, no flexibility, lacks visual connection to learning neighborhood, poor acoustic privacy									
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well									
	4	Satisfactory - Good size, good condition and flexibility, transparency and connection to learning neighborhood, acoustic privacy									
	5	Very Satisfactory - Generous size, excellent condition and flexibility, transparency and connection to learning neighborhood, acoustic privacy									
	N/A	Does not apply									
8.5		studios large enough to support project-based learning and ching modalities?		2					Comments	1.00	2.00
	1	Very unsatisfactory - Too small, no flexibility, does not support project-based learning				•				•	
	2	Unsatisfactory - Undersized, decentralized resources, limited flexibility									
	3	Average - Adequate size, needs some renovations or updates to function well									
	4	Satisfactory - Good size, centralized resources, good flexibility									
	5	Very Satisfactory - Generous size, centralized project resources, excellent flexibility									
	N/A	Does not apply									



8 - A	cademics &	& Learning (cont.)	1	2	:	34	5	5	N/A			
8.6	Are Maker ed spec?	Spaces and support spaces appropriately configured per the	1							Comments	1.00	1.0
	1	Very unsatisfactory - No dedicated maker spaces			_							
	2	Unsatisfactory - Too small, poor condition, disconnected from learning spaces, no flexibility										
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well										
	4	Satisfactory - Good size, good condition, connected to learning spaces										
	5	Very Satisfactory - Generous size, excellent condition, connected to learning spaces										
	N/A	Does not apply							·			
8.7	ls there a Pr	ofessional Learning Center in the learning neighborhood?	1							Comments	1.00	1.0
	1	Very unsatisfactory - No dedicated space for Professional Learning Center	•									
	2	Unsatisfactory - Too small, poor condition, disconnected										
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well										
	4	Satisfactory - Good size, good condition, connected										
	5	Very Satisfactory - Generous size, excellent condition, connected										
	N/A	Does not apply										
8.8	Is there a de	edicated science room and support space?	1							Comments	0.00	0.0
	1	No								Monitoring answer, but doesn't affect overall score.		
	5	Yes										
8.9		dequate places to display the evidence and artifacts of oth 2D and 3D)?				4				Comments	1.00	4.0
	1	Very unsatisfactory - No dedicated space								Plenty of 2D space, a few 3D display cases		
	2	Unsatisfactory - Too small, non-dedicated, poor condition										
	3	Average - Adequate size, adequate condition, needs updates or renovations to function well										
	4	Satisfactory - Good size, good condition										
	5	Very Satisfactory - Generous size, excellent condition							l			
	N/A	Does not apply										

8 <b>- Aca</b>	demics 8	Learning (cont.)	1	2	3	4	5	N/A			
		ilding provide adequate opportunities for students/teachers te in varying group sizes?		2					Comments	1.00	2.00
	1	Very unsatisfactory - No space to support collaboration in various sizes.							Gym, cafeteria, library and auditorium are the only opti All are far from learning spaces.	ons for collabor	ation.
	2	Unsatisfactory - Too small, inflexible, only one option, does not support a variety of group sizes									
	3	Average - Adequate space for collaboration, needs updates or renovations to function well.									
	4	Satisfactory - Good size, good condition, multiple options to support a variety of group sizes									
	5	Very Satisfactory - Generous size, excellent condition, multiple options to support a variety of group sizes									
	N/A	Does not apply					. – –	<u> </u>	I		
8.11 De	oes the bu	ilding provide opportunities for informal interaction?	1						Comments	1.00	1.00
	1	Very unsatisfactory - No space							Only by walking in the hallways.		
	2	Unsatisfactory - Too small, poor condition, layout and furnishings do not support informal interaction well									
	3	Average - Adequate size and condition, needs updates or renovations to function well.									
	4	Satisfactory - Good size, good condition, layout and furnishings support informal interactions									
	5	Very Satisfactory - Generous size, excellent condition, layout and furnishings support informal interactions									
	N/A	Does not apply									
		rrning neighborhood / building provide adequate s for students to work independently?		2					Comments	1.00	2.00
	1	Very unsatisfactory - No breakout rooms/small study spaces									
	2	Unsatisfactory - Too small, poor condition, no acoustic privacy, only one space for independent work, disconnected from learning neighborhood									
	3	Average - Adequate size and condition, needs updates or renovations to function well.									
	4	Satisfactory - Good size and condition, acoustic privacy, variety of independent work space options, connected to learning neighborhood									
	5	Very Satisfactory - Generous size, excellent condition, acoustic privacy, variety of independent work space options,									
		connected to learning neighborhood									

0 10	A	I Education on an end of the local finance dependence the end on end		0			Generality		
8.13	Are Special	I Education spaces appropriately configured per the ed spec?		2			Comments	1.00	2.0
	1	Very unsatisfactory - Too small, no flexibility, disconnected					No dedicated room. Typical studio.		
	2	Unsatisfactory - Too small, only one area for all teaching methods, limited flexibility, disconnected							
	3	Neutral - Adequate size, multiple areas for different teaching methods, adequate flexibility, limited transparency and connection to other studios and shared learning spaces, needs updates or renovations to function well.							
	4	Satisfactory - Good size, multiple areas for different teaching methods, good flexibility, good transparency and connection to other studios and shared learning spaces							
	5	Very Satisfactory - Generous size, multiple areas for different teaching methods, excellent flexibility, generous display area and visual teaching tools, excellent transparency and connection with other studios and shared learning spaces							
	N/A	Does not apply							
8.14		l Education support spaces, such as storage, space for yer, appropriately configured per the ed spec?	1				Comments	1.00	1.0
	1	Very unsatisfactory - None provided					No dedicated Special Education studio.		
	2	Unsatisfactory - Too small, disconnected, poor condition							
	3	Neutral - Adequate size, average condition, needs updates or renovations to function well							
	4	Satisfactory - Good size, connected, good condition							
	5	Very Satisfactory - Generous size, connected, excellent condition							
	N/A	Does not apply							
8.15		ible restrooms and changing rooms readily available to the ucation spaces?	1				Comments	1.00	1.
	1	No							
	5	Yes							

## 02/11/2022 °

9	- Visual and	Performing Arts	1	2	3	4	5	N/A	Ą	15.00	93%
Q	9.1 Are music s the ed spec	paces and the cafeteria stage appropriately configured per ?				4			Comments	1.00	4.00
	1	Very unsatisfactory - Too small, missing program spaces							Separate theater from cafeteria. Backlit projector screen	. Not located n	ear
	2	Unsatisfactory - Too small, poor condition							music studio.		
	3	Neutral - Adequate size, adequate condition, needs updates or renovations to function well.									
	4	Satisfactory - Good size, good condition									
	5	Very Satisfactory - Generous size, excellent condition									
	N/A	Does not apply									
ç	2.2 Are music of the ed spec	and performance storage spaces appropriately configured per ?					5		Comments	1.00	5.00
_	1	Very unsatisfactory - None provided							Music is in new building; separated from performance sp	ace.	
	2	Unsatisfactory - Too small, disconnected, poor condition									
	3	Neutral - Adequate size, average condition, needs updates or renovations to function well									
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent condition									
	N/A	Does not apply									
ç	P.3 Are Visual A spec?	Arts spaces and storage appropriately configured per the ed					5		Comments	1.00	5.00
	1	Very unsatisfactory - Too small, missing program spaces							Art is in the new building.		
	2	Unsatisfactory - Too small, poor condition									
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well									
	4	Satisfactory - Good size, good condition									
	5	Very Satisfactory - Generous size, excellent condition									
	N/A	Does not apply									

10	) - PE and Wel	1	2	3	4	5	N/A		10.00	40%	
1		mpus meet the ed spec standard for physical education		2					Comments		
	0.1 program sp									1.00	2.00
	1	Very unsatisfactory - Too small, missing program spaces							Gym is 2200 SF.		
	2	Unsatisfactory - Too small, poor condition									
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well									
	4	Satisfactory - Good size, good condition									
	5	Very Satisfactory - Generous size, excellent condition									
	N/A	Does not apply									
- E.	Are the phys	sical education storage spaces appropriately configured per						1			
	0.2 the ed spec	?		2					Comments	1.00	2.00
	1	Very unsatisfactory - None provided							Restrooms being used as storage. Storage room being u	sed as an office.	
	2	Unsatisfactory - Too small, disconnected, poor condition									
	3	Neutral - Adequate size, average condition, needs updates									
		or renovations to function well									
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent condition									
	N/A	Does not apply									
11	- Food Service		1	2	3	4	5	N/A		10.00	40%
Ē		-	· ·	1		· ·		1,77		10.00	
1	1.1 Is the Dining	Commons appropriately configured per the ed spec?		2					Comments	1.00	2.00
	1	Very unsatisfactory - Too small, missing program spaces		•					Large tables. Not easy to break up in smaller groups. Ca	feteria is only 2,0	000 SF
		tory unsublactory foo small, mosting program spaces							based off of enrollment and capacity (both 420 students	s). Cafeteria sho	uld be
	2	Unsatisfactory - Too small, poor condition, only one option							2,400 SF per Ed Spec.		
		for eating space provided, inadequate circulation									
	0										
	3	Average - Adequate size and condition, needs updates or renovations to function well									
	4	Satisfactory - Good size and condition, good circulation,									
		multiple options for eating space (ex: connection to outdoor									
		eating space)									
	5	Very Satisfactory - Generous size, excellent condition and									
		circulation, multiple options for eating space (ex: connection									
		to outdoor eating space)									
	N/A	Does not apply		r –	r –	1	r –	r		[	
1	1.2 Are the Food spec?	d Services support spaces appropriately configured per the ed		2					Comments	1.00	2.00
	1	Very unsatisfactory - None provided							No dedicated office; no lockers or employee storage. Re	strooms are prov	vided.
	2	Unsatisfactory - Too small, disconnected, poor condition							Kitchen is 720 SF including the one serving line.	·	
	3	Neutral - Adequate size, average condition, needs updates or renovations to function well									
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent									
		condition									
	N/A	Does not apply									

12 - Media	Resources	1	2	3	4	5	N/A		30.00	63%
12.1 Is the L to the s	ibrary/Media Center easily accessible for the occupants and visitors school?				4			Comments	1.00	4.00
1 2 3 4 5	Unsatisfactory - Limited access, difficult to find, no transparency Average - Adequate accessibility, needs updates or renovations to function well Satisfactory - Accessible, easy to find, good transparency, good condition Very Satisfactory - Accessible, easy to find, excellent transparency, excellent condition							Located in separate building connected via sidewalk and	ramp.	
N/ 12.2 How w	A Does not apply ell does the Library/Media Center support quiet study?			3				Comments	1.00	2 00
1 2 3 4 5 N/	privacy Average - One or more areas provided, needing updates or renovations to function well Satisfactory - Clusters or small rooms adjacent to media center, good condition, good acoustic privacy Very Satisfactory - Multiple clusters or small rooms adjacent to media center, excellent condition, excellent acoustic privacy			1		1		Acoustics are pretty good; no separate rooms for study pr	1.00 rovided.	3.00
	ell does the Library/Media Center support social interaction?			3				Comments	1.00	3.00
1 2 3 4 5	Unsatisfactory - Too small, poor condition, layout and furnishings do not support informal interaction well Average - Adequate size and condition, needs updates or renovations to function well. Satisfactory - Good size, good condition, layout and furnishings support informal interactions	L		1				A few pieces of informal furniture seen near front entranc		
	ell does the Library/Media Center support collaborative work in			3				Comments		
	<ul> <li>very unsatisfactory - No breakout rooms, no flexible furniture, no support</li> <li>Unsatisfactory - Too small, one area, poor condition</li> <li>Average - Adequate size, multiple areas provided, needing updates or renovations to function well</li> <li>Satisfactory - Clusters or small rooms adjacent to media center, flexible furniture, good condition</li> <li>Very Satisfactory - Multiple clusters or small rooms adjacent to media center, flexible furniture, excellent condition</li> </ul>			3					1.00	3.00
N/	A Does not apply							L		

## 02/11/2022 °

12	- Media R	sources - Continued	1	2	3	4	5	N/A			
12		does the Library/Media Center support collaborative work in			3				Comments	1.00	
		bups (10-25)? Very unsatisfactory - No gathering areas								1.00	3.00
	1 2	Unsatisfactory - Too small, one common space, limited seating, poor condition							One area, not much seating for a large group.		
	3	Average - Adequate size, one common space, needs updates or renovations to function well									
	4	Satisfactory - Good size, multiple common spaces with seating, good condition									
	5	Very Satisfactory - Generous size, multiple commons spaces with seating, excellent condition									
	N/A	Does not apply									
12	6 How we	does the Library/Media Center support technology?			3				Comments	1.00	3.00
	1	Very unsatisfactory - No vis comm tools		•				•	multiple projectors		
	2	Unsatisfactory - Outdated, poorly functioning, or insufficient									
	3	Good - Mix of old and new whiteboards/projectors/etc.									
	4	Satisfactory - Projectors, marker boards, smart boards in most spaces - good condition									
	5	Very Satisfactory - Projectors, marker boards, smart boards in most spaces - new condition									
	N/A	Does not apply									
13	- Technolo	<u>ах</u>	1	2	3	4	5	N/A		20.00	65%
13	.1 How we	equipped are the facilities with instructional technology?				4			Comments	1.00	4.00
	1	Very unsatisfactory - Limited to no technology present in instructional spaces							Projectors, mobile screens and white boards typical. No s	smart boards.	
	2	Unsatisfactory - One type of technology present									
	3	Average - Multiple types of technology, smart boards, poor condition, limited to only certain areas of school									
	4	Satisfactory - Multiple types of technology, smart boards, good condition.									
	5	Very Satisfactory - Multiple types of technology, smart boards, excellent condition									
	N/A	Does not apply									
13	.2 Is there a spaces?	n adequate number of power and data outlets in learning		2					Comments	1.00	2.00
	1	Very unsatisfactory - Outlet configuration does not support digital devices throughout school (1 per wall)			•		•	•			
	2	Unsatisfactory - Outlet configuration support digital devices only in certain areas of school (2 per wall)									
	3	Average - Outlet configuration support digital devices but not enough capacity throughout school (3 per wall)									
	4	Satisfactory - Outlet configuration support digital devices with adequate coverage and capacity throughout school (>3 per wall)									
	5	Very Satisfactory - Excellent outlet configuration to support digital devices throughout school (>3 per wall)									
	N/A	Does not apply									

13 - Technolog	y (cont.)	1	2	3	4	5	N/A			
13.3 Are there a	dequate charging locations for devices?			3				Comments	1.00	3.0
1 2 3 4 5	Very unsatisfactory - No centralized charging location Unsatisfactory - Centralized charging location, but inadequate in size for number of devices Average - Charging cart or tower but not adequately sized for number of devices Satisfactory - Charging cart or tower not centralized Very Satisfactory - Charging cart or tower located centralized location. Excellent condition							Instructional carts have power. Some charging carts see for individual charging.	en. Not enough o	outlets
N/A	Does not apply	<u> </u>		1		1				
13.4 Is there add	equate AV for presentations spaces – cafeteria and gym?				4			Comments	1.00	4.0
1	Very unsatisfactory - AV not present in one or more space							Have a backlit projector.		
2 3 4	Unsatisfactory - AV undersized for room, poor condition Average - Adequately sized / poor condition OR AV undersized / adequate condition Satisfactory - Good size, good condition									
5	Very Satisfactory - Generous sized, excellent condition									
N/A	Does not apply	r	1	r	1		r –	1	T	
13.5 Is there dig	ital media signage at the reception area?			3				Comments	0.00	0.0
1 2 3 4 5	Very unsatisfactory - No digital media present in reception area Unsatisfactory - Undersized, poor condition Average - Adequately sized / poor condition OR undersized / adequate condition Satisfactory - Media signage present, good sized, good condition Very Satisfactory - Generously sized, excellent condition									
N/A	Does not apply							L		
IN/A	Does not apply									

## 02/11/2022 "

4 - A	dministra	tion Spaces	1	2	3	4	5	N/A		20.00	45
14.1	ls there a re visitors?	ception area that functions as a security checkpoint for all							Comments	1.00	
	1	Very unsatisfactory - No security checkpoint									
	2	Unsatisfactory - Checkpoint is too small, poor condition									
	3	Average - Needs updates or renovations to function well									
	4	Satisfactory - Good size, good condition									
	5	Very Satisfactory - Generous size, excellent condition									
	N/A	Does not apply	-	1		1	r		T		
14.2	Does the ac	Iministration area feel welcoming?		2					Comments	1.00	2.0
	1	Very unsatisfactory - No welcome space		1					very small	- I	
	2	Unsatisfactory - Too small, poor lighting and transparency, limited informal seating, poor condition									
	3	Average - Adequate size and layout, needs updates or renovations to feel welcoming									
	4	Satisfactory - Good size and layout, good lighting and transparency, informal seating provided									
	5	Very Satisfactory - Generous size and layout, plenty of light and transparency, informal seating provided, excellent condition									
	N/A	Does not apply									
14.3		paces that require it, does the administration area have accustic privacy?		2					Comments	1.00	2.
	1	Very unsatisfactory - No acoustic separations	1	1					Poor acoustic separation between spaces.		
	2	Unsatisfactory - Acoustic separations do not perform well									
	3	Average - Some acoustic separations function okay, but portions need updates or renovations									
	4	Satisfactory - Good acoustic separations									
	5	Very Satisfactory - Excellent acoustic separations									
	N/A	Does not apply								_	
14.4	Are confere	nce rooms easily accessed for public / parent use?		2					Comments	1.00	2.
	1	Very unsatisfactory - Not accessible for public/parent use							Conference room in library office and storage room. Lit daylighting.	tle transparency	, no
	2	Unsatisfactory - Limited access, no transparency, poor condition, difficult to find									
	3	Average - Adequate accessibility, needs updates or renovations to function well									
	4	Satisfactory - Good accessibility, good transparency, good size and condition									
	5	Very Satisfactory - Excellent accessibility, excellent transparency, generous size, excellent condition									
	N/A	Does not apply							L		