

# **Educational Suitability Summary Report**

Highland Park Elementary School

Date: 01/11/2021 Score 51% Average

Highland Park Elementary School serves an enrollment of approximately 660 students in northwest Austin. It was built in 1952 and consists of approximately 70,000 square feet on a 9-acre site. The campus has undergone several additions and renovations. Highland Park is a national Blue Ribbon school that has a strong partnership between the students, parents, staff and community. The school participates in the district's Creative Learning Initiative, bringing a specialized curriculum to students and educators supporting social-emotional learning and development.

Overall, the building does not adequately support the current enrollment or the goals of its curriculum, nor does it meet the standards as described in the district's Educational Specifications. The large gathering spaces such as the cafeteria, gym and library are undersized and do not support the staff, visitors and students. The site does not allow for separation of vehicular, bus and pedestrian traffic, which poses a safety hazard for the surrounding neighborhood.

Most studio spaces are dated and lack appropriate storage, but furniture is in good condition throughout the school. A lack of studio space within the main building has created a need for 12 portables on campus. While this assessment does not cover the portables, it is assumed that spaces in portables will be found deficient. The school benefits from a great deal of community and parent involvement but lacks the space to adequately support them.

#### **Interview Overview**

The interview participants consisted of Principal Katie Peña, who has been principal at Highland Park for seven years; Assistant Principal Taylor Cowan, who has been with the school for four years; Melissa O'Donnell, a fifth-grade teacher; Sally Hunter, a teacher with the school for 31 years; Susan Olson, a teacher with the school for 20 years; Maria Satterwhite, music teacher with the school for 11 years; Christy Brewer, a parent, PTA president and substitute teacher at the school; and Allison Gaskins, a parent with the school for eight years. Despite the age of the campus, many staff expressed a desire to retain the quaintness of the building, with its original built-in cabinets, large windows and access to the outdoors. The staff also likes the simplicity of the plan, consisting of a single floor. Despite all of this, many of the programs on campus are not located in suitable spaces. Many programs are in portables without access to adequate resources, while other programs meet in undersized studio spaces in the main building. Performances are a large part of the school culture and curriculum. The cafeteria and stage spaces do not support campus needs. Teachers struggle to schedule and reserve the cafeteria throughout the year. The campus staff have used it to host smaller district meetings, but often need to outsource to another campus for full staff meetings due to the lack of space.

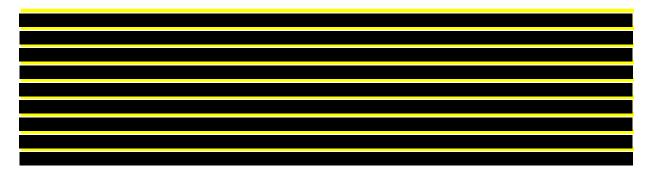
The campus also lacks dedicated restrooms for the cafeteria and gym spaces. Teachers would like a flexible maker space for STEM activities; there are no flexible spaces that could be shared for various activities. The teachers and parents would also like to have multiple spaces to serve as resource rooms

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for parents and volunteers or for pulling students out of classes. Special education teachers share spaces in portables and do not have access to necessary resources. Staff expressed concern for the growing size of the community, and if enrollment continues to increase, they would be forced to add portables.

The campus has ample outdoor learning spaces via enclosed courtyards, but the lack of protection from the sun or inclement weather makes them unable to be used year-round. More thoughtful consideration of garden areas or other resources such as power and water access would make the outdoor learning spaces more engaging.



When thinking of how the campus can support the future of teaching and learning, the staff expressed the need for stronger internet coverage in all spaces, including outdoor courtyards. There is a high demand for flexible storage. Spaces being equipped with more flexible furniture to support different learning modalities is very important to teachers, as the need for more mobility is an increasing trend in teaching environments. Regarding the Six C's of the district's academic vision plan, they said the building does not support these concepts in general.

The existing features that staff and teachers find important are the dedicated wings for each grade level. These wings allow students the ability to openly pass between studios and be contained in a common area.

#### **Assessment Findings**

The Educational Suitability Assessment of Highland Park Elementary School earned a 51% overall score and places the campus in a category of Average. The assessment consists of seven General Building categories and seven Academic categories to determine areas that need more attention.

#### **Very Unsatisfactory Categories (0-35%):**

#### **Exterior**

Score is very unsatisfactory.

Buses and cars share a very small drop-off loop that has no canopy and no stack space. There is no parking available for visitors. The front entry is very difficult to locate and posted signage is not helpful.

## **Academics and Learning**

Score is very unsatisfactory.

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The kindergarten studio wing is undersized and does not have restroom access. The other studio wings meet the ed spec but overall, there is limited transparency and connection between studios. Storage is only provided in casework and there appears to be a storage shortage throughout campus. The cafeteria, library and gym are the only larger gathering spaces available for collaboration, but the number of people they can fit is limited. Special education spaces, art and music are all in portables and do not have the appropriate resources.

## **Unsatisfactory Categories (36-50%):**

### **General Building**

Score is unsatisfactory.

The interior corridors are a generous width; however, most of them are being used to store a variety of supplies and equipment (possibly due to COVID). The cafeteria, gym and library are not able to be locked off from the rest of the campus for after-hours events, nor do they have direct access from the exterior. There is no community room or dedicated space for parents or visitors on the campus.

Security			
Score is unsatisfactory.			
·			
	<u> </u>	 <u> </u>	·

#### **Visual and Performing Arts**

Score is unsatisfactory.

The music and art studios are in portables and do not have adequate resources. Due to the location, stage access is not available from these spaces for performances and the stage area is small.

#### **PE and Wellness**

Score is unsatisfactory.

The gym is undersized and has limited storage. There is no office or restroom immediately accessible to the space.

#### **Food Services**

Score is unsatisfactory.

The cafeteria and kitchen are undersized per the ed spec. Kitchen only has one small serving line with inadequate space.

# **Administration Spaces**

Score is unsatisfactory.

A small

conference room and the principal's office are the only spaces located together. Assistant principal is in a studio wing and all other admin spaces are scattered nearby.

# Average Categories (51-65%):

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# **Environmental Quality**

Score is average.

The acoustics between the corridor and studios are poor due to gaping under the doors. Light fixtures in the original building provide very poor artificial light, but the newer additions and renovated areas have better coverage. All studios have windows that provide natural light and views to nature.

### **Controllability of Systems**

Score is average.

All studios have thermostats for individual temperature controls. Blinds are provided on windows for lighting control, but the older studios' blinds are in poor condition. Lighting is controlled by two switches for alternating rows of lights in most studios.

#### **Technology**

Score is average.

All studios appear to have projectors and mobile TV displays. Charging carts are available in some studios, but overall access to power and data is insufficient throughout the school. The cafeteria is equipped with a large screen and ceiling-mounted projector. The gym has a small screen and no permanent audio with a mobile projection cart.

# Satisfactory Categories (66-80%):

## **Outdoor Learning and Activity**

Score is satisfactory.

There is a small limestone outdoor amphitheater in front of the school, as well as many courtyards throughout the campus that are secure and filled with picnic tables. However, there are no canopy structures or large trees to provide shade. All three playground areas do not have canopies, but the concrete court is covered.

#### Furniture, Fixtures, Equipment

Score is satisfactory.

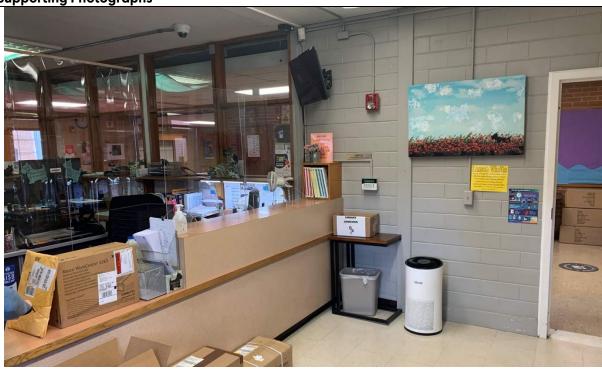
Studio furniture appears to be new and is in good condition across the campus. It is flexible, movable and appropriately sized for grade levels. Common spaces have some variety. The cafeteria lacks the space for new furniture types other than the traditional attached seat and tables. The library has mobile furniture of multiple types.

#### **Media Resources**

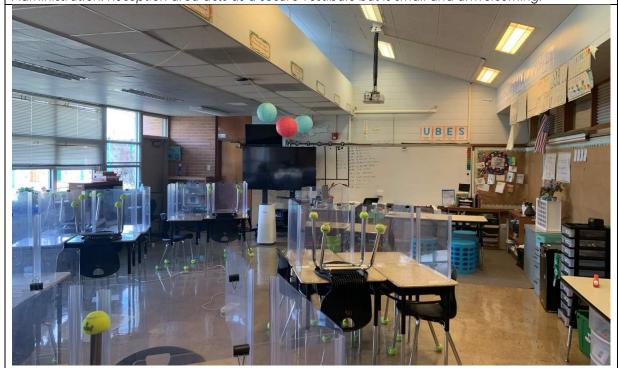
Score is satisfactory.

The library is near the main building entry and could function after-hours with some upgrades for a separate entry. There is space for small to medium groups to work collaboratively, but rearrangement of furniture and stacks could provide more opportunities. The space does not support individual quiet study. There is no kiva (tiered reading or presentation area).

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Administration: Reception area acts as a secure vestibule but is small and unwelcoming.



Artificial lighting is aged in the original building. Ample natural light is provided by the large windows.

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The campus has multiple courtyards for outdoor learning, but they lack shade or protection from weather.



The cafeteria is undersized and unable to accommodate different types of furniture. This space is also used for performances and is unable to house parents and staff during events.



Gym is undersized and lacks storage. Most equipment is stored along the walls.



Gardens are located away from other learning courtyards.

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**Supporting Photographs** 



Due to a shortage of storage space, most corridors are lined with cabinets and shelving to accommodate teachers' supplies and equipment.



Display of 3D artifacts is very limited. Most corridors have multiple tackboards for 2D display.

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Media Resources: Book stacks occupy much of the library space, limiting the number of students the space can hold at a time.



Media Resources: A variety of flexible furniture is provided, but space is limited in terms of separating groups for different zones of activities.



# Austin ISD Educational Suitability Assessment Criteria

**General Building** 

School Name	Walk Attendees:	Date:
Highland Park ES	Lynn Petermann and Emilie Ogburn	1.11.2021

1 - E	xterior		1	2	3	4	5	N/A		8.75	29%
1.1	Does the sit pedestrian	te permit desirable separation of vehicular, bus and traffic?	1						Comments	1.00	1.00
	1	Very unsatisfactory - Bus, car and pedestrian all happen							Buses and cars both use drive-through lane (only for	2 grades). All o	ther
		at the same location							grades use street curb and block traffic. No parking f	or visitors.	
	2	Unsatisfactory - Cars and buses mix, pedestrians are separated									
	3	Average - Buses, cars, and pedestrians are separate but stack space is small									
	4	Satisfactory - Buses, cars, and pedestrians are separate									
		but drop off does not have a canopy or a holding place									
		like a commons or cafeteria									
	5	Very satisfactory - Buses, cars, and pedestrians are									
		separate and drop off area has a canopy and									
		destination									
	N/A	Does not apply		,						T	
1.2		ing easily identified with appropriate signage and		2					Comments		
''	community	wayfinding?		_					Comments	0.25	0.50
	1	Very unsatisfactory - Campus has no signage /							Signage is campus created and difficult to find front	door.	
		wayfinding									
	2	Unsatisfactory - Signage/wayfinding is faded/hidden									
	3	Average - Signage / wayfinding visible but not apparent									
	4	Satisfactory - Signage / wayfinding is visible but not									
	_	good condition									
	5	Very satisfactory - Signage and wayfinding is visible and									
	N1 / A	easy to use									
	N/A	Does not apply									

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1 - E	xterior (co	nt.)	1	2	3	4	5	N/A	4		
1.3	Is the dump	oster accessible for trash / compost disposal?		2					Comments	0.50	1.00
	1 2 3 4 5	Very unsatisfactory - No compost present, route has obstacles (stairs, curbs, barriers) to dumpster Unsatisfactory - Compost is present. Route has obstacles to dumpster Average - Compost is present (<100' to cafeteria), Route to dumpster is free and clear but the two are not directly adjacent. Satisfactory - Compost and dumpster are directly adjacent and route is barrier free Very Satisfactory - Compost and dumpster are directly adjacent and route is barrier free. Dumpster are shaped / positioned so people of all heights can access it.							Stairs at cafeteria loading dock and no ramp.		
0 (	N/A	Does not apply		•	•		-			15.00	=00/
2 - (		arning and Activity	1	2	3	4	5	N/A	1	15.00	73%
2.1	the ed spec	r studios and support spaces appropriately configured per ??			3				Comments	1.00	3.00
	1	Very unsatisfactory - No dedicated outdoor studios			•	•			Outdoor amphitheater in front of school. Courtyards	are secure and	could
	2	Unsatisfactory - Too small, poor condition, disconnected							be improved for outdoor learning. Principal's note - A	II areas need s	un
		from learning spaces, no flexibility, no shade provided							cover and rain coverage in some areas would be help	oful.	
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well, 50% or less shade coverage over studio area									
	4	Satisfactory - Good size, good condition, connected to learning spaces, good flexibility, more than 50% shade									
	5	coverage over studio area  Very satisfactory - Generous size, excellent condition, connected to learning spaces, excellent flexibility, full									
	N/A	shade coverage over studio area  Does not apply									
2.2	Are active p	per the ed spec?			3				Comments	1.00	3.00
	1	Very unsatisfactory - No dedicated active playground		ı		L		l	No shade over either active playground.		
	2	Unsatisfactory - Too small, poor condition, no shade provided							, ,,		
	3	Average - Adequate size, adequate condition, needs									
		some renovations or updates to function well, 50% or less									
	4	shade coverage over play structure									
	4	Satisfactory - Good size, good condition, more than 50% shade coverage over play structure									
	5	Very satisfactory - Generous size, excellent condition, full									
		shade coverage over play structure									
	N/A	Does not apply									

2 - 0	utdoor Le	arning and Activity (cont)	1	2	3	4	5	N/A	A	
2.3		s and support spaces appropriately configured per the ed uation on infrastructure not condition of plants)				4			Comments 0.00	0.00
	1 2	Very unsatisfactory - No dedicated gardens Unsatisfactory - Too small, poor condition, disconnected from learning spaces, no flexibility, no accessible water source							Monitoring answer, does not affect score for Outdoor Learning and Activity.	
	3	Average - Adequate size, adequate condition, needs some renovations or updates to function well, water source is difficult to access Satisfactory - Good size, good condition, connected to								
	4	learning spaces, good flexibility, water source is accessible with 100 ft hose								
	5	Very Satisfactory - Generous size, excellent condition, connected to learning spaces, excellent flexibility, water source is less than 50ft from the garden or has irrigation								
	N/A	Does not apply								
2.4	Are the rair ed spec?	gardens and/or cisterns appropriately configured per the	1						Comments 0.00	0.00
	1 2 3	Very unsatisfactory - No rain gardens or cisterns Unsatisfactory - Too small, poor condition, not functioning, disconnected Average - Adequate size, adequate condition, is connected, needs some renovations or updates to function well							Monitoring answer, does not affect score for Outdoor Learning and Activity.	
	4 5	Satisfactory - Good size, good condition, functions properly Very Satisfactory - Generous size, excellent condition, exceptional functionality, connected to learning spaces, educational signage provided								
	N/A	Does not apply						1		
2.5	Does the so	hool have animal husbandry? (optional)	1						Comments 0.00	0.00
	1 5	No Yes								
2.6		hool have nature loop trails? (optional)	1				Ι		Comments 0.00	0.00
2.0	1	No							Comments	0.00
	5	Yes								
2.7	Does the so	hool have a learning pond? (optional)	1						Comments 0.00	0.00
	1	No							· · · · · · · · · · · · · · · · · · ·	
	5	Yes								
2.8		hool have a grass play field and walking trail?					5		Comments 1.00	5.00
	1	No								
	5	Yes								

3 - General Building	1	2	3	4	5	N/A		11.25	40%
3.1 Are interior circulation routes wide enough to safely and effectively accommodate student movement?					5		Comments	0.50	2.50
1 Very unsatisfactory - Primary circulation is 5'-0" to 6'-0"							Principal's note - Too narrow for campus enrollment,	lots of traffic is:	sues.
wide									
2 Unsatisfactory - Primary circulation is 6'-0" to 7'-0" wide									
3 Average - Primary circulation is 7'-0" to 8'-0" wide									
4 Satisfactory - Primary circulation is 8'-0"-10'-0" wide									
5 Very satisfactory - Primary circulation is 10'-0"+ wide									
N/A Does not apply									
Are community use areas arranged so that the school can allow night	1						Comments		
functions without full school access?	1						Comments	0.75	0.75
1 Very unsatisfactory - Cafeteria, gym, and library cannot							School is completely open. No areas can be opened	after-hours with	hout
be accessed after hours							opening whole school.		
2 Unsatisfactory - Only one of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and									
secured after hours									
3 Average - Only two of the public spaces can be accessed									
from parking and secured after hours									
4 Satisfactory - All of the public spaces can be accessed									
from parking and secured from the rest of the building									
but not individually									
Very satisfactory - Cafeteria, gym, and library can be									
accessed from parking and locked off from rest of									
campus for night/evening use with their own entrance  N/A  Does not apply									
N/A Does not apply  Is there a community room that is a dedicated meeting space outside									
3.3 of school function?	1						Comments	0.75	0.75
Very unsatisfactory - No dedicated community room								0.70	0.70
2 Unsatisfactory - Community room but within school									
function, no access after school hours									
3 Average - Community room, moderate size, but need									
some renovations or updates to function well									
4 Satisfactory - Community room, good size /layout, meets needs /functions well									
5 Very Satisfactory - Community room, generous size, nice									
condition, functions appropriately outside of school									
function									
N/A Does not apply									
Does the general appearance of the school convey pride for the		2					Comments		
students and community?								0.25	0.50
1 Very unsatisfactory - General appearance is poor							Very aged. Updates needed.		
Unsatisfactory - General appearance is aged but ok     Average - General appearance is good									
4 Satisfactory - General appearance shows pride in									
campus and student works									
5 Very Unsatisfactory - General appearance shows pride in									
campus and student works and is welcoming to the									
community									
N/A Does not apply									

	4 - Security		1	2	3	4	5 I	N/A		16.25	
	4.1 Does the fa	cility have key card access at all major entries?							Comments	0.25	
	1	Very unsatisfactory - No entries									
	2	Unsatisfactory - 1/4 of major entries									
	3	Average - 1/2 of major entries									
	4	Satisfactory - 3/4 of major entries									
	5	Very satisfactory - All of major entries									
	N/A	Does not apply									
	4.2 How adequ	ate is site lighting and security for the campus overall?							Comments	1.00	
	1	Very unsatisfactory - No exterior lighting, no secure perimeter									)
	2	Unsatisfactory - Lighting is limited to front entry only, parking lot lighting poor, security is minimal							<del>-</del>		
	3	Average - Lighting at all night-use entries and parking lot, but poor condition. Security is moderate									
	4	Satisfactory - Lighting at all night-use entries and									
		parking lots, good condition, signage less visible,									
		perimeter is well secured but needs updates									
	5	Very satisfactory - Signage, parking lots, and entries are									
		well lit, visible and easy to use, perimeter is very secure									
	N/A	Does not apply									
		office located at the school entry and configured with a									
	1 /1 3	bule to the main corridor?							Comments	1.00	
ļ	1	Very unsatisfactory - No secure vestibule, office located	<u> </u>	1							
		far from main entry, allows visitors access to school									
		unsupervised									
	2	Unsatisfactory - No secure vestibule, office located									
		somewhat far from main entry, minimal supervision of									
		visitors									
	3	Average - Office close to entry, views of front door, but									
	4	no secure vestibule Satisfactory - Office is well-located with a secure									
	4	vestibule, but needs updates									
	5	Very satisfactory - Office well-located with secure									
	-	vestibule and all appropriate security features									
	N/A	Does not apply									
	Is there eno	ugh interior transparency for faculty to passively supervise		1							
		d their activities who are not in studios?		2					Comments	1.00	2.00
	1	Very unsatisfactory - No transparency of walls							Clerestory windows in old wings but only works for do	aylight not	
	2	Unsatisfactory - Limited transparency in certain locations							transparency.		
	3	Average - Good transparency in certain locations but									
		inadequate or missing in other locations of school									
	4	Satisfactory - Adequate transparency throughout the									
	_	school									
	5	Very satisfactory - Excellent transparency throughout the									
	NI/A	school									
	N/A	Does not apply									

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;	5 - Environmer	ntal Quality	1	2	3	4	5	N/A		25.00	60%
	5.1 How are ac	coustics in studios in general?		2					Comments	1.00	2.00
	1 2 3 4 5 N/A	Very unsatisfactory - Recognized word/sound from adjacent studio/corridor Unsatisfactory - Audible sound from adjacent studio/corridor Average - Slight sound from outside room Satisfactory - Walls to deck insulated only white noise from mechanical system Very satisfactory - Able to hear quiet speaking from across the room Does not apply							Could hear words through closed studio.		
	5.2 Is the studio	o artificial lighting adequate quality?		2					Comments	1.00	2.00
	1 2 3 4 5 N/A	Very unsatisfactory - Sporadic lights work, glare, less than 20 FC Unsatisfactory - 10-19 FC or serious glare Average- 20-29 FC minor glare Satisfactory - 30-39 FC and no glare Very satisfactory - 40+ FC and no glare Does not apply							Very old fixtures with inadequate coverage in original additions/renos have better coverage/updated lamp	-	er
	5.3 Is there acc	ress to natural light in studios?					5		Comments	1.00	5.00
	1 2 3 4 5	Very unsatisfactory - No learning spaces have natural light Unsatisfactory - 1-25% of learning spaces have natural light or windows are too small to let in light Average - 26-50% of learning spaces have natural light Satisfactory - 51-75% of learning spaces have natural light Very satisfactory - 76-100% of learning spaces have natural light							All studios have windows and views.		
	N/A	Does not apply	l	ı				l	T	I	
		ess to outside views from learning spaces?					5		Comments	1.00	5.00
	1 2 3 4 5	Very unsatisfactory - No learning spaces have views Unsatisfactory - 1-25% of learning spaces have views or windows are too small to see out Average - 26-50% of learning spaces have views Satisfactory - 51-75% of learning spaces have views Very satisfactory - 76-100% of learning spaces have views									

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5 - Environme	ntal Quality (cont.)	1	2	3	4	5	N/A			
5.5 Does the b	ouilding have odor or pest problems?	1						Comments	1.00	1.00
1	Very unsatisfactory - Evidence of both pests and odors							Can hear rats and evidence of droppings. Major issu	e for school.	
2	Unsatisfactory - Evidence of pests or odors									
3	Average - Limited evidence of pests, no odors									
4	Satisfactory - No evidence of pests / odors, school									
	cleanliness in good condition									
5	Very Satisfactory - No evidence, school cleanliness in									
	excellent condition									
N/A	Does not apply									
6 - Controllab	ility of Systems	1	2	3	4	5	N/A		12.50	60%
6.1 Does the st	tudio thermostat allow for individual control?					5		Comments	0.50	2.50
1	No									
5	Yes									
6.2 Are shades	s provided to control natural light in learning spaces?			3				Comments	1.00	3.00
1	Very unsatisfactory - No, windows are covered with							Mix of new and old. Newer wing 500 has better blind	ds.	
	boards/paper									
2	Unsatisfactory - No, windows have no light control									
3	Average - Yes, but poor condition blinds									
4	Satisfactory - Yes, blinds									
5	Very satisfactory - Blackout shades									
N/A	Does not apply									
6.3 What is the	e quality of lighting controls in the studios?		2					Comments	1.00	2.00
1	Very unsatisfactory - Single switch only per room									
2	Unsatisfactory - Alternating rows switch off									
3	Average - Alternating lamps in single fixtures switch off									
4	Satisfactory - Tri level switching									
5	Very satisfactory - Dimmable									
N/A	Does not apply							L		

7 - Furniture	, Fixtures & Equipment	1	2	3	4	5	N/A		18.75	75%
7.1 What is	the current condition of the furniture?				4			Comments	0.75	3.00
1 2 3 4	Very unsatisfactory - Damaged or broken, non- functioning Unsatisfactory - Torn/ bent/ wrong size Average - Scratched/dented/marked Satisfactory - Not new, but sturdy and clean							Flexible furniture all purchased by campus or teacher category.	rs. Applies to e	ntire
5 N/A	Very satisfactory - New Does not apply									
Are a va	riety of furniture types being accommodated throughout the learning commons, dining commons, other multi-use spaces?			3				Comments	1.00	3.00
1	Very Unsatisfactory - Same furniture used in all spaces									
2	Unsatisfactory - Furniture variety in one multi-use space									
3 4 5 N/A	Average - Furniture variety in more than one multi-use space Satisfactory - All multi-use spaces have greater than one type of furniture Very satisfactory - All multi-use spaces have greater than two types of furniture Does not apply									
7.3 How well space?	ll does furniture accommodate rapid reconfiguration of a				4			Comments	1.00	4.00
1 2 3 4 5 N/A	Very Unsatisfactory - Furniture is fixed or very heavy Unsatisfactory - Furniture does not allow desks to be configured as individuals, small groups, or large groups Average - Mix of furniture that can reconfigure but is cumbersome to move Satisfactory - Furniture is flexible for multiple configurations of space Very satisfactory - Furniture is flexible for multiple configurations of space, easy to move and stack Does not apply							Furniture is flexible and movable. Library has differer furniture.	nt updated typ	es of
7.4 Is the fur	rniture ergonomic and size appropriate for grade level?				4			Comments	1.00	4.00
1 2 3 4 5	Very unsatisfactory - Desk with attached chair combinations too small for grade level Unsatisfactory - Desk with attached chair combinations Average - Mix of studios with tables/loose chairs and desks with fixed seats Very satisfactory - Tables with loose chairs Very satisfactory - Tables with loose chairs that allow students to be active									
N/A										

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Waste	1	2	3	4	5	N/A	5.00	60
Do studios and corridors have blue recycle bins with bilingual instructions and/or image sorting instructions?				4			Comments 0.50	2.0
1 Very unsatisfactory - There are no recycling and landfill bins and signage are sparse or infrequent, OR there are only landfill bins with no recycling bins. 2 Unsatisfactory - Bins and signage are sparse or infrequent and/or lack clear signage. 3 Average - 50% of corridors and studios have both a landfill bin and a recycle bin in an accessible location. The containers have clear signage. 4 Satisfactory - 75% of studios and corridors have a visible landfill and recycle collection containers in an accessible location. The containers have clear signage. 5 Very satisfactory - All studios / corridors (100%) have visible landfill and recycle collection containers in accessible locations. The containers have clear signage, and the style and format is consistent and uniform across campus.  N/A Does not apply							A score for this category is being recorded, but this category is not calculated in the overall ESA average.	
Does the cafeteria (or wherever meals are served) have at least one of each: green compost bin, blue recycle bin, and landfill bin? Are the bins labelled clearly with bilingual and/or image sorting?		2					Comments 0.50	1
1 Very unsatisfactory- There may be landfill bins, but there are no compost and/or recycle bins. There is not clear sorting signage.  2 Unsatisfactory- Recycle, landfill, and compost bins are present, but the bins are scattered and no co-located next to one another. Signage is absent or inconsistent.  3 Average- There is at least one waste station with all three bins (recycle, compost, landfill) located with close proximity to one another. The signage is visible and consistent.  4 Satisfactory- There are several waste stations as described above  5 Very Satisfactory - There are several waste stations as described above, and additional signage in the cafeteria that encourages recycling/composting.  N/A Does not apply				,			A score for this category is being recorded, but this category is not calculated in the overall ESA average.	



# Austin ISD Educational Suitability Assessment Criteria

**Academics - Elementary School** 

School Name	Walk Attendees:	Date:
Highland Park ES	Lynn Petermann and Emilie Ogburn	1.11.2021

8 - A	cademics	& Learning	1	2	3	4	5	N/A		70.00	33%
8.1	Are studios	appropriately configured per the ed spec?			3				Comments	1.00	3.00
	1	Very unsatisfactory - Too small, no flexibility, disconnected							Kindergarten is undersized. All others meet ed spec. Land connection.	imited transpo	arency
	2	Unsatisfactory - Too small, only one area for all teaching methods, limited flexibility, disconnected									
	3	Neutral - Adequate size, multiple areas for different teaching methods, adequate flexibility, limited transparency and connection to other studios and shared learning spaces, needs updates or renovations to function well.									
	4	Satisfactory - Good size, multiple areas for different teaching methods, good flexibility, good transparency and connection to other studios and shared learning spaces									
	5	Very Satisfactory - Generous size, multiple areas for different teaching methods, excellent flexibility, generous display area and visual teaching tools, excellent transparency and connection with other studios and shared learning spaces									
	N/A	Does not apply									
8.2		nd Kinder have appropriate support spaces such as and storage per the ed spec?		2					Comments	1.00	2.00
	1	Very unsatisfactory - None provided							They are disconnected from the rest of the school and	d have an exte	rior
	2	Unsatisfactory - Too small, disconnected, poor condition							corridor (secure courtyard). No restrooms in studio, sh	nared gang in	outdoor
	3	Neutral - Adequate size, average condition, needs updates or renovations to function well							corridor.		
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent condition									
	N/A	Does not apply									

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8 - A	cademics 8	& Learning (cont.)	1	2	3	4	5	N/A	4		
8.3		nave appropriate support spaces such as storage per the		2					Comments		
0.0	ed spec?			_					Comments	1.00	2.00
	1	Very unsatisfactory - None provided							Storage provided in casework. Not all studios are sta	ndard.	
	2	Unsatisfactory - Too small, disconnected, poor condition									
	3	Neutral - Adequate size, average condition, needs									
		updates or renovations to function well									
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent									
		condition									
	N/A	Does not apply									
8.4	Do typical le	earning neighborhoods have small group rooms and open	1						Comments		
0.4	collaboration	on space?	-						Comments	1.00	1.00
	1	Very unsatisfactory - No breakout rooms or open									
		collaboration spaces are provided									
	2	Unsatisfactory - Too small or too few, poor condition, no									
		flexibility, lacks visual connection to learning									
		neighborhood, poor acoustic privacy									
	3	Average - Adequate size, adequate condition, needs									
		some renovations or updates to function well									
	4	Satisfactory - Good size, good condition and flexibility,									
		transparency and connection to learning neighborhood,									
	_	acoustic privacy									
	5	Very Satisfactory - Generous size, excellent condition and									
		flexibility, transparency and connection to learning									
		neighborhood, acoustic privacy									
	N/A	Does not apply		1	1	1	ı				
8.5	•	studios large enough to support project-based learning			3				Comments	1.00	
		e teaching modalities?	<u> </u>							1.00	3.00
	1	Very unsatisfactory - Too small, no flexibility, does not							Not large enough for school's needs.		
	•	support project-based learning									
	2	Unsatisfactory - Undersized, decentralized resources,									
	2	limited flexibility									
	3	Average - Adequate size, needs some renovations or updates to function well									
	4	Satisfactory - Good size, centralized resources, good									
	*	flexibility									
	5	Very Satisfactory - Generous size, centralized project									
	v	resources, excellent flexibility									
	N/A	Does not apply									

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8 - A	cademics &	& Learning (cont.)	1	2	3	4	5	N/A	4		
8.6	Are Maker S	Spaces and support spaces appropriately configured per	1						Comments		
0.0	the ed spec	?	'						Comments	1.00	1.00
	1	Very unsatisfactory - No dedicated maker spaces									
	2	Unsatisfactory - Too small, poor condition, disconnected									
		from learning spaces, no flexibility									
	3	Average - Adequate size, adequate condition, needs									
		some renovations or updates to function well									
	4	Satisfactory - Good size, good condition, connected to									
	_	learning spaces									
	5	Very Satisfactory - Generous size, excellent condition,									
	N/A	connected to learning spaces  Does not apply									
	IN/A	Does not apply	l	T .	ı	<u> </u>	1	ı	1		
8.7	Is there a Pr	rofessional Learning Center in the learning neighborhood?	1						Comments	1.00	1.00
	1	Very unsatisfactory - No dedicated space for									
		Professional Learning Center									
	2	Unsatisfactory - Too small, poor condition, disconnected									
	3	Average - Adequate size, adequate condition, needs									
		some renovations or updates to function well									
	4	Satisfactory - Good size, good condition, connected									
	5	Very Satisfactory - Generous size, excellent condition,									
		connected									
	N/A	Does not apply					ı	ı	T		
8.8	Is there a de	edicated science room and support space?	1						Comments	0.00	0.00
	1	No					l .	l	Monitoring answer, but doesn't affect overall score.	0.00	0.00
	5	Yes							livioritioning driswer, but doesn't driect overdir score.		
				1	ı	1	1	1	<u> </u>		
8.9		dequate places to display the evidence and artifacts of		2					Comments	1.00	
	learning (bo	oth 2D and 3D)?								1.00	2.00
	1	Very unsatisfactory - No dedicated space							Very few 3D display opportunities but plenty of 2D.		
	2	Unsatisfactory - Too small, non-dedicated, poor									
	•	condition									
	3	Average - Adequate size, adequate condition, needs updates or renovations to function well									
	4	Satisfactory - Good size, good condition									
	<del>4</del> 5	Very Satisfactory - Generous size, excellent condition									
	D N/A	Does not apply									

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8 - A	cademics	& Learning (cont.)	1	2	3	4	5	N/A	4		
0.10	Does the bu	uilding provide adequate opportunities for	1						Community		
8.10	students/te	achers to collaborate in varying group sizes?	ı						Comments	1.00	1.00
	1	Very unsatisfactory - No space to support collaboration							Cafeteria and library are only non-studio indoor spa	ces for collabor	ation
		in various sizes.							but the number of students they can fit is limited. Spo	aces very unders	sized
	2	Unsatisfactory - Too small, inflexible, only one option,							for enrollment.		
		does not support a variety of group sizes									
	3	Average - Adequate space for collaboration, needs									
		updates or renovations to function well.									
	4	Satisfactory - Good size, good condition, multiple options									
		to support a variety of group sizes									
	5	Very Satisfactory - Generous size, excellent condition,									
		multiple options to support a variety of group sizes									
	N/A	Does not apply		ı							
8.11	Does the bu	uilding provide opportunities for informal interaction?		2					Comments	1.00	2.00
	1	Very unsatisfactory - No space							Main corridor is generous and furniture could help su	pport opportun	nities
	2	Unsatisfactory - Too small, poor condition, layout and							for this but space is limited elsewhere.		
		furnishings do not support informal interaction well									
	3	Average - Adequate size and condition, needs updates									
		or renovations to function well.									
	4	Satisfactory - Good size, good condition, layout and									
		furnishings support informal interactions									
	5	Very Satisfactory - Generous size, excellent condition,									
		layout and furnishings support informal interactions									
	N/A	Does not apply		ı							
8.12		arning neighborhood / building provide adequate	1						Comments		
	opportuniti	es for students to work independently?								1.00	1.00
	1	Very unsatisfactory - No breakout rooms/small study									
		spaces									
	2	Unsatisfactory - Too small, poor condition, no acoustic									
		privacy, only one space for independent work,									
		disconnected from learning neighborhood									
	3	Average - Adequate size and condition, needs updates									
		or renovations to function well.									
	4	Satisfactory - Good size and condition, acoustic privacy,									
		variety of independent work space options, connected to									
	_	learning neighborhood									
	5	Very Satisfactory - Generous size, excellent condition,									
		acoustic privacy, variety of independent work space									
	N/A	options, connected to learning neighborhood									

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8 - A	cademics a	& Learning (cont.)							
8.13	•	Education spaces appropriately configured per the ed	1				Comments		
	spec?	V T (0. 31.33)						1.00	1.00
	1	Very unsatisfactory - Too small, no flexibility, disconnected					Principal's note - Most SPED teachers are sharing room	ns.	
	2								
	2	Unsatisfactory - Too small, only one area for all teaching							
	0	methods, limited flexibility, disconnected							
	3	Neutral - Adequate size, multiple areas for different teaching methods, adequate flexibility, limited							
		transparency and connection to other studios and							
		shared learning spaces, needs updates or renovations to							
		function well.							
	4	Satisfactory - Good size, multiple areas for different							
	•	teaching methods, good flexibility, good transparency							
		and connection to other studios and shared learning							
		spaces							
	5	Very Satisfactory - Generous size, multiple areas for							
		different teaching methods, excellent flexibility, generous							
		display area and visual teaching tools, excellent							
		transparency and connection with other studios and							
		shared learning spaces							
	N/A	Does not apply		1					
8.14		Education support spaces, such as storage, space for		2			Comments		
	washer/ary	ver, appropriately configured per the ed spec?						1.00	2.00
	1	Very unsatisfactory - None provided					Special education in portable.		
	2	Unsatisfactory - Too small, disconnected, poor condition							
	3	Neutral - Adequate size, average condition, needs							
		updates or renovations to function well							
	4	Satisfactory - Good size, connected, good condition							
	5	Very Satisfactory - Generous size, connected, excellent							
		condition							
	N/A	Does not apply							
8.15	Are Accessi	ble restrooms and changing rooms readily available to the	1				Comments		
0.13	Special Edu	ication spaces?	-				Comments	1.00	1.00
	1	No						·	
	5	Yes							

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9 - V	isual and F	Performing Arts	1	2	3	4	5	N/A	4	15.00	40%
9.1	Are music sp per the ed s	paces and the cafeteria stage appropriately configured pec?		2					Comments	1.00	2.00
	1	Very unsatisfactory - Too small, missing program spaces							Both art and music are in portables. Need separate p	erformance sp	ace.
	2	Unsatisfactory - Too small, poor condition									
	3	Neutral - Adequate size, adequate condition, needs									
		updates or renovations to function well.									
	4	Satisfactory - Good size, good condition									
	5	Very Satisfactory - Generous size, excellent condition									
	N/A	Does not apply									
9.2	Are music a	nd performance storage spaces appropriately configured		2					Community		
9.2	per the ed s	pec?		2					Comments	1.00	2.00
	1	Very unsatisfactory - None provided							In portables and undersized.		
	2	Unsatisfactory - Too small, disconnected, poor condition									
	3	Neutral - Adequate size, average condition, needs									
		updates or renovations to function well									
	4	Satisfactory - Good size, connected, good condition									
	5	Very Satisfactory - Generous size, connected, excellent									
		condition									
	N/A	Does not apply				,	,	,	<u>,                                      </u>		
9.3		arts spaces and storage appropriately configured per the		2					Comments		
7.0	ed spec?			_					Comments	1.00	2.00
	1	Very unsatisfactory - Too small, missing program spaces									
	2	Unsatisfactory - Too small, poor condition									
	3	Average - Adequate size, adequate condition, needs									
		some renovations or updates to function well									
	4	Satisfactory - Good size, good condition									
	5	Very Satisfactory - Generous size, excellent condition									
	N/A	Does not apply									

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10 - PE and W	/ellness	1	2	3	4	5	N/A	4	10.00	40%
10.1	campus meet the ed spec standard for physical education		2					Comments		
program	spaces?							Comments	1.00	2.00
1	Very unsatisfactory - Too small, missing program spaces							Gym is undersized at 2400 square feet.		
2	Unsatisfactory - Too small, poor condition									
3	Average - Adequate size, adequate condition, needs									
	some renovations or updates to function well									
4	Satisfactory - Good size, good condition									
5	Very Satisfactory - Generous size, excellent condition									
N/A	Does not apply									
10.2	nysical education storage spaces appropriately configured		2					Comments		
per the ed	•								1.00	2.00
1	Very unsatisfactory - None provided							Limited to no storage. No office or toilet.		
2	Unsatisfactory - Too small, disconnected, poor condition									
3	Neutral - Adequate size, average condition, needs									
_	updates or renovations to function well									
4	Satisfactory - Good size, connected, good condition									
5	Very Satisfactory - Generous size, connected, excellent									
N/A	condition Does not apply									
11 - Food Serv	· · · ·	1	2	2	4	E	N1//		10.00	400/
II - rood serv	ices		2	3	4	5	N/A	A	10.00	40%
11.1 Is the Dini	ng Commons appropriately configured per the ed spec?		2					Comments	1.00	2.00
1	Very unsatisfactory - Too small, missing program spaces							Current cafeteria is 2400 square feet. By Ed Spec, sho	uld be 3400 S	F.
2	Unsatisfactory - Too small, poor condition, only one									
	option for eating space provided, inadequate circulation							Principal's note - need additional space for performa	nces.	
3	Average - Adequate size and condition, needs updates									
4	or renovations to function well									
4	Satisfactory - Good size and condition, good circulation, multiple options for eating space (ex: connection to									
	outdoor eating space)									
5	Very Satisfactory - Generous size, excellent condition and									
_	circulation, multiple options for eating space (ex:									
	connection to outdoor eating space)									
N/A	Does not apply									
Are the Fo	ood Services support spaces appropriately configured per		2					Comments		
the ed spe	ec?							Comments	1.00	2.00
1	Very unsatisfactory - None provided							Kitchen is very undersized. One inadequate serving li	ne.	
2	Unsatisfactory - Too small, disconnected, poor condition									
3	Neutral - Adequate size, average condition, needs									
	updates or renovations to function well									
4	Satisfactory - Good size, connected, good condition									
5	Very Satisfactory - Generous size, connected, excellent									
	condition									
N/A	Door not apply									

2 - Media Resources		1	2	3	4	5	N/A		30.00	67%
12.1 Is the Library/Media Center easily accessible for the visitors to the school?	occupants and			Ω				Comments	1.00	3.00
1 Very unsatisfactory - Not accessible 2 Unsatisfactory - Limited access, difficul transparency 3 Average - Adequate accessibility, need renovations to function well 4 Satisfactory - Accessible, easy to find, of transparency, good condition 5 Very Satisfactory - Accessible, easy to f transparency, excellent condition N/A Does not apply	ls updates or							Near entry. Could function after-hours with some upg	rades.	
12.2 How well does the Library/Media Center support qu	iet study?		2					Comments	1.00	2.00
1 Very unsatisfactory - No quiet study sp 2 Unsatisfactory - One area in poor cond acoustic privacy 3 Average - One or more areas provided	lition, poor	1								
or renovations to function well  4 Satisfactory - Clusters or small rooms a center, good condition, good acoustic    5 Very Satisfactory - Multiple clusters or s adjacent to media center, excellent cor	orivacy small rooms									
acoustic privacy N/A Does not apply			I		T	1				
12.3 How well does the Library/Media Center support so	cial interaction?				4			Comments	1.00	4.00
1 Very unsatisfactory - No space 2 Unsatisfactory - Too small, poor condit furnishings do not support informal int 3 Average - Adequate size and condition	eraction well							Space for gathering; no kiva.		
or renovations to function well.  4 Satisfactory - Good size, good conditio furnishings support informal interaction	าร									
5 Very Satisfactory - Generous size, excel layout and furnishings support informo N/A Does not apply	l interactions									
12.4 How well does the Library/Media Center support co in small groups (4-8 students)?	llaborative work			3				Comments	1.00	3.00
Very unsatisfactory - No breakout roon furniture, no support     Unsatisfactory - Too small, one area, p     Average - Adequate size, multiple area needing updates or renovations to fun-	oor condition is provided,							Different layout of furniture/stack could provide more support this.	opportunities	; to
4 Satisfactory - Clusters or small rooms a center, flexible furniture, good condition 5 Very Satisfactory - Multiple clusters or s	djacent to media n small rooms									
adjacent to media center, flexible furni condition N/A Does not apply	ture, excellent									

12 - Media Resources - Continued	1	2	3	4	5	N/A	ı.		
How well does the Library/Media Center support collaborative work				4			Comments		
in larger groups (10-25)?				4			Comments	1.00	4.00
1 Very unsatisfactory - No gathering areas									
2 Unsatisfactory - Too small, one common space, limited									
seating, poor condition									
3 Average - Adequate size, one common space, needs									
updates or renovations to function well									
4 Satisfactory - Good size, multiple common spaces with									
seating, good condition									
5 Very Satisfactory - Generous size, multiple commons									
spaces with seating, excellent condition									
N/A Does not apply									
12.6 How well does the Library/Media Center support technology?				4			Comments		
<u> </u>								1.00	4.00
1 Very unsatisfactory - No vis comm tools									
2 Unsatisfactory - Outdated, poorly functioning, or									
insufficient									
Good - Mix of old and new whiteboards/projectors/etc.									
4 Satisfactory - Projectors, marker boards, smart boards in	1								
most spaces - good condition  5 Very Satisfactory - Projectors, marker boards, smart									
boards in most spaces - new condition									
N/A Does not apply									
13 - Technology	1	2	3	4	5	N/A		20.00	65%
10 - Technology	一	T		<del></del>	T	1 1 / /		20.00	03/8
13.1 How well equipped are the facilities with instructional technology?				4			Comments	1.00	4.00
1 Very unsatisfactory - Limited to no technology present in	1			ļ	!	ļ		1.00	4.00
instructional spaces									
2 Unsatisfactory - One type of technology present									
<ol> <li>Average - Multiple types of technology, smart boards,</li> </ol>									
poor condition, limited to only certain areas of school									
4 Satisfactory - Multiple types of technology, smart									
boards, good condition.									
5 Very Satisfactory - Multiple types of technology, smart									
boards, excellent condition									
N/A Does not apply									
ls there an adequate number of power and data outlets in learning			3				Comments		
spaces?			Ŭ				Comments	1.00	3.00
1 Very unsatisfactory - Outlet configuration does not							Appears to be about 3 per wall but somewhat spora	dic. School's no	ote -
support digital devices throughout school (1 per wall)							Electric load is maxed out and cannot support more.		
2 Unsatisfactory - Outlet configuration support digital									
devices only in certain areas of school (2 per wall)									
Average - Outlet configuration support digital devices     Average - Outlet configuration support digital devices									
but not enough capacity throughout school (3 per wall)									
4 Satisfactory - Outlet configuration support digital									
devices with adequate coverage and capacity									
throughout school (>3 per wall)  5 Very Satisfactory - Excellent outlet configuration to									
support digital devices throughout school (>3 per wall)									
N/A Does not apply									
1477 Book Hot apply									

Very unsatisfactory - No centralized charging location Unsatisfactory - Centralized charging location Unsatisfactory - Centralized charging location, but inadequate in size for number of devices Average - Charging cart or tower but not adequately sized for number of devices Satisfactory - Charging cart or tower not centralized Very Satisfactory - Charging cart or tower located centralized location. Excellent condition		2					Comments  Some charging carts present but limited access to outl above about electrical load.	1.00 ets overall. Se	<b>2.00</b>
Unsatisfactory - Centralized charging location, but inadequate in size for number of devices Average - Charging cart or tower but not adequately sized for number of devices Satisfactory - Charging cart or tower not centralized Very Satisfactory - Charging cart or tower located								ets overall. Se	e note
Does not apply				1	1				
uate AV for presentations spaces – cafeteria and gym?				4			Comments	1.00	4.00
Very unsatisfactory - AV not present in one or more space Unsatisfactory - AV undersized for room, poor condition Average - Adequately sized / poor condition OR AV undersized / adequate condition Satisfactory - Good size, good condition Very Satisfactory - Generous sized, excellent condition							Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.	ia; small scree	∍n and
al media signage at the reception area?			3				Comments	0.00	0.00
Very unsatisfactory - No digital media present in reception area Unsatisfactory - Undersized, poor condition Average - Adequately sized / poor condition OR undersized / adequate condition Satisfactory - Media signage present, good sized, good condition Very Satisfactory - Generously sized, excellent condition									
V S L A L S V E A L S C V	rate AV for presentations spaces – cafeteria and gym?  Very unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition of the	Juste AV for presentations spaces – cafeteria and gym?  Very unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition twerage - Adequately sized / poor condition OR AV undersized / adequate condition desired condition of the c	varied AV for presentations spaces – cafeteria and gym?  Very unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition exerge - Adequately sized / poor condition OR AV undersized / adequate condition extrinsicatory - Good size, good condition exerges of the size of	Jate AV for presentations spaces – cafeteria and gym?  Very unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition twerage - Adequately sized / poor condition OR AV undersized / adequate condition  Very Satisfactory - Good size, good condition  Very Satisfactory - Generous sized, excellent condition  Very unsatisfactory - No digital media present in ecception area  Unsatisfactory - Undersized, poor condition  Average - Adequately sized / poor condition OR undersized / adequate condition  Very Satisfactory - Media signage present, good sized, good condition  Very Satisfactory - Generously sized, excellent condition  Very Satisfactory - Generously sized, excellent condition	Jate AV for presentations spaces – cafeteria and gym?  (ery unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition twerage - Adequately sized / poor condition OR AV undersized / adequate condition  Gery Satisfactory - Generous sized, excellent condition  Obes not apply  I media signage at the reception area?  (ery unsatisfactory - No digital media present in ecception area  Unsatisfactory - Undersized, poor condition  Average - Adequately sized / poor condition OR undersized / adequate condition  Satisfactory - Media signage present, good sized, good condition  (ery Satisfactory - Generously sized, excellent condition  (ery Satisfactory - Generously sized, excellent condition	Juste AV for presentations spaces – cafeteria and gym?  (very unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition to everage - Adequately sized / poor condition OR AV undersized / adequate condition  (very Satisfactory - Good size, good condition  (very Satisfactory - Generous sized, excellent condition  (very unsatisfactory - No digital media present in ecception area  (very unsatisfactory - Undersized, poor condition  (very Satisfactory - Media signage present, good sized, good on dition  (very Satisfactory - Generously sized, excellent condition  (very Satisfactory - Generously sized, excellent condition  (very Satisfactory - Generously sized, excellent condition	Juste AV for presentations spaces – cafeteria and gym?  (ery unsatisfactory - AV not present in one or more pace  Unsatisfactory - AV undersized for room, poor condition twerage - Adequately sized / poor condition OR AV undersized / adequate condition  Gery Satisfactory - Good size, good condition  (ery Satisfactory - Generous sized, excellent condition opes not apply  I media signage at the reception area?  (ery unsatisfactory - No digital media present in ecception area  Unsatisfactory - Undersized, poor condition on exercise - Adequately sized / poor condition OR undersized / adequate condition  (ery Satisfactory - Media signage present, good sized, good condition  (ery Satisfactory - Generously sized, excellent condition	Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  Large screen and ceiling-mounted projector in cafeter no projector cart currently available in gym.  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14 - Administration Spaces	1	2	3	4	5	N/A	<b>\</b>	20.00	40%
14.1 Is there a reception area that functions as a security checkpoint for all visitors?							Comments	1.00	
1 Very unsatisfactory - No security checkpoint				-					
2 Unsatisfactory - Checkpoint is too small, poor condition									
Average - Needs updates or renovations to function well									
4 Satisfactory - Good size, good condition									
5 Very Satisfactory - Generous size, excellent condition									
N/A Does not apply									
14.2 Does the administration area feel welcoming?		2					Comments	1.00	2.00
<ol> <li>Very unsatisfactory - No welcome space</li> </ol>									
Unsatisfactory - Too small, poor lighting and									
transparency, limited informal seating, poor condition									
3 Average - Adequate size and layout, needs updates or									
renovations to feel welcoming									
4 Satisfactory - Good size and layout, good lighting and transparency, informal seating provided									
5 Very Satisfactory - Generous size and layout, plenty of									
light and transparency, informal seating provided,									
excellent condition									
N/A Does not apply									
For those spaces that require it, does the administration area have									
14.3 adequate acoustic privacy?		2					Comments	1.00	2.00
Very unsatisfactory - No acoustic separations			•						
2 Unsatisfactory - Acoustic separations do not perform									
well									
3 Average - Some acoustic separations function okay, but									
portions need updates or renovations									
4 Satisfactory - Good acoustic separations									
5 Very Satisfactory - Excellent acoustic separations									
N/A Does not apply		I	1		I	I	T		
14.4 Are conference rooms easily accessed for public / parent use?		2					Comments	1.00	2.00
1 Very unsatisfactory - Not accessible for public/parent									
use									
2 Unsatisfactory - Limited access, no transparency, poor									
condition, difficult to find									
3 Average - Adequate accessibility, needs updates or renovations to function well									
4 Satisfactory - Good accessibility, good transparency,									
good size and condition									
5 Very Satisfactory - Excellent accessibility, excellent									
transparency, generous size, excellent condition									
N/A Does not apply									