

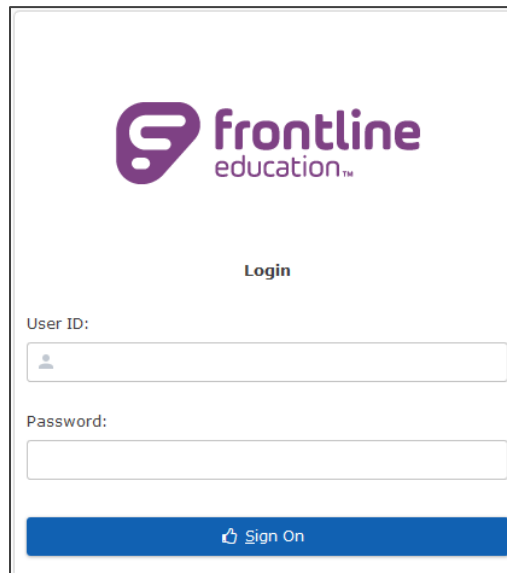
Parent Self-Serve

Parents/Guardians can access Parent Self-Serve via the AISD Portal to access their student's educational information such as grades, assignments, schedule and attendance.

1. Sign into the **AISD Portal** at portal.austinisd.org
2. Click on the **Frontline SIS Parent Self-Serve** tile.



3. You will be directed to a webpage to login. Your **User ID** and **Password** are the same you used to login to the AISD portal.

A login page for Frontline education. At the top is the "frontline education™" logo. Below it is the word "Login". There are two input fields: "User ID:" with a user icon and "Password:". At the bottom is a blue button with a white arrow and the text "Sign On".

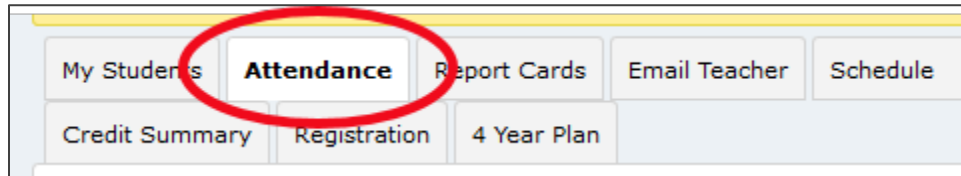
frontline education™	
Login	
User ID:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Sign On"/>	

4. Click on your **student's name** to access available information.

My Students	
Student List	
Local ID	Name
10C	Student, Secondary
10C	Student, Elementary

Attendance

1. Click on the **Attendance** tab to see the student's attendance history.

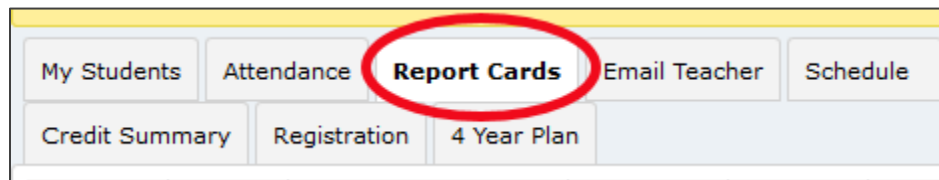


2. Click on the **View Legend** button at the bottom of the page to see attendance code descriptions.



Grades and Assignments

1. Click on the **Report Cards** tab to see the student's current average for each course.



2. Click on a grade to see student's individual assignment grades.

My Students	Attendance	Report Cards	Email Teacher	Schedule	Edit Contact Info	Notifications	Immun			
Credit Summary	Registration	4 Year Plan								
Course	Sect	Teacher	Short Desc	Day Prd	Room	1Nin	2Nin	3Nin	4Nin	YrAv
Scheduled										
1001.R000.Y	1		ENG 1	T - 01		78				
3001.R000.Y	1		ALGEBRA 1	T - 02		89				
3010.R000.Y	1		BIOLOGY	T - 03		88				

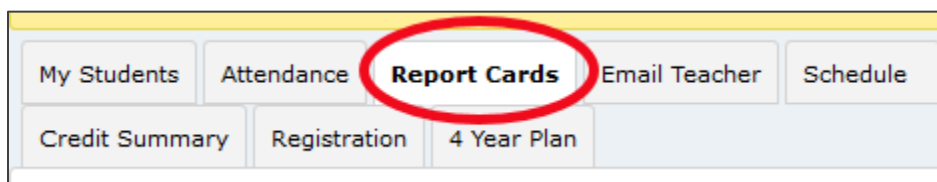
Click on a grade to see student assignment grades.

Click on a grade to see student assignment grades.

3. When you click on an individual assignment grade, a new tab titled **Assignments** opens. This tab lists all the assignment grades and due dates for that course.

My Students	Attendance	Report Cards	Email Teacher	Schedule	Edit Contact Info	Notifications	Immunization	Medical History	Campus Messages
Credit Summary	Registration	4 Year Plan	Assignments						
☰ Daily Grade, Homework Average: 86 Weight: 25.0									
Assignment Name	Grade Value	Dropped	Assign Date	Due Date	Grade Scale	Maximum Value	Count		
Rate of Change	91(91.0%)		11-02-2020	11-02-2020	100	100	1		
Plotting Coordinate Points	77(77.0%)		11-02-2020	11-02-2020	100	100	1		
Graphing Linear Fcns	89(89.0%)		11-02-2020	11-02-2020	100	100	1		

4. To return to see other course grades and assignments, click on the Report Cards tab.

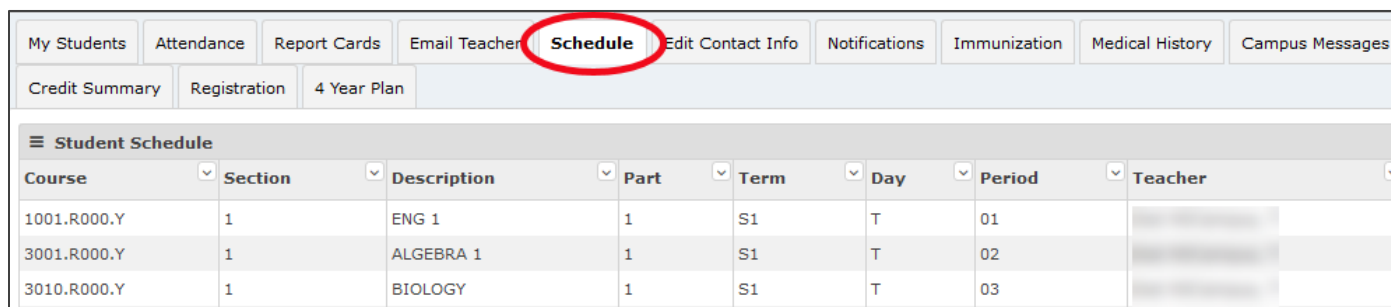


My Students Attendance **Report Cards** Email Teacher Schedule

Credit Summary Registration 4 Year Plan

Schedule

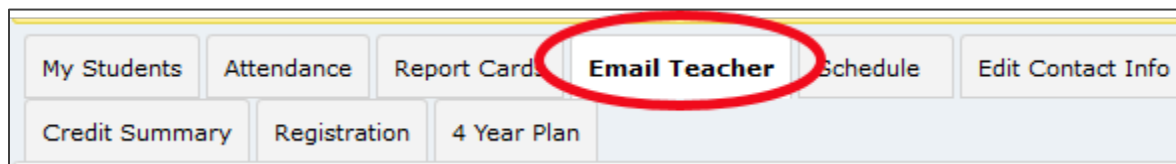
1. Click on the **Schedule** tab to see the student's schedule, including *Day, Period, and Teacher Name*.



Course	Section	Description	Part	Term	Day	Period	Teacher
1001.R000.Y	1	ENG 1	1	S1	T	01	
3001.R000.Y	1	ALGEBRA 1	1	S1	T	02	
3010.R000.Y	1	BIOLOGY	1	S1	T	03	

Email Teacher

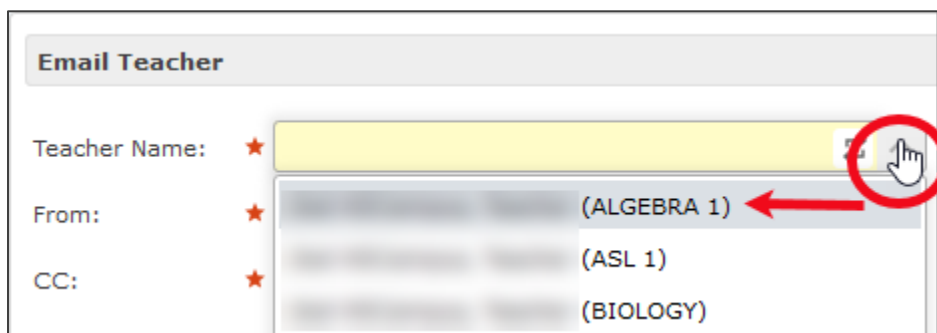
1. Click on the **Email Teacher** tab to send an email to a teacher.



My Students Attendance Report Cards **Email Teacher** Schedule Edit Contact Info

Credit Summary Registration 4 Year Plan

2. **Select** the teacher's name from the drop-down menu.



Email Teacher

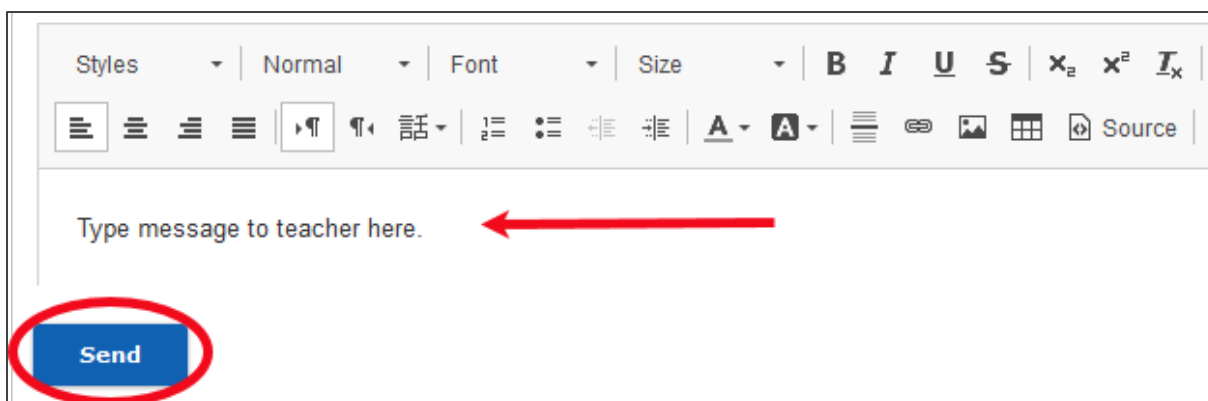
Teacher Name: ★ [Dropdown Menu]

From: ★ [ALGEBRA 1]

CC: ★ [ASL 1]

[BIOLOGY]

3. **Type** the message and click the **Send** button at the bottom of the page.



Styles | Normal | Font | Size | **B** *I* U ~~S~~ \times_e \times^2 \mathcal{I}_x

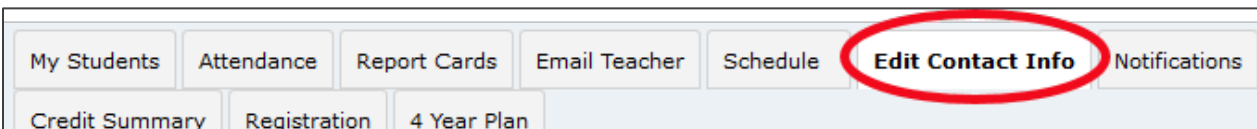
[List Bulleted] [List Numbered] [List Decrement] [List Increment] [Align Left] [Align Center] [Align Right] [Justify] [Link] [Image] [Table] [Source]

Type message to teacher here. ←

Send

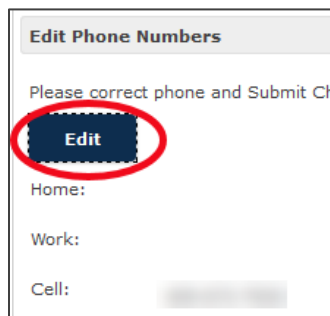
Edit Contact Information

1. Click the **Edit Contact Info** tab to change your phone number or email address.

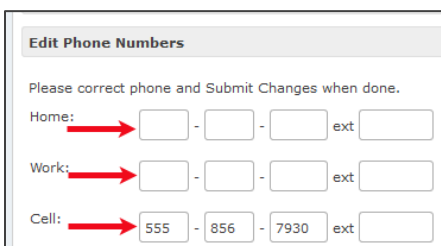


Edit Phone Number(s)

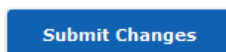
1. In the **Edit Phone Numbers** section, click the **Edit** button.



2. Enter the correct phone number(s).

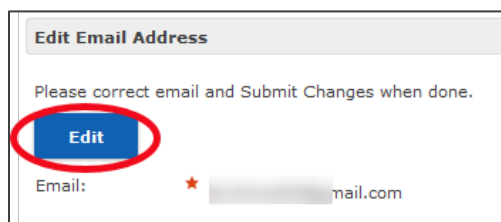


3. Scroll to the bottom of the page and click the **Submit Changes** button.



Change Email Address

1. In the **Edit Email Address** section, click the **Edit** button.



2. Enter the correct email address and click the **Submit Changes** button.

