

AISD English Language Learners Advisory Committee (ELLAC)**Meeting Minutes**

September 5, 2017

ATTENDANCE**Members:**

Shelli Hix (Non-ELL Parent)
Peter Partheymuller (Non-ELL Parent)
Erika Bodoïn (Non-ELL Parent)
Blanca Galvez-Perez (AISD Staff)
Thuy Nguyen (AISD Staff)
Sonia Dominguez (Business Rep.)
Sandy Chilton (AISD Staff)
Priscilla Sanchez (AISD Staff)

Others in Attendance:

David Kauffman (AISD Staff)
Maria Alanis (AISD Staff)
Alma Valdez (AISD Staff)
Erica Baker (AISD Staff)
Pedro Gonzales (AISD Staff)
Denise Laureano Torres (AISD Staff)

Raquel Colon (AISD Staff)
Luisa Hernandez (AISD Staff)
Leonor Vargas (AISD Staff)
Robert Hestings (Interpreter)

PROCEEDINGS

- Meeting was called to order at 6:23 p.m. by Sandy Chilton in the Sánchez Elementary School Library
- Communications Report: Summitt Elementary will be having their annual Mid-Autumn Festival on Friday, September 29, 2017 from 6:30 p.m. to 8:30 p.m., (Thuy Nguyen).
- No Advisory Report: ELLAC members will continue to make an effort to attend other advisory meetings.
- Membership update: Peter Partheymuller and Sonia Dominguez were approved.
- Minutes for the May 2, 2017 ELLAC meeting were approved upon amendment.

Executive Director's Update**Elementary:**

1. Eighty educators representing the 13 dual language cohort schools attended training with Cheryl Urow on preparing the instructional settings for PreK and Kinder classrooms for a biliteracy trajectory on August 9th and 10th at Blanton and Sanchez Elementary.
2. The Multilingual Elementary team met with 17 bilingual specialists and the MET elementary team to review expectations and outreach plans on how best to serve bilingual teachers with their PD, resources and instructional practice needs.
3. The MET Summer Institute was held at Bailey Middle School on July 31 through August 3 that included training sessions on sheltered instruction, biliteracy, compliance strands for more than 800 new and experienced elementary teachers.
4. Responded to an urgent need at Norman Elementary by providing a MET specialist to teach a bilingual Kinder class for the first two weeks of school.

Secondary:

1. Trained 15 secondary content teachers representing 10 middle and high schools on 7 Steps-Part 1 (2 day training) during the Summer Multilingual Education Institute.
2. Developed plans for upcoming training, including:
 - 7 Steps Part 2 Follow Up (September 7)
 - Secondary Teachers New to the District (September 14)
 - ELL-ELA Planning & Support (September 21)
 - Refined TRTW model (collaboration with Language Arts Team)
3. Provided on campus support to 12 teachers.

- Dobie Middle School
 - Elaine Norris (IC) and Francisco Segura, ELDA Lang Arts
 - Math & Science ELDA Teachers
- Anderson High School
 - Algebra 1 and High School Math Coach
- ALC
 - TRTW PD: 2 3 -hour sessions on two days
- International High School
 - Julianne Jones, Lang Arts ESOL II, planning
- Lanier High School
 - George Ramirez, Lang. Arts Newcomer Teacher, model teach and plan (2 days)
- Small Middle School
 - Mariel Early, Newcomer Teacher, STiR support

Compliance:

1. Provided annual training to LPAC chairs from every campus.
2. Visited campuses to provide direct support to LPAC chairs.
3. Held interviews and submitted an RFE for the new Compliance Supervisor.

Middle School Dual Language:

1. Seventy DL students attended the Summer Bridge program in which they planned, prepared and performed a Spanish play for their parents.
2. Approximately 19 of 27 MS DL teachers attended the Multilingual Institute for MS DL training.
3. MET team assembled a group of MS DL teachers that worked over the summer that completed translation of many curriculum documents across 3 subjects (SS, Science and Math) over 3 grades (6-8).
4. Collaborated with O'Henry's administration to recruit eligible students to be able to start Spanish for Spanish Speakers courses for heritage speakers and eligible DL students.
5. Submitted necessary documents and information for approval from IMOC for textbooks in Spanish for DL middle school courses.

World Languages:

1. The World Languages teachers met on August 15, 2017, as part of the District Wide Professional Learning Day. Teachers met with language alike groups and discussed and planned the curriculum for the new school year.
2. The world languages coordinator, cultural proficiency specialist, refugee support specialist, and Burnet Middle School administration met to discuss cultural proficiency programs.
3. The World Languages department started planning for a professional development workshop to implement "talk read talk write" in LOTE classes that align with new TEKS and district's literacy plan.
4. We met with a team at Mendez to determine the correct placement of students for the Spanish classes at Mendez Middle School.
5. Some of the newly adopted textbooks have been delivered to campuses.
6. A committee of Spanish for Spanish Speakers was formed to vet Spanish for Spanish Speakers textbooks. Spanish for Spanish Speakers was not on the textbook adoption list from the Texas Department Education Agency.

Refugee Family Support:

1. For SY 17-18, AISD has enrolled 83 new refugee students from Afghanistan, Iraq, Cameroon, Democratic Republic of Congo, Burundi, Burma, and Cuba.
2. Through the collaboration between Operation School Bell and AISD Refugee Family Support Office, 87 recently arrived refugee students received new school clothing and shoes.
3. Currently, there are 1,020 refugee students in 93 schools across AISD.

Discuss Meeting Procedures

- ELLAC reviewed Norms, discussed strategies to recruit more ELL parents, and guest speakers for future meetings. The MET is working on revamping the ELLAC website to be more accessible to the public.

MET Priorities

Dr. David Kauffman, Executive Director, described the Multilingual Education Team 2017-2018 priorities based on the AISD 2015-2020 Strategic Plan:

- 1.2 We will provide our students a variety of unique opportunities for unlimited learning.
 - *Develop a plan for implementing dual language cluster schools in SY18-19.*
 - *Implement planning year for high school dual language programming.*
- 3.1 We will improve the reading and writing of all students.
 - *Support the implementation of dual language.*
- 4.1 We will provide high quality interventions and resources to support all students.
 - *Update program designs for elementary ESL, elementary late-exit bilingual, and all-level newcomer support for implementation in SY18-19.*
- 8.1. We will acquire necessary resources.
 - *Develop a plan with different financial scenarios to address bilingual staff needs in collaboration with Human Capital for SY18-19.*

Adjourn

- Meeting adjourned at 7:45 p.m.
- Next ELLAC meeting will be held in Spanish on Tuesday, October 3, 2017 at Sánchez Elementary School Library from 6:15 - 7:45 p.m.