

LPC Meeting



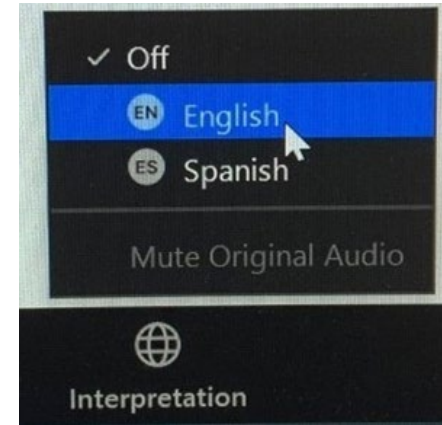
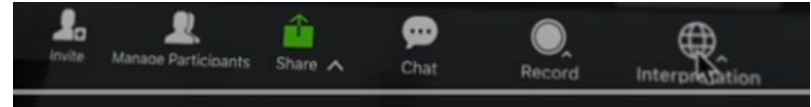
November 13, 2021

Interpretation

Choose your preferred language on a desktop or laptop

Elija el idioma en el que prefiera en una computadora de escritorio o una computadora portátil

1. Hover at the bottom of the screen to see the toolbar and click on the Interpretation icon. | **Ponga el cursor en la parte de abajo de la pantalla para ver la barra de herramientas y haga clic en el ícono del globo terráqueo que dice “Interpretation.”**
2. Click on your preferred language. | **Haga clic en el idioma de su preferencia.**
3. If you don’t want to hear the original language in the background, click on Mute Original Audio. This sometimes can help when the sound is choppy. | **Si no quiere escuchar el idioma original en el fondo, haga clic en “Mute Original Audio”. Esto a veces puede ayudar cuando el sonido se está cortando.**



Public Comment

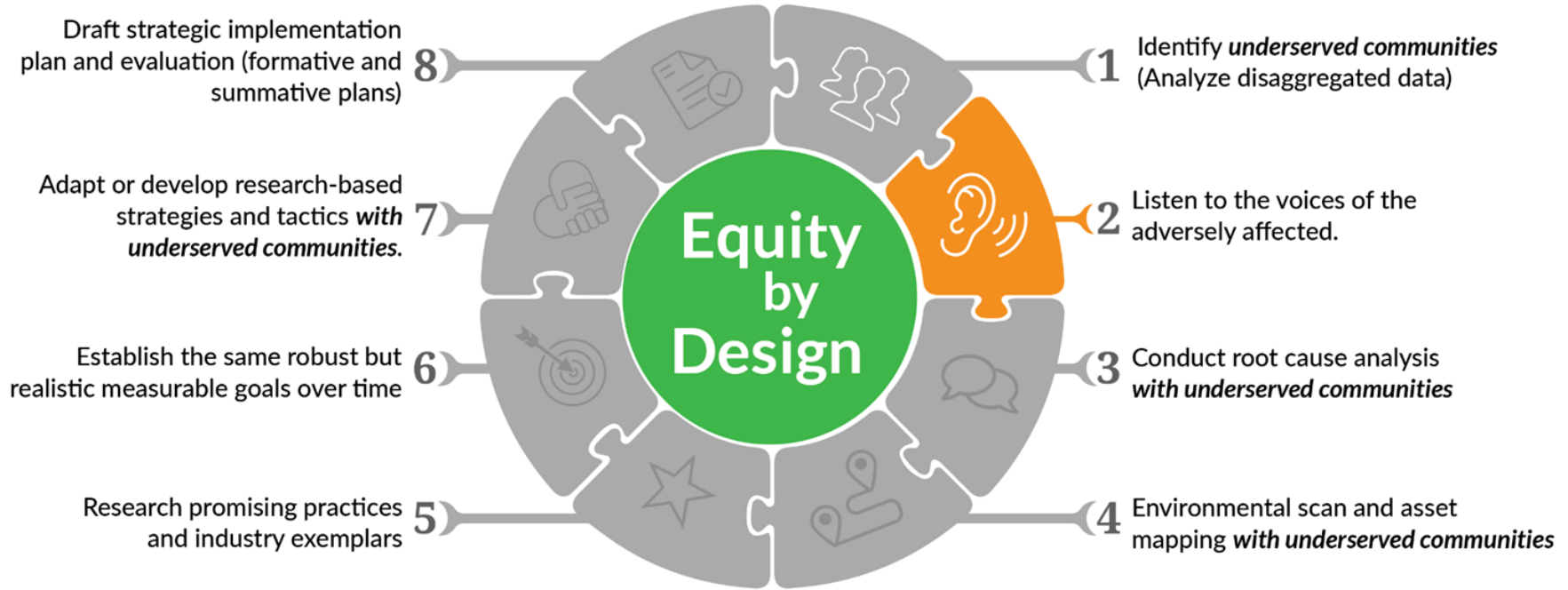
Sign Up Here: <https://bit.ly/3igAR30>

- Members of the public may join the zoom meeting 15 minutes prior to the scheduled start to sign-up for public comment.
- Up to 10 minutes of public comment will be allowed per meeting with a limit of 1 minute per speaker.

Agreements

- Stay engaged (Ask and respond to questions etc.)
- Please keep your camera on (if possible). Your “in-real time” face and authentic presence are important to all of us.
- Extend respect to fellow members inside and outside the committee.
- Be mindful of being a dominant voice. We want to hear all voices.
- Share and make space for others to share questions and perspectives.
- One mic, one voice. Refrain from using the chat for side conversations.
- Speak only from the “I” perspective.

Equity by Design Check-In



Meeting Goals

1. Complete a review of key themes from community conversations and focused outreach.
2. Gain consensus on unmet needs statements based on community conversations and focused outreach.
3. Understand how the unmet needs statements fit into the bigger picture.
4. Elect co-chairs for each committee.
5. Approve meeting minutes from Sept 30 and Oct 26.

Co-Chair Role

- Work with facilitator to preside over meetings applying basic parliamentary procedure
- Consult with the project manager in developing meeting agendas
 - Approx. 1 hour additional time commitment to prepare for each meeting
- Formally represent the LPCs to the public and media as needed
 - Approx. 1 hour media training
- Community co-chair will transition to serve on the Bond Steering Committee*
 - BSC will meet every 4-6 weeks Jan.–April 2022 and a minimum of twice/month from May-Aug.

*In the event that both co-chairs are community members, the LPC shall vote to select which co-chair will serve on the BSC

Co-Chair Election Process

- Each candidate may take one minute to share why they believe they would like to be considered to serve as co-chair.
 - Project Assistants keep time
- All members complete google form selecting their top choice for:
 - community/student co-chair
 - staff co-chair (if applicable)
- When all members have voted, Project Managers click “responses” and verify only members have voted by verifying emails verbally with members in attendance.
- PMs share screen to announce winners
- If committee only has one candidate, a second election may be scheduled for the Dec. 14 meeting to give more members time to consider serving as co-chair.
- Note: If no staff members volunteer to serve as co-chair, the committee may select two community co-chairs.

Charter: Decision-Making

- Aim for consensus
- If consensus cannot be obtained:
 - revise as necessary to gain greater support
 - majority vote last resort
- Voting must be done during meetings by an open method (no private methods such as email, private chat or ballot)

What is consensus?

Consensus means that **all members consent to a decision.**

Consent does not necessarily mean that each member agrees completely with a particular decision, just that they are willing to go along with the decision rather than block it.

Purpose of Unmet Needs Statement

- Unmet Needs Statements are a single, concise sentence:
 - who a particular group is;
 - what is the groups' need; and
 - why that need is important.
- Statements define “what” we will need to solve, before looking to “how” to solve it.
- Statements are a guiding force as we move into Root Causes, Assets, and Exemplars.
- Root Cause Analysis allows us to narrow potential causes of Unmet Needs to:
 - arrive at a deeper understanding of the problem;
 - identify the reasons why outcomes may have occurred; and
 - focus on system challenges not symptoms.

Committee Activity: Review Community Feedback

Goal of exercise: read through feedback and determine if key theme is aligned with the feedback

Instructions: [45 minutes - go to unmet needs activity if you finish early]

1. Review feedback from community members
 - Feedback was gathered through Community Conversations Series #1, phone outreach to parents of students at identified underserved schools, Parent Support Specialists interviews, and parent meetings such as Campus Advisory Councils and PTAs.
 - Feedback is categorized into key themes, with summaries of what was heard and supporting quotes from interviews / community members.
2. Review key themes
 - Discuss, refine, and affirm key themes are in alignment with the feedback

Committee Activity: Refine Unmet Needs Statements

Goal of activity: read through and synthesize feedback from community engagement and interviews to generate unmet need statements.

Instructions: [50 minutes - go to “Bonus Work” activity if you finish early]

1. Choose a key theme to focus on. Discuss, refine and affirm: who a particular group is; what is the groups’ need; and why that need is important. Discuss, refine and affirm the draft unmet needs statement.

- Specific directions and examples about how to generate an unmet needs statement is listed on each slide.
- Draft statements may be revised as your committee sees fit. Enter the revised statement in red font below the initial draft.

Reminder: For each unmet needs statement, your committee will be conducting a root cause analysis at a future meeting.

2. Repeat this process for the remaining unmet needs statements.

Committee Activity: Refine Unmet Needs Statements

Instructions Continued...

3. Consider connections with other committees
 - Below each unmet needs statement, add the name of any committee(s) you think would be a good partner to involve in addressing a given unmet need.
4. [Bonus Work](#): If your committee finishes unmet needs statements early, move to the bonus work and follow the same process for general comments that were gathered.

Zoom Rooms

Before we break into our committee rooms, zoom links for each committee will be shared in the chat.

- Committee members & staff:
 - Please select the link for your committee.
- Members of the public:
 - Please select the link for the committee you wish to join.

Approval of Joint Committee Minutes

September 30, 2021 and October 26, 2021

- Minutes are records of meeting highlights, and are not intended to provide a high level of detail.
- At a minimum, minutes shall include: attendance of members, staff, and visitors; the time the meeting was called to order and adjourned; the outcome of any votes or other actions; and a brief synopsis of the meeting proceedings.

Next Steps and Future Agenda Items

- Post-meeting Survey
 - Link: <https://bit.ly/3q7Oruo>
- November 15, 2021 (5-8 pm) - Equity by Design Training
 - register: <https://bit.ly/3bMiEa0>
- November 29 - Dec 3 (*tentative*) School Tours
- November 30 (6-8:30 pm) - Long-range planning committee meeting

Committee Member Contacts

- **Academics & CTE:** miguel.garcia@austinisd.org
- **Athletics:** tracilynn.wright@austinisd.org
- **Visual & Performing Arts:** john.green-otero@austinisd.org
- **Facilities:** melissa.laursen@austinisd.org
- **Safety, Security & Resiliency:** bethany.shaw@austinisdpolice.org
- **Transportation, Food Service & Maintenance:** kris.hafezizadeh@austinisd.org; christine.steenport@austinisd.org; louis.zachary@austinisd.org
- **Technology:** james.cook@austinisd.org

Community members should route questions and comments through
Let's Talk or by text (512) 856-6123

Austin ISD *Plans*
Long-range
● ● ● **Planning**

