



## Facilities and Bond Planning Advisory Committee

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June 14, 2018

6:00 – 8:30 p.m.

Carruth Administration Center, Board Auditorium

1111 West 6th Street, Austin, TX 78703

### MEETING MINUTES

#### **IN ATTENDANCE:**

Committee Members: Kristin Ashy, Leticia Caballero, Gabriel Estrada, Roxanne Evans, Paulette Gibbins, Dusty Harshman, Jennifer Littlefield, Cynthia McCollum, Rick Potter, Robert Schmidt, Tali Wildman

Staff: Nicole Conley Johnson, Matias Segura, Paul Turner, Beth Wilson, Melissa Laursen, Bob Cervi, Lydia Venegas, Christian Clarke Casarez, Gilbert Hicks, Terrance Eaton, David Kauffman

Consultants: Drew Johnson, Daniel De La Garza, Brent Blake, Jaime Miller

Visitors: None

#### **1. Call to Order and Overview of Meeting Goals (6:10 PM)**

Tri-chair Leticia Caballero called the meeting to order at 6:10 PM and reviewed the meeting goals. Paul Turner (Executive Director of Facilities) was recognized for his 45 years of service to the district.

#### **2. Citizens Communication**

None.

#### **3. Approval of Minutes**

The April 12, 2018 minutes were approved as presented.

#### **4. Subcommittee Report Outs**

- Equity – discussed as part of agenda item 6.
- Target Utilization Plan – discussed as part of agenda item 7a.
- Community Engagement – The Department of Communications and Community Engagement (DCCE) is developing a community engagement and communications framework for the FMP update. It is envisioned that special outreach be conducted to the fine arts, CTE and athletics communities. DCCE will work closely with the master planning consultants to develop a detailed plan.

## 5. Bond Implementation Related Items

### A. Presentation of Govalle ES Schematic Design

The Govalle Campus Architectural Team (CAT) has been working closely with Design-Build Team (PBK Architects and Balfour Beatty) to develop a design for a newly constructed, modernized Govalle Elementary. A schematic design was presented to the committee.

## 6. Equity White Paper Discussion and Approval

The committee discussed the draft white paper recommendations and provided the following comments:

- Recommendations should be organized to distinguish which items have fiscal impacts.
- Consider adding a recommendation that the Board consider adjusting the transportation policy to provide bussing to schools with special academic programs that are not currently eligible.
- Suggestion to delete recommendation #8 that states, *“Correct vertical team/feeder pattern alignments district-wide so there is less student disruption and more predictability in school assignments”*. Member was concerned that although there may be reasons to align vertical teams and feeder patterns, it may not promote the desired equity.
- The district needs to make sure that equity is always part of decision-making processes, including boundary changes.

Roxanne Evans (Equity subcommittee lead) will make revisions to the recommendations and present at the August meeting for final consensus.

## 7. Facility Master Plan (FMP) Related Items

### A. Target Utilization Plan Update

An update on the status of Target Utilization Plan submittals was provided by Dr. Terrence Eaton (Associate Superintendent for Middle Schools). Twenty-one (21) elementary, six (6) middle, and three (3) high schools were below 75% of its permanent capacity in school year 2017-18 are eligible for a TUP. All schools submitted TUPs to their respective associate superintendent in spring 2018. TUPs are to be monitored quarterly by the school principal and annually reviewed by the associate superintendent.

Across all levels, marketing support was identified as a TUP strategy. Additionally, the following themes by school level were prevalent:

#### *Elementary Schools*

- Access the customer service plan and share campus expectations
- Promote and support current academic programming

#### *Middle Schools*

- Identify tenants for better space utilization

- Promote and support current academic programming

#### *High Schools*

- Recruitment for Early College High School programming
- Expand student ambassador program
- Promote current and expand academic programming

Next steps for schools and district administration are:

- Identify opportunities for principals to share our best practices and strategies
- Identify opportunities for schools visits outside of AISD
- Continue marketing planning and support
- Progress monitoring by principals and Campus Advisory Councils
- Provide district support as needed

Some members asked for a resolution as to when a school is no longer on a TUP. One FABPAC member recommended the district re-evaluate their transfer application, and allow for students/parents to rank choices, instead of only allowing one transfer choice. As requested by the FABPAC, staff will provide copies of all completed TUPs to the committee.

### **B. Planning for the 2019 FMP Update**

An FMP timeline was presented to the committee. It was explained that the intent of the 2019 FMP update is to continue work on items that were not fully finished in the 2017 FMP and address additional items that were recommended in the FMP. The update will include:

- Amendment of the 25-year roadmap to indicate which projects are included in the 2017 Bond Program
- Incorporation of athletics, CTE and fine arts master plans as new appendices (consultant led)
- Incorporation of portable reduction strategy guidelines
- Revisions to the consolidation criteria with possible policy recommendations for the Board
- Updated academic reinvention project list (Appendix C)
- Potential revision of the definition of permanent capacity (Appendix C)
- Potential removal of the concept of permables (Appendix C)

Additionally, the consultant for the athletics, CTE, and fine arts master plans will be developing campus-level master plans for seventeen (17) secondary schools. Although these will not be incorporated into the FMP update, the FABPAC will be involved in the process.

### **8. Discussion of Committee Operations, Future Meeting Dates, Locations and Agenda Items**

Future meeting locations:

- Members requested holding meetings at a variety of locations - Carruth Administration Center, school campuses, and other district facilities.

Next meeting:

- August 9, 6 PM, location to be determined.

**9. Adjourn (8:34 PM)**