

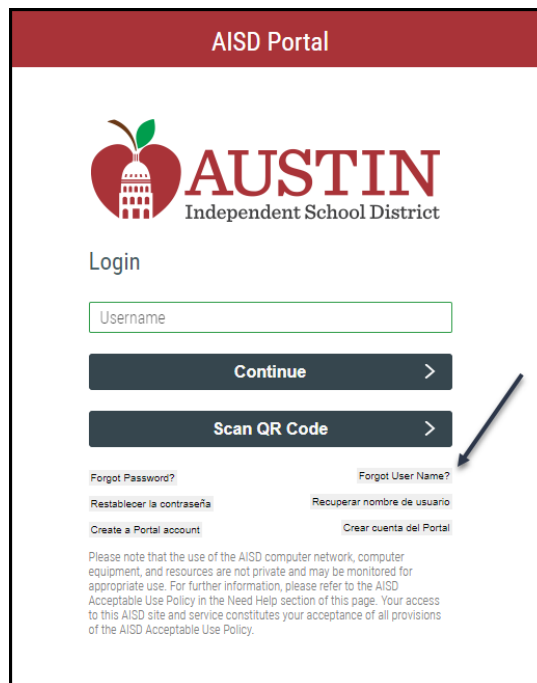


Common Application: Applying to a Magnet or Application Program, 2023-2024

Thank you for your interest in AISD programs! The Common Application in the Parent Portal allows parents/guardians to select the programs their students would like to apply to for the 2023-2024 school year, request recommendation letters (from inside and outside AISD), and give permission to pull data for their student if required. If your student is new to AISD or has not been in AISD recently, you will have the opportunity to upload current report cards and test scores.

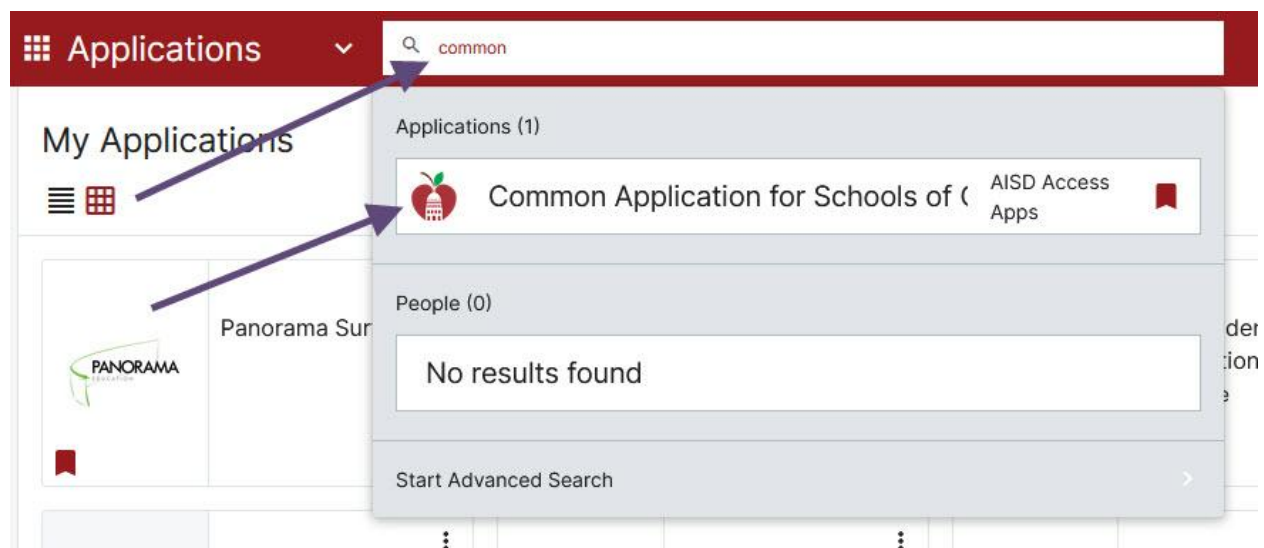
Program choices should be submitted by the parent or guardian with the right to make educational decisions for the student. The parent or guardian should sign into the Portal: <https://portal.austinisd.org>. For more information on creating a Portal account, please visit: <https://www.austinisd.org/technology/parent-portal/parent-self-serve>. If you need assistance with the Portal, please call Parent Support at 512-414-9187.

→ There is a link to reset your password if necessary.



The image shows the AISD Portal login page. At the top is a red header with "AISD Portal". Below it is the AISD logo, which is a red apple with a green leaf and a building inside, followed by the text "AUSTIN Independent School District". Under the logo is the word "Login". There are two input fields: "Username" and "Password". Below the "Username" field is a "Continue" button with a right arrow. Below the "Password" field is a "Scan QR Code" button with a right arrow. There are also links for "Forgot Password?" and "Forgot User Name?". Below these links are links for "Restablecer la contraseña" and "Recuperar nombre de usuario". At the bottom, there are links for "Create a Portal account" and "Crear cuenta del Portal". A disclaimer at the bottom states: "Please note that the use of the AISD computer network, computer equipment, and resources are not private and may be monitored for appropriate use. For further information, please refer to the AISD Acceptable Use Policy in the Need Help section of this page. Your access to this AISD site and service constitutes your acceptance of all provisions of the AISD Acceptable Use Policy."

→ Once in the Portal, search for the Common Application for Schools of Choice:



The image shows the AISD Portal search results. At the top is a red header with "Applications" and a search bar. The search bar contains the text "common". Below the search bar is a dropdown menu with "My Applications". The search results show "Applications (1)" and a list of applications. The first application is "Common Application for Schools of Choice" with an AISD logo and a bookmark icon. Below the applications is a section for "People (0)" with the text "No results found". At the bottom is a button for "Start Advanced Search".

→ Parent/Guardian Information. General parent/guardian information will be displayed (name, address, email, phone numbers). If your student is not currently enrolled but has an ID number, and you need to change the address, please email student number, parent photo ID, and proof of address (current gas bill, electric bill, lease, or mortgage statement) to gwen.canning@austinisd.org. If one parent is an employee, please use that parent's Portal account and enter his/her E number.

Austin ISD Common Application for Schools of Choice for School Year 2023–2024 [[En español](#)]

The Common Application is a streamlined application process for programs across Austin ISD that require applications to be admitted. These include: magnet, academy, P-TECH, early college general studies, fine arts, STEM and two-way dual language programs.

You do not need to complete this application if you are not applying for one of the above programs.

Parent Information: AISD # P978356

Parent/Guardian	Parent, Training
Residence Address	4000 S Interstate 35 Austin TX 78704 7420
Username & Email	parentnotareal (s9727051+aisd@gmail.com)
Phone Numbers	Cell: 512-414-1726

Are you a full time employee of Austin ISD? ☒ YES ☐ NO

If yes, E #:

E

[Save](#)

The first page also provides a list of students who are associated with the user. If a student is not listed here who should be, please call Student Services at 512-414-1726. New students not previously enrolled or registered with AISD may be added using the “Add New Student” button.

→ The rest of the page is the Program Application Dashboard. The user can monitor what steps have been completed and what is outstanding. Please see the timeline on the last page of these instructions.

In this example, the family has decided to apply to four programs. Since the student is not currently enrolled, the family can upload current report cards and test scores. Two recommendation forms have been sent out but have not yet been completed (not required for elementary). The last column will display acceptance decisions by the programs and ultimately allow the family to make a final selection. An email will be sent at each step of the process.

Program Application Dashboard						
Student/Common Application	Programs selected by family		Teacher Recommendation and Upload Files		Program Decision and Family Choice	
AISD #: Grade: Date of Birth: Data Source: View/Submit Programs Grade Applied:	Program	Date	Teacher Email Address	Completed	Program	Decision
	LBJ Fire Academy (0143)	09/14/2021 12:47 PM	aillyons@austinisid.org	Waiting		
	Crockett Construction PTECH (0083)	09/14/2021 12:47 PM	andri.lyons@austinisid.org	Waiting		
	Travis Early College High School (007)	09/14/2021 04:10 PM				
	Akins Real Estate (0172)	09/14/2021 04:10 PM				
			Upload Name	File		
			Report Card	Missing		
			Test Scores	Missing		

→ Program selection. Click on the “Click to View & Submit Programs” button.

Program Application Dashboard

Student Information

Student, Elementary

AISD #: 10072553

Grade: 04

Date of Birth: 01/01/2012

Data Source: TEAMS

Click to view & submit programs

Grade Applied: 05

Program Applications Submitted by Family

Program Applications

Campbell Elementary Media and Performing Arts Institute (1111)

Winn Elementary Montessori With Dual Language (1572)

Blackshear Elementary Fine Arts (1051)

Harris Dual Language (1181)

Overton Dual Language (1891)

Teacher Recommendation and Uploaded Files

Teacher recommendations not required.

Upload Files required only for new or not currently enrolled

Program Acceptance and Family Choice

Program Applications	Decision	Family Choice
Campbell Elementary Media and Performing Arts Institute	Waiting	
Winn Elementary Montessori With Dual Language	Waiting	
Blackshear Elementary Fine Arts	Waiting	
Harris Dual Language	Waiting	
Overton Dual Language	Waiting	

You will be taken to a new page where you can verify grade level. A list of all the programs available to your student will be displayed. Please check which program(s) your student is interested in (the full list is on page 6). A website for each program is provided by clicking on the program name.

The following programs do not accept out-of-district transfers. Students must demonstrate residency in the Austin ISD boundaries to participate in these programs: Lamar Middle School Fine Arts Academy, Lively Humanities and Law Magnet Program, Kealing Magnet Program, Ann Richards School for Young Women Leaders, McCallum Fine Arts, Liberal Arts and Science Academy (LASA).

Early College, PTECH, STEM, Academy, Magnet, Arts and other programs

☐ ▶ Eastside P-TECH Radio Television & Film

☐ ▶ Akins ECHS – General Studies

☐ ▶ Akins P-TECH Tomorrow's Teachers

☒ ▶ Akins P-TECH Real Estate

☐ ▶ Anderson IB

☐ ▶ Ann Richards

☐ ▶ Academies at Austin High School

☒ ▶ Crockett ECHS – General Studies

☐ ▶ Crockett P-TECH Game Design

☒ ▶ Crockett P-TECH Construction Management

☐ ▶ Eastside ECHS Innovation Academy

☐ ▶ Eastside ECHS General Studies

For Two-Way Dual Language Programs, select the First Choice School program and, if desired, a Second Choice School program (optional). A list of all programs is on page 7. Check all of the boxes regarding language that apply to the student. For 2nd grade and higher student applicants: a language assessment in the partner language must indicate the student demonstrates the target language proficiency necessary to participate on grade-level.

Winn Elementary Montessori with Dual Language

Two-way Dual Language Programs

First Choice School
-- select school --

Second Choice School
-- select school --

My Child (check all that apply):

- ☐ Can speak and understand the selected language.
- ☐ Lives in a bilingual home.
- ☐ Has a sibling in an AISD Dual Language Program.
- ☐ Attends an immersion day care in language selected.
- ☐ Has a parent who speaks the selected language.

If there are other requirements for the program, program staff will reach out to you.

Upload documents. If your student is not currently enrolled, you will be able to upload current report cards, test scores, and proof of address, if required (see requirements for specific programs selected). If you cannot, please call Gwen Canning at 512-414-2152. This is not needed if your student is currently enrolled.

Upload Files if new or not currently enrolled in Austin ISD

Report Card
Browse... No file selected.

Test Scores
Browse... No file selected.

Proof of Address – Please upload current gas bill, electric bill, lease, or mortgage statement.
Browse... No file selected.

- Teacher recommendations (middle and high school only). On the same page, the user can submit up to three teacher recommendations. The emails can be for AISD teachers or non-AISD teachers. The date the recommendations are sent and the date they are completed will be displayed on the dashboard. You can also select “resend email” if necessary.

Teacher Recommendation Request

Enter the email address for each teacher you wish to submit a recommendation for your child.

English or Social Studies Teacher Email Address
Recommendation Sent Date 09/14/2021
☐ Resend Email

Math or Science Teacher Email Address
Recommendation Sent Date 09/14/2021
☐ Resend Email

Fine Arts Teacher Email Address (Required for McCallum, Lamar and Covington Fine Arts only)

→ Information release. At the bottom of the page, the user can give permission for the program to pull information about the student, as available.

☒ I give my permission to release my child's information (grades, assessments, demographics, attendance, etc.) to the school(s) checked above.
Each teacher selected will be notified that you wish to have them make a recommendation for your student.

SUBMIT

→ Submit the Common Application. This will return the user to the dashboard.

☒ I give my permission to release my child's information (grades, assessments, demographics, attendance, etc.) to the school(s) checked above.
Each teacher selected will be notified that you wish to have them make a recommendation for your student.

SUBMIT

List of programs:

Elementary School:

- ✓ Blackshear Fine Arts
- ✓ Campbell Media and Performing Arts Institute
- ✓ Winn Montessori

Middle School:

- ✓ Bedichek Programs
- ✓ Covington Fine Arts
- ✓ Kealing Magnet
- ✓ Lamar Fine Arts
- ✓ Lively Magnet
- ✓ Martin Innovation Academy
- ✓ Murchison Middle School's International Baccalaureate Middle Years Program
- ✓ Sadler Means Media, Visual, Perf Arts
- ✓ Sadler Means Young Women's Leadership Academy
- ✓ Small Green Tech Academy

High School:

- ✓ Academies at Austin High School
- ✓ Akins ECHS - General Studies
- ✓ Akins P-TECH Tomorrow's Teachers

- ✓ Akins P-TECH Real Estate
- ✓ Anderson IB
- ✓ Ann Richards
- ✓ Austin High Academies
- ✓ Crockett ECHS - General Studies
- ✓ Crockett P-TECH Construction Management
- ✓ Crockett P-TECH Game Design
- ✓ Eastside ECHS - General Studies
- ✓ Eastside Innovation Academy
- ✓ Eastside P-TECH Radio Television & Film
- ✓ LASA
- ✓ LBJ ECHS - General Studies
- ✓ LBJ Fire Academy
- ✓ LBJ P-TECH Business Management
- ✓ LBJ P-TECH Health Science
- ✓ McCallum Fine Arts
- ✓ Navarro ECHS - General Studies
- ✓ Navarro P-TECH Computer Science
- ✓ Navarro P-TECH UX (User Experience) Design
- ✓ Northeast P-TECH Cybersecurity
- ✓ Northeast ECHS - General Studies

- ✓ Northeast Manufacturing Academy
- ✓ Travis ECHS - General Studies

- ✓ Travis P-TECH Hospitality & Tourism Management

Two-Way Dual Language Programs (Available via Common Application)

Elementary School:

- ✓ Bear Creek Dual Language
- ✓ Becker Dual Language
- ✓ Blanton Dual Language
- ✓ Blazier Dual Language
- ✓ Casey Dual Language
- ✓ Cook Dual Language
- ✓ Dawson Dual Language
- ✓ Doss Dual Language (Mandarin)
- ✓ Govalle Dual Language
- ✓ Harris Dual Language
- ✓ Jordan Dual Language
- ✓ Joslin Dual Language (Spanish)
- ✓ Joslin Dual Language (Mandarin)
- ✓ Joslin Dual Language (Spanish and Mandarin)
- ✓ Maplewood Dual Language
- ✓ Menchaca Dual Language
- ✓ Oak Hill Dual Language
- ✓ Ortega Dual Language
- ✓ Overton Dual Language
- ✓ Pecan Springs Dual Language
- ✓ Perez Dual Language
- ✓ Pickle Dual Language
- ✓ Reilly Dual Language (Mandarin)
- ✓ Reilly Dual Language (Spanish)
- ✓ Ridgetop Dual Language
- ✓ Sanchez Dual Language

- ✓ Summit Dual Language (Vietnamese)
- ✓ Sunset Valley Dual Language
- ✓ Travis Heights Dual Language
- ✓ Uphaus Dual Language
- ✓ Widen Dual Language
- ✓ Williams Dual Language
- ✓ Winn Montessori Dual Language
- ✓ Zavala Dual Language
- ✓ Zilker Dual Language

Middle School:

- ✓ Bedichek Dual Language
- ✓ Burnet Dual Language
- ✓ Covington Dual Language
- ✓ Dobie Dual Language
- ✓ Lamar Dual Language
- ✓ Marshall Dual Language
- ✓ Martin Dual Language
- ✓ Paredes Dual Language
- ✓ Sadler Means Dual Language
- ✓ Small Dual Language
- ✓ Webb Dual Language

High School:

- ✓ Akins Dual Language
- ✓ Crockett Dual Language

- ✓ LBJ Dual Language
- ✓ Navarro Dual Language

- ✓ Travis Dual Language

Timeline:

October 17, 2022	Common Application opens in the Portal
October 22, 2022	AISD Showcase (https://www.austinisd.org/showcase)
January 13, 2023	Deadline for Common Application
February 6, 2022	Program Decisions Communicated to Families
February 14, 2022	Deadline for Family Choice Decisions

If you have suggestions, please let us know: <https://www.austinisd.org/letstalk>.

