



AUSTIN
Independent School District

INNOVATION DISTRICT ADVISORY COUNCIL
CHARTER
BYLAWS

Article I: Authority

Section One. Authority. The Board of Trustees establishes the Innovation District Advisory Committee (IDAC) under provisions of Chapter 12A of the Texas Education Code, and under provisions of Chapter 102 of the Texas Administrative Code, which specifically relate to Innovation Districts. The Board also establishes the IDAC under provisions of policy BDF(LOCAL), which specifically relates to standards for all district advisory committees.

Section Two. Limitations. The IDAC shall be an ad hoc advisory body of the district, and shall serve to provide guidance and counsel to the Board and the Administration. The IDAC shall have no power to expend public funds, enters into contracts, or otherwise place obligation or liability upon the district.

Section Three. Role of the Superintendent. The Superintendent shall oversee the formation and operation of the IDAC. The Superintendent shall ensure that all statutory and regulatory requirements are met. The Superintendent shall keep the Board informed of the work of the IDAC.

Section Four. Staff Support. The Superintendent shall designate two co-chairs and a committee coordinator to facilitate the meetings. The co-chairs and the committee coordinator shall arrange and conduct the IDAC meetings, and represent the IDAC as appropriate.

Section Five. Charter. In accordance with policy BDF(LOCAL), it shall be the responsibility of the Coordinator of District Advisory Bodies, in consultation with appropriate staff, to develop and amend the IDAC Charter.

Article II: Charge and Responsibilities

Section One. Charge. The IDAC is charged with providing input to the Administration on an Innovation District Plan.

Section Two. Responsibilities. In carrying out its charge, the IDAC shall:

- Abide by the IDAC Charter.
- Follow the statutory and regulatory requirements related to amending or renewing Innovation Districts.
- Understand the rationale of the district in seeking and Innovation district designation.
- Consider the input of the Board, Administration and various stakeholders within the community.

Article III: Meetings

Section One. Regular Meetings. The IDAC committee coordinators shall set the regular meeting schedules for the IDAC and establish the agendas. A quorum shall be the majority of the current membership. Meetings may still be held without a quorum for purposes of presentations or discussions. However, no formal action may take place without a quorum. In conducting regular meetings, the co-chairs shall preside and employ basic parliamentary procedure.

Section Two. Subcommittees and Work Groups. As necessary or appropriate, the co-chairs and committee coordinator may form IDAC subcommittees or work groups. Subcommittees or work groups shall not constitute a quorum of the IDAC; as such, no formal action of the IDAC may be taken in

subcommittee or work group meetings. Any findings or recommendations of subcommittees or work groups shall be reported to the IDAC.

Section Three. Open Meetings. All regular meetings of the IDAC shall be open to the public, and the co-chairs and committee coordinator shall ensure that district guidelines for citizen communications and visitors are followed. Subcommittee or work groups meetings are not required to be open to the public.

Section Four. Positing of Agendas. Agendas for regular meetings shall be posted at least 72 hours in advance on the IDAC website and at Central Office. Agendas for subcommittee or work group meetings do not require posting.

Section Five. Meeting Minutes. The co-chairs shall ensure that summary minutes of regular meetings are prepared and placed on the IDAC website. The IDAC shall approve the minutes of regular meetings. Minutes are not required for subcommittee or work group meetings.

Article IV: Membership

Section One. Selection. The Superintendent shall allow the committee coordinator and co-chairs to select the remainder of the IDAC membership.

Section Two. Structure. The IDAC membership shall be geographically and ethnically diverse, and provide a balance of representation among various stake holders and interests. The IDAC membership shall include the following:

- Parents
- Students
- Community members
- Business representatives
- Campus principals, teachers and staff support
- Central administrators and staff support

Section Three. Attendance. Reasonable regular attendance by members is expected, and is important to representativeness, through discussion and decision-making.

Section Four. Conduct. Members are expected to conduct themselves with courtesy at all times. Members shall respect the role of the co-chairs to conduct meetings in an orderly manner. Members shall not use their position on the IDAC to gain or attempt to gain an undue advantage for themselves or anyone else. Members shall recuse themselves from any discussion on matters that may prevent a conflict of interest. Members shall not speak on behalf of the IDAC unless specifically authorized by the co-chairs.