



**Division of Finance
and Operations**

July 16, 2020

TO: Austin ISD Campus Administrators

FROM: Matias Segura, PE, MBA, AISD Operations Officer

SUBJECT: **COVID-19: Resting Building Initiative Update**

AISD continues to implement the Resting Building Initiative (RBI) to provide guidance to principals and district leaders on the process for school communities to safely and securely access campuses. This update is in alignment with the City of Austin's Emergency Orders as well as AISD's fall schedule. As such, the earliest face-to-face instruction can begin September 8. All custodians return to their home campus August 3. We will continue to manage access to facilities through the RBI process, outlined below.

Teachers and support staff may now have building access with principal approval. Access is necessary to complete essential tasks, including campus registration support, student belongings pickup preparation efforts and classroom setup. All visits must be recorded in the [Campus Access Log](#) prior to entry.

In addition, our Operations team has created two checklists to support these efforts:

- [Classroom Preparation for Teachers](#)
- [Student Personal Item Pickup Checklist](#)

Staff should continue to self-screen prior to visiting their campus. Anyone experiencing COVID-19 symptoms are required to stay home.

Feedback and Questions

Please use the district's [Let's Talk](#) engagement platform to share feedback and questions regarding the Resting Building Initiative. We look forward to working with you.

CC: Nicole Conley, AISD Chief Business & Operations Office