Solicitation Number & Name: 20CSP043-UPGRADES AT WINN ES

Name of Prime: __________________________________________

Contact Name & Phone Number: ____________________________

⚠️ A printed HUB Certificate DOES NOT affirm ACTIVE certification

* Verify ACTIVE certification for subcontractor at either links to count as participation:
  
  State of Texas HUB https://mycpa.cpa.state.tx.us/tpasscmblsearch/tpasscmblsearch.do
  or
  City of Austin MBE/WBE https://www.austintexas.gov/financeonline/vendor_connection/search/vendors/certvendor.cfm

Were the stated solicitation goal(s) met in your submitted proposal? YES ☐ NO ☐

(If the question above is answered YES, ☐ STOP)

(If NO, please complete this Compliance Check List on the reverse side.)

If ALL goals/subgoals were not met/exceeded, ALL questions must be completed and Good Faith Effort (GFE) documentation MUST be submitted with the HUR Form (HUBATT 1) no later than 24 hours following bid opening date.

*ONLY HUB documents can be emailed to: Proconteam@austinisd.org or hand-delivered to: 4000 S. Interstate 35, 4th Floor, Austin, TX 78704

*For any questions regarding the solicitation of this project please email HUBprogram@austinisd.org
This HUB Compliance Checklist has been provided to aid in ensuring ALL required GFE steps have been taken for compliance when Goal(s) are not met.

_When specified Goal(s) are not met, the bidder/proposer must submit the following documentation where GFE was demonstrated to meet the Goal(s) to be HUB Compliant:_

☐ 1. Copies of outreach correspondence to a minimum of 5 certified firms for goal(s) not met, providing notice through 2 or more different and verifiable methods (i.e. email/fax/phone call/letters) sent at least 5 business days prior to bid opening date (Reference HUBATT 2 - List of Certified Firms);

☐ 2. Copies of correspondence/advertisement sent to a minimum of 5 total minority/women news media and/or trade organizations sent at least 5 business days prior to bid opening date (Reference HUBATT 3 & 4 – List of Minority Newspapers & Organizations);

☐ 3. Division of the work into small, economically feasible segments that can be performed by certified firms (List scopes/work divided);

☐ 4. Copies of correspondence indicating the bidder has taken appropriate steps to follow-up on any responses from potential certified firms, and engaged in good faith negotiations with certified firms that have submitted bids;

☐ 5. Copies of correspondence to any certified firm whose bid has been rejected, including the reason for rejection (Provide list of all certified firms not used and reason rejected);

The following items are additional GFE steps that may be considered as part of the evaluation process:

☐ 6. Verifiable attendance at a vendor conference (i.e. pre-proposal/pre-bid meeting) to discuss participation opportunities for certified firms;

☐ 7. Verifiable attendance at a District-sponsored outreach event; and/or

☐ 8. Encouraging non-certified firms to pursue certification.

The District reserves the right to reject the bidder/proposer that is not in compliance with GFE program guidelines when solicitation goals are not met or exceeded at time of submission.