

**ADDENDUM No. 1**  
**Request for Competitive Sealed Proposals (CSP)**  
**20CSP083 Electrical Panels, Piping and Drainage**  
**At Houston Elementary School**

**January 13, 2020**

**Received by bidder:**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Item 1: Addition to Instructions to Offerors**

The following language, highlighted in yellow, has been added to Sections 3 and 4 of the Request for Competitive Sealed Proposals Instructions to Offerors for clarification purposes:

**3. FORMAT FOR PROPOSALS**

- 3.1. Each proposal ("Proposal") submitted by an offeror ("Offeror") must contain the documents listed on the submission checklist on page 2. Failure to submit and/or complete required documents may result in Offeror being deemed non responsive.
- 3.2. Additional forms required within 24 hours of Bid Proposal Deadline to [proconteam@austinisd.org](mailto:proconteam@austinisd.org) :
  - The completed HUB documents pertaining to this project. It is at the discretion of AISD to accept or reject documents submitted outside of these parameters.
- 3.3. The Proposal information must be typed on the Proposal Form.
- 3.4. The Offeror information in Section D of the Proposal Form must be typed on Section D of the Proposal Form or on letter-size ("8½ x 11") paper if additional sheets are used. If preprinted materials, flyers or other information about the Offeror is used, it should be referenced in the submittal and included as labeled attachments.
- 3.5. The Proposal Form and other forms included in the Proposal should be stapled or bound together in a binder, so that that the pages can be easily opened and laid flat for copying.

#### **4. METHOD OF SELECTING CONTRACTOR**

- 4.1. The bidder/proposer MUST submit required HUB documents **in order to be evaluated.** If the bidder/proposer does not meet or exceed all goals, then Good Faith Effort documentation is **REQUIRED**. A firm MUST be compliant with Austin ISD HUB Program regulations to be considered for contract selection.