Educational Suitability Summary Report

Oak Springs Elementary School – BLDG #125

Date: 8/11/2016   **Score 55% Average**

Oak Springs Elementary School serves a student population of approximately 330 students in central Austin. After speaking with the principal, the school's primary concerns are security, technology, and storage.

Survey Overview

The survey results from teachers and administrators were not completed. The educational suitability for most major spaces, including library, gym, classrooms, common spaces, administrative offices, and outdoor spaces was determined by a principal interview and field assessment.

Interview Overview

When the principal was asked what existing programs are currently held in unsuitable spaces, she focused on several areas throughout campus.

The cafeteria is currently sized to accommodate student lunch periods, but it is very tight. The space is undersized when considering assembly purposes. The promotion ceremony is currently held at ACC. The stage is missing a lift and is not ADA compliant. Flooring in the cafeteria should also be improved and made to more appropriately accommodate the ballet program that operates out of the space. Lastly, the kitchen needs equipment and space updates in order to function properly.

The gym is appropriately sized and equipped. The only issues present are paint peeling off the walls and lighting quality. The principal reports that the lighting takes a long time to power up. Existing lights also generate a very loud buzzing noise which causes staff to turn lights off for most functions.

The library was recently expanded to absorb the adjacent music room. As such, space is not a primary concern. The condition and flexibility of furniture is not adequate. It is also noted that there is no dedicated literacy library as this function shares space with the computer lab. A dedicated conference room is also needed as meetings in the library regularly take priority and limit student access throughout the day. Lastly, a media room is needed to support several functions.

Core classrooms are adequate in size, but would benefit from cosmetic upgrades. Technologies are also lacking in classrooms. Newer projectors or innovation stations (smart boards preferred) are needed. Pre-k sinks are not at optimal heights for student use. The ACE program is currently housed in a standard classroom. First graders and PPCD are housed in portables, which is not ideal. Lastly, there are not enough spaces for after school programs, tutorials, and off-hours classes.

The music and art programs occur in standard classrooms that do not meet ed specs. Choir risers are requested to serve the programs needs.

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The administration needs a dedicated workroom instead of a combination lounge/work room. A custodial office is also needed. The counselor room furniture is inadequate. It is also noted that staff restrooms are insufficient in number and quality.

The pre-k playground is undersized and insufficient. This is due to a perimeter fence being tightly posted against the mulched area. The fence should be expanded to provide open green space for running, soccer, etc.

Desired programs and improvements include the following: provide a media room, expand the existing technology room, convert portable classrooms into built space, switch to café style furniture in the cafeteria, and add offices for instructional specialists, the librarian, and counselors. There is also a desire for additional, centralized storage for general building use. More advanced technologies (i.e. smart boards), additional display space, and a dedicated science lab are also desired changes. Lastly, there is a desire for a tennis program which is anticipated to attract more students. As such, tennis courts will be needed to facilitate this.

The principal reports several safety and security concerns on campus. First, site lighting needs to be improved across campus. Additionally, security camera coverage should be increased to cover the cafeteria and roof. Keycard readers are reportedly not an issue. The office suite does not have a secure vestibule nor does it have a door buzzer system. Vehicle traffic and parking conditions are terrible during pickup and drop-off scenarios. Visitors double park, park in reserved spots, and block neighbors' driveways. When approached, parents become confrontational. A police presence is requested during these times to avoid these occurrences. Floor transitions at classrooms and restrooms pose tripping hazards. Special education classrooms utilize loose furniture to divide classrooms into different teaching zones. These bookshelves and other pieces easily topple over and endanger students. Lastly, the principal reports a troubling presence of rodents that are not only active at night, but have also been known to interrupt classes.

If renovations or additions were to occur on campus, the principal feels that oak trees and the library mural should remain as identifying elements of the school.

In an effort to think forward to the next 20 years of teaching methods, the principal believes that open classroom spaces, blended teaching strategies, and project-based exercises are important focuses. She also sees a transition from physical book media to more digital, tablet based learning tools. Schools should also be incorporating green technologies such as solar, not only for energy efficiency, but also to teach students about healthy, sustainable living strategies. Lastly, she believes that direction on career options should be more readily available even at younger ages.

The hottest issues facing the school are as follows: aforementioned security concerns, wayfinding signage quality, a new media space, accommodating ballet, expanding and upgrading the cafetorium and kitchen, and replacing flooring throughout the school. It is noted that existing flooring is piecemealed and not cohesive.

Assessment Findings

The Educational Suitability Assessment of Oak Springs Elementary School earned a 55% overall score

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and places the campus just within the category of "average." The assessment consists of 11 categories to determine areas that need more attention.

Lower Scoring Categories:

Security
The score is unsatisfactory.
The location of the administration office is satisfactory in configuration and proximity to the main entrance, but no secure vestibule exists. Key card access is reportedly well covered. Improvements to site lighting and security camera coverage are required at several areas around the school (see additional information in interview summary above). Interior transparency is limited as some classrooms have no direct view to the corridors.

Technology
The score is unsatisfactory.
Technology quality and quantity are inadequate. Classroom technologies (projectors, innovation stations, etc.) are dated, limited in number, or poorly functioning. The existing computer room is cramped and doubles as a literacy storage.

Storage
The score is unsatisfactory.
General building storage is inadequate as few opportunities for storage rooms remain. Classroom storage is accounted for with built-in cabinets and limited closet spaces. The teacher and student storage options are limited to personal desk space.

Higher Scoring Categories:

Exterior
The score is average.
Traffic circulation and congestion are primary concerns on campus (see additional information in interview summary above). Wayfinding is dated and not wholly evident. There are opportunities for outdoor learning spaces, but additional equipment (i.e. seating, shade, etc.) is needed to facilitate proper environments. Play spaces are limited in size, but adequately shaded.

General Building
The score is average.
Access for community functions is inadequate as the library and cafeteria have no exterior access points. Both spaces are located in close proximity to the main entrance, but there is no ability to close off the remainder of the school during afterhours events. The gym has a dedicated entrance and is relatively accessible from parking. The general appearance of the school is dated and has little display for student work and achievements. Finally, corridors are appropriate in width (8'-0" to 10'-0") and adequately lit.

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Academic & Co-Curricular Support
The score is average.
General classroom spaces are mostly laid out per ed spec requirements. Restrooms are dated and not ADA compliant. Classroom storage capacity is dependent on built-in casework and limited closet space. The gym and art classroom are adequately sized and configured to ed specs. The music program is held in a standard classroom and shares storage space with the art room kiln. The cafetorium is at peak capacity and does not allow most assembly type functions. The only dedicated computer space doubles as literacy storage.

Future Ready Student Development
The score is average.
The classroom spaces are adequately sized, have adequate storage space, and accommodate project-based learning. Common spaces (i.e. library) are spacious and allow for collaboration and independent study. Aside from the library, the campus offers little space for informal interaction. Additionally, the school struggles with dated projectors that frequently break, and an insufficient number of adequate computers. Smart board technologies are more ideal in the eyes of faculty as a long term solution. The display for artifacts of learning is also limited.

Library/Media Center
The score is average.
The library is centrally located to the classrooms and easily accessible to daily users. Nighttime function is less adequate as there is no exterior access provided. Furniture types are dated, but easily accommodate small group collaboration and independent study. Larger group activities are not accommodated as there is no reading amphitheater per ed specs. Student use technologies that are housed remotely in the computer lab. This space doubles as storage for the literacy library.

Furniture, Fixtures & Equipment
The score is average.
Most furniture present throughout the building is aged, but in adequate condition. Loose tables and chairs appropriate for intended student age groups are provided in a majority of spaces.

Environmental Quality
The score is average.
The quality of artificial lighting is appropriate for the majority of classrooms. Acoustics are less ideal with audible sounds coming from adjacent classroom spaces. All learning spaces have access to natural light and most have quality exterior views. Pest concerns include a very prevalent rodent presence (see additional information in the interview summary).

Controllability of Systems
The score is average.
Classrooms have individual thermal controls throughout. Natural light is controlled by blinds, most of which are in poor condition. Artificial lighting controls are predominately limited to one on/off switch.

Austin ISD Educational Suitability Assessment Criteria

Overall Educational Suitability Score	55%

School	**Oak Springs ES**	**BLDG-125**

Name	**Kris Kunkel + John Eldred/Anacleto Rojas + Sam Shipp**

Date	**8/11/2016 (REV1 - 12/12/2016 - SPED comment)**

Scoring Scale

Excellent	81%-100%
Good	66%-80%
Average	51%-65%
Unsatisfactory	36%-50%
Very Unsatisfactory	20%-35%

1 - Exterior	52%
2 - General Building	53%
3 - Academic & Co-Curricular Support	55%
4 - Future Ready Student Development	58%
5 - Library/Media Center	58%
6 - Security	49%
7 - Technology	50%
8 - Storage	40%
9 - Furniture, Fixtures & Equipment	62%
10 - Environmental Quality	64%
11 - Controllability of Systems	52%

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1 - Exterior		1	2	3	4	5	N/A			8.50
1.1	Does the site permit desirable separation of vehicular, bus and pedestrian traffic?		2					Comments	1.00	**2.00**

1) Bus , car and pedestrian all happen at the same location.

2) Cars and buses mix, pedestrians are separated.

3) Buses, cars, and pedestrians are separate but stack space is small.

4) Buses, cars, and pedestrians are separate but drop off does not have a canopy or a holding place like a commons or cafeteria.

5) Buses, cars, and pedestrians are separate and drop off area has a canopy and destination.

N/A) Does not apply.

1.2	Are opportunities provided for outdoor learning (outdoor classrooms, gardens, etc.)?				4			Comments	1.00	**4.00**

1) Outdoor space exists is not developed
2)Outdoor space for learning exists but not connected to classroom learning areas.
3. Outdoor learning spaces exist and are accessible but not in good condition.
4. Outdoor learning spaces need minor improvements to function well.
5. Outdoor learning spaces are in excellent condition.
N/A) Does not apply.

1.3	Are outdoor play spaces and playfields adequate in size and configuration?		2					Comments	1.00	**2.00**

1) Outdoor play space exists, not developed

2)Outdoor play space exists but is not connected to gym or other athletic support areas or is too small.

3. Outdoor play spaces exist, are connected to other athletic areas, are the right size, but are not in good condition.
4. Outdoor play spaces need minor improvements to function well.

5. Outdoor play spaces are in excellent condition.

N/A) Does not apply.

The pre-k playground is very tight and does not offer a lot of space to run.

1.4	Is the building easily identified with appropriate signage and community wayfinding?		2					Comments	0.25	**0.50**

1) Campus has no signage and no striping.
2) Signage is faded/hidden.

3) Signage & striping visible but not apparent.

4) Signage is visible but not good condition.
5. Signage and wayfinding is visible and easy to use.
N/A) Does not apply.

The wayfinding is a problem and was specifically identified by the principal.

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2 - General Building	1	2	3	4	5	N/A			4.00
2.1 Are interior circulation routes wide enough to safely and effectively accommodate student movement?				4			Comments	0.50	**2.00**

1) Primary circulation is 5'-0" to 6'-0" wide.

2) Primary circulation is 6'-0" to 7'-0" wide

3) Primary circulation is 7'-0" to 8'-0" wide

4) Primary circulation is 8'-0"-10'-0" wide

5) Primary circulation is 10'-0"+ wide

N/A) Does not apply.

	1	2	3	4	5	N/A			
2.2 Are community use areas arranged so that the school can allow night functions without full school access?		2					Comments	0.75	**1.50**

1) Cafeteria, gym, and library cannot be accessed from parking area or secured from the rest of campus.

2) Only one of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building.

3) Only two of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building.

4) All of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building but do not have individual entrances.

5) Cafeteria, gym, and library can be accessed from parking and locked off from rest of campus for night/evening use with their own entrance.

N/A) Does not apply.

The cafeteria and library are near the main entrance, but there is no way to shut off the remainder of the school. The gym has a dedicated entrance and is relatively easy to access from parking.

	1	2	3	4	5	N/A			
2.3 Does the general appearance of the school evoke pride for the students and community?		2					Comments	0.25	**0.50**

1) General appearance is poor.

2) General appearance is aged but ok.

3) General appearance is good.

4) General appearance shows pride in campus and student works.

5) General appearance shows pride in campus and student works and is welcoming to the community.

N/A) Does not apply.

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3 - Academic & Co-Curricular Support	1	2	3	4	5	N/A			30.00
3.2 Are Pre-K and Kinder classrooms appropriately configured per the ed spec? (elementary school only)			3				Comments	1.00	**3.00**
1) Very unsatisfactory - Too small, awkward layout, does not meet needs 2) Unsatisfactory - Too small, only one area for all teaching methods, limited flexibility 3) Neutral - Moderate size, two areas for different teaching methods, some flexibility, access to student storage/casework 4) Satisfactory - Good size, at least two zones for different teaching methods, flexibility and student storage, not new 5) Very Satisfactory - Good size, two zones for different teaching methods, flexibility and student storage/casework, adequate display area and visual teaching tools N/A) Does not apply.									
3.3 Do Pre-K and Kinder have appropriate support spaces such as restrooms and storage per the ed spec? (elementary only)			3				Comments	1.00	**3.00**
1) Very unsatisfactory - No storage, casework, or restrooms 2) Unsatisfactory - unsatisfactory size or condition of storage, casework, or restrooms 3) Neutral - Moderate size or moderate condition storage, casework, and restrooms 4) Satisfactory - Satisfies ed spec for storage, casework, and restrooms 5) Very Satisfactory - exceeds ed spec for storage, casework, and restrooms N/A) Does not apply.									
3.4 Are Science Classrooms/Labs appropriately configured per the ed spec?						N/A	Comments	0.00	**0.00**
1) Very unsatisfactory 2) Unsatisfactory 3) Neutral 4) Satisfactory 5) Very Satisfactory N/A) Does not apply. (Elementary schools)									
3.5 Are Science Classrooms/Labs **support** areas appropriately configured per the ed spec?						N/A	Comments	0.00	**0.00**
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but small, do not meet needs 3) Average - Connected, moderate size, but need some renovations or updates 4) Good - Connected, good size, meets needs, functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply. (Elementary schools)									

3 - Academic & Co-Curricular Support - Continued	1	2	3	4	5	N/A			
3.6	Are Physical Education and Athletic spaces appropriately configured per the ed spec?			3				Comments	1.00	**3.00**
	1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.							The gym is small and not very flexible. The lighting makes an extremely loud buzzing noise.		
3.7	Are Physical Education and Athletic **support** spaces appropriately configured per the ed spec?			3				Comments	1.00	**3.00**
	1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.							The office is good but there is a lack of adequate storage. The restrooms are in poor condition.		
3.8	Are music, drama, or performance spaces appropriately configured per the ed spec?		2					Comments	1.00	**2.00**
	1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.							Music is held in a standard classroom and does not have adequate equipment.		
3.9	Are music, drama, or performance **support** spaces appropriately configured per the ed spec?		2					Comments	1.00	**2.00**
	1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.							Music room storage shares space with the art kiln room.		

3 - Academic & Co-Curricular Support - Continued	1	2	3	4	5	N/A			
3.10 Are Visual Arts spaces appropriately configured per the ed spec?				4			Comments	1.00	**4.00**

The art room is very spacious but needs more sinks and available display space.

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

3.11 Are Visual Arts **support** spaces appropriately configured per the ed spec?		2					Comments	1.00	**2.00**

Music room storage shares space with the art kiln room.

1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs
2) Unsatisfactory - Support spaces are connected, but too small, inadequate

3) Average - Connected, moderate size, but need some renovations or updates to function well

4) Good - Connected, good size/layout, meets needs/functions well
5) Very good - connected, generous size, nice condition, functions appropriately
N/A) Does not apply.

3.12 Are computer lab spaces appropriately configured?						N/A	Comments	0.00	**0.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

3.13 Are computer lab **support** spaces appropriately configured?						N/A	Comments	0.00	**0.00**

1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs
2) Unsatisfactory - Support spaces are connected, but too small, inadequate

3) Average - Connected, moderate size, but need some renovations or updates to function well

4) Good - Connected, good size/layout, meets needs/functions well
5) Very good - connected, generous size, nice condition, functions appropriately
N/A) Does not apply.

3 - Academic & Co-Curricular Support - Continued	1	2	3	4	5	N/A			
3.14 Are Special Education spaces appropriately configured per the ed spec?			3				Comments	1.00	**3.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

The special ed spaces do not have sufficient configuration to have a dedicated changing area. SPED programs are typically held in standard classrooms or in some instances, portables.

	1	2	3	4	5	N/A			
3.15 Are Special Education **support** spaces appropriately configured per the ed spec?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs

2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs

3) Average - Connected, moderate size, but need some renovations or updates to function well

4) Good - Connected, good size/layout, meets needs/functions well
5) Very good - connected, generous size, nice condition, functions appropriately
N/A) Does not apply.

The restrooms are too small and are not configured well. There is insufficient storage. *SPED comment: Bathrooms are not wheel chair accessible.*

	1	2	3	4	5	N/A			
3.16 Are the student dining facilities appropriately configured?		2					Comments	1.00	**2.00**

1) Very unsatisfactory - Too small, poor circulation, inflexible seating in poor condition

2) Unsatisfactory - Too small or inadequate circulation, seating in poor condition
3) Average - moderate size, with adequate circulation, seating in okay condition
4) Good - good size, adequate circulation, seating in good condition
5) Very good - good size, adequate circulation, seating in good condition, with more than one option for eating space (ex: connection to outdoor eating space)
N/A) Does not apply.

The seating is inadequate. Student capacity is maxed out. Space does not function well for assembly uses.

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4 - Future Ready Student Development	1	2	3	4	5	N/A			23.00
4.1 Does the facility provide specialized space and opportunities for hands-on project-based learning?			3				Comments	1.00	3.00
1) Very unsatisfactory - No project space 2) Unsatisfactory - Non-dedicated, undersized or otherwise inadequate 3) Average - Limited dedicated spaces of moderate size and layout, equipment and furniture appropriate but need updates 4) Good - Dedicated spaces of adequate size and layout, most of the equipment and furniture is appropriate for program 5) Very good - Dedicated spaces of adequate size and layout, equipment and furniture appropriate for program N/A) Does not apply.									
4.2 Are general classrooms large enough to support project-based learning and multiple teaching modalities?				4			Comments	1.00	4.00
1) Very unsatisfactory -too small to move, set for lecture only, no connectivity, no flexibility 2) Unsatisfactory - adequate size but set for lecture only, no connectivity, no flexibility 3) Neutral - have flexibility and space for hands on or project based learning 4) Satisfactory - have flexibility and space for hands on or project based learning and connectivity for global learning 5) Very Satisfactory - space for hands on learning, flexibility for different groupings, and connectivity for global classrooms N/A) Does not apply.									
4.3 Is there adequate storage and or support space to support project-based learning?			3				Comments	1.00	3.00
1) Very unsatisfactory - none 2) Unsatisfactory-minimal casework/storage 3) Average - moderately sized casework 4) Good - large casework/cabinets/support 5) Very good - walk-in storage/ample support space N/A) Does not apply.									
4.4 Are there adequate places to display the evidence and artifacts of learning (both 2D and 3D)?		2					Comments	1.00	2.00
1) Very unsatisfactory - No display cases or wall space for display 2) Unsatisfactory - 1 wall in classrooms or very few spaces for display 3) Average - 2 walls in classrooms or some hallway spaces for display 4) Good - 3 walls in classrooms or multiple hallway spaces for display 5) Very good - ample classroom display space or many hallway spaces, including display cases N/A) Does not apply.							Tack strips and additional display surfaces are requested.		

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4 - Future Ready Student Development - Continued	1	2	3	4	5	N/A		

4.5	Does the building provide adequate opportunities for students/teachers to collaborate in varying group sizes?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - no common spaces or meeting rooms or in very poor condition
2) Unsatisfactory - a few common spaces or meeting rooms in unsatisfactory condition
3) Average - a few common spaces and meeting areas needing updates
4) Good - multiple common spaces and meeting rooms in good condition
5) Very good - adequate common spaces and meeting rooms of excellent quality
N/A) Does not apply.

4.6	Does the building provide opportunities for informal interaction?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - no gathering areas or areas in very poor condition
2) Unsatisfactory - one exterior or interior common space with no seating or unsatisfactory condition
3) Average - one exterior or interior common space with seating needing updates

4) Good - 2 exterior or interior common spaces with appropriate seating/good condition

5) Very good - multiple exterior and interior commons spaces with appropriate seating in excellent condition
N/A) Does not apply.

4.7	Does the building provide adequate opportunities for students to work independently?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - None/poor condition
2) Unsatisfactory - One area far from classrooms in unsatisfactory condition
3) Average - one area for independent work with appropriate furniture needing updates
4) Good - clusters or small rooms adjacent to classrooms with furniture in good condition
5) Very good - multiple clusters or small rooms adjacent to classrooms with appropriate furniture in excellent condition
N/A) Does not apply.

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4 - Future Ready Student Development - Continued	1	2	3	4	5	N/A		

4.8 Does the building support career education per house bill 5? (High School only) — N/A — Comments — 0.00 — **0.00**

1) Very unsatisfactory - No dedicated spaces
2) Unsatisfactory -Some spaces being used for both career education and other subjects
3) Average - A few dedicated career ed spaces, but inadequate configuration/ equipment for needs
4) Good - Some dedicated career ed spaces with adequate configuration and equipment for program needs
5) Very good - Dedicated career ed spaces with good configuration and equipment for program needs - new condition
N/A) Does not apply.

4.9 Do the career education spaces simulate real world or college environments? (High School Only) — N/A — Comments — 0.00 — **0.00**

1) Very unsatisfactory - No dedicated spaces, lack of necessary equipment
2) Unsatisfactory - Non-dedicated, undersized or otherwise inadequate
3) Average - A few dedicated spaces of moderate size/layout, equipment and furniture appropriate but need updates
4) Good - Dedicated spaces of adequate size and layout, most of the equipment and furniture is appropriate for program
5) Very good - Dedicated spaces of adequate size and layout, equipment and furniture appropriate for program
N/A) Does not apply.

4.10 Does the building have adequate visual communication tools? — 2 — Comments — 1.00 — **2.00**

1) Very unsatisfactory - No vis comm tools
2) Unsatisfactory - outdated, poorly functioning, or insufficient
3) Good - mix of old and new whiteboards/projectors/etc.
4) Good - projectors, marker boards, smart boards in most spaces - good condition
5) Very good - projectors, marker boards, smart boards in most spaces - new condition
N/A) Does not apply.

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5 - Library/Media Center	1	2	3	4	5	N/A		16.00

5.1 Is the Library/Media Center easily accessible for the occupants and visitors to the school? — 4 — Comments — 0.50 / **2.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

Comments: The library does not have exterior access for nighttime use. It is centrally located to most classrooms.

5.2 How well does the Library/Media Center support quiet study? — 3 — Comments — 1.00 / **3.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

Comments: The library is small but has bean bags to support independent study.

5.3 How well does the Library/Media Center support social interaction? — 2 — Comments — 1.00 / **2.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

Comments: The standard reading steps are not present.

5.4 How well does the Library/Media Center support collaborative work in small groups (4-8 students)? — 4 — Comments — 1.00 / **4.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

Comments: The furniture is not ideal (flexibility and condition) but allows small groups to collaborate

5 - Library/Media Center - Continued	1	2	3	4	5	N/A			
5.5 How well does the Library/Media Center support collaborative work in larger groups (10-25)?		2					Comments	1.00	**2.00**
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.							The library is very small and congested. It would be hard to maintain large groups in the room comfortably.		
5.6 How well does the Library/Media Center support technology?			3				Comments	1.00	**3.00**
1) Very unsatisfactory - Very inadequate power outlets, no Wi-Fi capability, no computers, tablets, laptops, media carts or screens for use 2) Unsatisfactory - Some power, no Wi-Fi capability, outdated and inadequate technology available 3) Average - Some power outlets, network connectivity, technology available 4) Good - Adequate power outlets available, network connectivity, appropriate number of computers/tablets/laptops/media carts or screens available 5) Very good - Adequate power outlets available, good network connectivity, computers, tablets, laptops and media carts or screens available and adequate for number of students N/A) Does not apply.									

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6 - Security		1	2	3	4	5	N/A			8.00

6.1	Does the facility have key card access at all major entries?				4			Comments	0.25	**1.00**

1) Very unsatisfactory - No entries
2) Unsatisfactory - 1/4 of major entries have key card access

3) Average 1/2 of entries have key card access

4) Good - 3/4 of major entries have key card access

5) Very good - all of major entries have key card access
N/A) Does not apply.

The keycard access is evident and not a complaint of the faculty.

6.2	How adequate is site lighting and security for the campus overall?		2					Comments	1.00	**2.00**

1) No exterior lighting, no secure perimeter
2) Lighting is limited to front entry only, parking lot lighting poor, security is minimal

3) Lighting at all night-use entries and parking lot, but poor condition. Security is moderate

4) Lighting at all night-use entries and parking lots, good condition, signage less visible. Perimeter is well secured, but needs updates.

5) Signage, parking lots, and entries are well lit, visible and easy to use. Perimeter is very secure.

N/A) Does not apply.

Site lighting conditions are reportedly poor.

6.3	Is the main office properly located and configured with a secure vestibule to the main corridor?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - No secure vestibule, office located far from main entry. Allows visitors access to school unsupervised.
2) Unsatisfactory - No secure vestibule, office located somewhat far from main entry, minimal supervision of visitors.
3) Average - Office close to entry, views of front door, but no secure vestibule
4) Good - Office is well-located with a secure vestibule, but needs updates

5) Very good - Office well-located with secure vestibule and all appropriate security features.

N/A) Does not apply.

6.4	Is there enough interior transparency for faculty to affectively supervise students who are not in classrooms?		2					Comments	1.00	**2.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

Many classroom doors have no lites and the buildings are awkwardly configured which creates many blindspots.

7 - Technology	1	2	3	4	5	N/A			5.00

	7.1 How well equipped are the facilities with instructional technology?		2					Comments	1.00	**2.00**

The innovation stations operate poorly or are missing from classrooms.

1) Very unsatisfactory - very few or no available computers or devices. Old/outdated technology

2) Unsatisfactory- few computers/devices. Some outdated technology
3) Average- A few computers/devices. A mix of new and outdated technology
4) Good - multiple computers or devices per room. Mostly new technology.
5) Very good - multiple computers and devices and new technology.
N/A) Does not apply.

	7.2 Is there an adequate number of power and data outlets in learning spaces?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - none

2) Unsatisfactory - only for teacher

3) Average - for teacher and 1-2 students

4) Good - 2-3 outlets per wall

5) Very good - 3-4 per wall

N/A) Does not apply.

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8 - Storage	1	2	3	4	5	N/A		6.00
8.1 Is there adequate general storage in the building?		2					Comments	
								1.00 **2.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

The storage rooms are small and there are few spaces dedicated to storage.

8.2 Is there adequate classroom storage?			3				Comments	
								1.00 **3.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

Classroom storage is adequate.

8.3 Is there adequate student storage?	1						Comments	
								1.00 **1.00**

1) Very unsatisfactory
2) Unsatisfactory
3) Average
4) Good
5) Very good
N/A) Does not apply.

There are no coat hooks or cubbies provided. Student storage is strictly personal desk space.

9 - Furniture, Fixtures & Equipment	1	2	3	4	5	N/A			8.50

9.1	What is the current condition of the furniture?		2					Comments	0.75	**1.50**

1) Very unsatisfactory - damaged/non-functioning

2) Unsatisfactory - torn, bent, wrong size

3) Average - scratched/dented/marked

4) Good - not new but sturdy and clean

5) Very good - new

N/A) Does not apply.

Comments: The furniture is mostly dated, although there is some new furniture present.

9.2	How well does furniture accommodate rapid reconfiguration of a space?				4			Comments	1.00	**4.00**

1) Very Unsatisfactory - Furniture is fixed or very heavy
2) Unsatisfactory - Furniture does not allow desks to be configured as individuals, small groups, or large groups
3) Average - Mix of furniture that can reconfigure and that cannot
4) Good - Furniture is flexible for multiple configurations of space

5) Very good - furniture is flexible for multiple configurations of space, easy to move and stack

N/A) Does not apply.

Comments: There are mostly loose tables and chairs that allow easy reconfiguration.

9.3	Is the furniture ergonomic and size appropriate for grade level?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - desk with attached chair combinations too small for grade level
2) Unsatisfactory -desk with attached chair combinations
3) Average - mix of classrooms with tables/loose chairs and desks with fixed seats

4) Good - tables with loose chairs
5) Very good - tables with loose chairs that allow students to bounce in seat
N/A) Does not apply.

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10 - Environmental Quality	1	2	3	4	5	N/A			16.00
10.1 How are acoustics in classrooms in general?		2					Comments	1.00	**2.00**
1)Recognized word/sound from adjacent classroom/corridor 2) audible sound from adjacent classroom/corridor 3) slight sound from outside room 4) walls to deck insulated only white noise from mechanical system 5) Able to hear quiet speaking from across the room N/A) Does not apply.									
10.2 Is the classroom artificial lighting adequate quality?				4			Comments	1.00	**4.00**
1) Very unsatisfactory - sporadic lights work, glare, less than 20 FC 2) Unsatisfactory - 10-19 FC or serious glare 3) Average- 20-29 FC minor glare 4) Good - 30-39 FC and no glare 5) Very good - 40+ FC and no glare N/A) Does not apply.									
10.3 Is there access to natural light in classrooms?					5		Comments	1.00	**5.00**
1) No learning spaces have natural light 2) 1-25% of learning spaces have natural light or windows are too small to let in light 3) 26-50% of learning spaces have natural light 4) 51-75% of learning spaces have natural light 5) 76-100% of learning spaces have natural light N/A) Does not apply.							Some classrooms have only minor punched openings. Natural light is present, but limited as a result.		

10 - Environmental Quality - Continued	1	2	3	4	5	N/A			
10.4 Is there access to outside views from learning spaces?				4			Comments	1.00	**4.00**
1) No learning spaces have views 2) 1-25% of learning spaces have views or windows are too small to see out 3) 26-50% of learning spaces have views 4) 51-75% of learning spaces have views 5) 76-100% of learning spaces have views N/A) Does not apply.							Some classrooms have only minor punched openings. Quality views are not readily available to the whole space.		
10.5 Does the building have odor or pest problems?	1						Comments	1.00	**1.00**
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very Satisfactory N/A) Does not apply.							Rodents are active and present during classes. Water bugs are also present.		

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11 - Controllability of Systems	1	2	3	4	5	N/A			6.50
11.1 Does the classroom thermostat allow for individual control?					5		Comments	0.50	**2.50**
1) No									
5) Yes									
11.2 Are shades provided to control natural light in learning spaces?			3				Comments	1.00	**3.00**
1) No, windows are covered with boards/paper									
2) No, windows have no light control									
3) Yes, but poor condition blinds									
4) Yes, blinds									
5) Blackout shades									
N/A) Does not apply.									
11.3 What is the quality of lighting controls in the classrooms?	1						Comments	1.00	**1.00**
1) Single switch only per room							Lighting controls are limited in the standard classrooms.		
2) Alternating rows switch off									
3) Alternating lamps in single fixtures switch off									
4) Tri level switching									
5) Dimmable									
N/A) Does not apply.									

Photo 1. Hallway
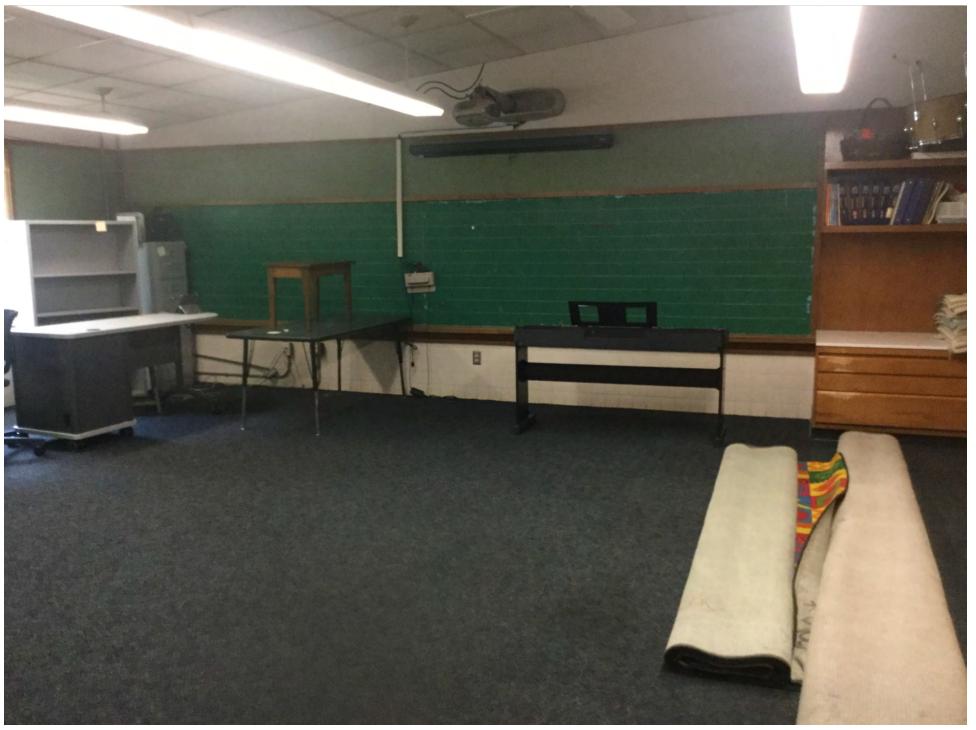
Photo 2. Gym

Photo 3. Art room

Photo 4.Music Room

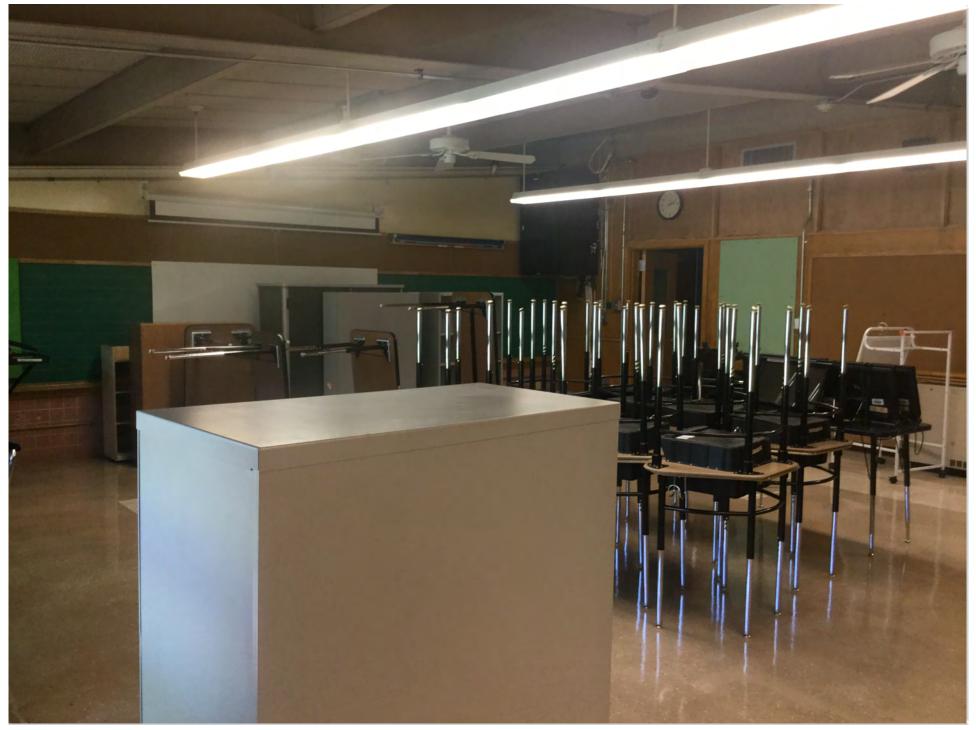Photo 5. Music and art storage

Photo 6. Cafeterium

Photo 7. Standard
Classroom

Photo 8. Conference Room

Photo 9. Library

Photo 10. storage Lit
Library