



Educational Suitability Summary Report

Metz Elementary School – BLDG 124

Date: 06/24/2016

Score: 75% Good

Metz Elementary School, located in southeast Austin, serves a student population of approximately 220 students. The principal, Martha Castillo, expressed that she has few complaints regarding educational suitability. Her main concerns pertain to the playgrounds, security lighting, and video surveillance. She feels that the campus sufficiently supports their desired programs, and that the support and storage spaces are adequate for their needs.

Survey Overview

No survey results received.

Interview Overview

The interview at Metz Elementary was attended by school principal, Martha Castillo. She expressed satisfaction with the functionality of the spaces in the school for learning. Her main input for improvement was to update the playground equipment to be in alignment with the book, “Barefoot and Balanced”. This involves more variety in play equipment and increasing unstructured play opportunities. She listed seesaws, tire swings, and rope bridge playground equipment as examples. She also expressed interest in increased security lighting and video surveillance inside and outside of the school. The current layout lacks video surveillance along the gymnasium corridor, and this is an area of concern. Another specific concern is protecting the heritage trees on the campus from vandalism after operating hours. Additionally, she desires secure water fountains accessible to the playground, and improved acoustics in the combined gym and cafeteria.

Assessment Findings

The Educational Suitability Assessment of Metz Elementary School earned a 75% overall score and places the campus in a category of good. The assessment consists of 11 categories to determine areas that need more attention. This school scored “good” in all categories with the exception of one in each of the “excellent” and “average” classifications.

Higher Scoring Categories: Good and Excellent Categories

Environmental Quality

The score is good.

The quality of the artificial lighting and acoustics are appropriate for classroom functions. However, the acoustics in the cafeteria and gym are poor for assemblies. The majority of learning spaces have exterior views and natural light. However, the building is reported to have an increasing rodent issue.

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Storage

The score is good.

The general building storage is adequate for school's needs. Additionally, classroom storage and student storage is well-sized.

Library/Media Center

The score is good.

The library has space and flexibility for collaborative work of different group sizes. There is a variety of seating to support social interaction and separation for study areas. However, the technology is outdated.

Security

The score is good.

The location of the central office is located at the main entry; however, it does not create a secure vestibule. Key card access is located at most major entries. The site lighting for the campus needs improvement for the safety of students and to discourage vandalism of heritage trees surrounding the school. Interior transparency is good for faculty supervision within the school; however, the video surveillance needs to cover the interior campus hallways.

Controllability of Systems

The score is good.

The classrooms have individual thermal controls and effective shades for controlling natural light. However, the artificial lighting controls are limited to single switches, with some spaces having alternating row control, which is unsatisfactory for artificial lighting level control.

General Building

The score is good.

The cafeteria and gymnasium are accessible to visitors for community functions, and the corridors are about 8'-0" in width with sufficient lighting. The general appearance of the school shows pride in the campus and student works.

Technology

The score is good.

The library has some carts with older model televisions; however, there is a generous number of updated computers in the adjacent computer lab. Power locations and internet connectivity are functioning well for technological needs of classrooms.

Exterior

The score is good.

Traffic circulation for vehicular, bus, and pedestrian traffic is separated and works well for the campus. The building lacks some signage. Outdoor learning spaces are very satisfactory due to proximity to the main building, shaded seating, and hands-on learning opportunities. Additionally, the playgrounds are adequate, but need more variety.

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Future Ready Student Development

The score is good.

The classroom spaces are average size with sufficient storage space to accommodate project-based learning. Additionally, the school has adequate display space for student work as well as adequate visual communication tools within classrooms in the form of innovation stations. The classrooms will need technological updates in the coming years.

Furniture, Fixtures & Equipment

The score is good.

The furniture is size-appropriate, in good condition, and accommodates reconfiguration of the learning spaces.

Academic & Co-Curricular Support

The score is excellent.

The classrooms are somewhat flexible and have opportunities for project-based learning. Overall, the facility's chairs and desks are flexible to allow for different group sizes and teaching methods. Kindergarten and Pre-K spaces have satisfactory storage and configuration. The gymnasium is generously sized and features accordion partitions to the cafeteria. The principal expressed satisfaction with the ability to open the spaces up to each other, but dissatisfaction with the acoustics in these spaces. The computer lab was adequately sized to accommodate a standard class and features updated technology.



Austin ISD Educational Suitability Assessment Criteria

School	Metz Elementary School	BLDG-124
Name	Ellen Saathoff, Sakshi Gandhi, Sam Shipp	
Date	6/23/2016	

Scoring Scale

Excellent	81%-100%
Good	66%-80%
Average	51%-65%
Unsatisfactory	36%-50%
Very Unsatisfactory	20%-35%

Overall Educational Suitability Score **75%**

1 - Exterior	78%
2 - General Building	70%
3 - Academic & Co-Curricular Support	82%
4 - Future Ready Student Development	78%
5 - Library/Media Center	67%
6 - Security	68%
7 - Technology	70%
8 - Storage	67%
9 - Furniture, Fixtures & Equipment	80%
10 - Environmental Quality	72%
11 - Controllability of Systems	68%

1 - Exterior		1	2	3	4	5	N/A			12.75
1.1	Does the site permit desirable separation of vehicular, bus and pedestrian traffic?				4			Comments	1.00	4.00
1) Bus , car and pedestrian all happen at the same location. 2) Cars and buses mix, pedestrians are separated. 3) Buses, cars, and pedestrians are separate but stack space is small. 4) Buses, cars, and pedestrians are separate but drop off does not have a canopy or a holding place like a commons or cafeteria. 5) Buses, cars, and pedestrians are separate and drop off area has a canopy and destination. N/A) Does not apply.								The site has pick up for buses at the front of the school in the same area as the parent pick up. This was too difficult to supervise, so they have changed it to require parents to come into the cafeteria to pick up students.		
1.2	Are opportunities provided for outdoor learning (outdoor classrooms, gardens, etc.)?					5		Comments	1.00	5.00
1) Outdoor space exists is not developed 2)Outdoor space for learning exists but not connected to classroom learning areas. 3. Outdoor learning spaces exist and are accessible but not in good condition. 4. Outdoor learning spaces need minor improvements to function well. 5. Outdoor learning spaces are in excellent condition. N/A) Does not apply.								There are outdoor learning opportunities in the garden and courtyard.	See Photo 1	
1.3	Are outdoor play spaces and playfields adequate in size and configuration?			3				Comments	1.00	3.00
1) Outdoor play space exists, not developed 2)Outdoor play space exists but is not connected to gym or other athletic support areas or is too small. 3. Outdoor play spaces exist, are connected to other athletic areas, are the right size, but are not in good condition. 4. Outdoor play spaces need minor improvements to function well. 5. Outdoor play spaces are in excellent condition. N/A) Does not apply.								The play spaces and playfields need to be upgraded. The Principal desires additional equipment that gives students more variety and more unstructured play opportunities.		
1.4	Is the building easily identified with appropriate signage and community wayfinding?			3				Comments	0.25	0.75
1) Campus has no signage and no striping. 2) Signage is faded/hidden. 3) Signage & striping visible but not apparent. 4) Signage is visible but not good condition. 5. Signage and wayfinding is visible and easy to use. N/A) Does not apply.								There are very few signs both inside and outside the school.	See Photo 2	

2 - General Building		1	2	3	4	5	N/A			5.25
2.1	Are interior circulation routes wide enough to safely and effectively accommodate student movement?				4			Comments	0.50	2.00
1) Primary circulation is 5'-0" to 6'-0" wide. 2) Primary circulation is 6'-0" to 7'-0" wide 3) Primary circulation is 7'-0" to 8'-0" wide 4) Primary circulation is 8'-0"-10'-0" wide 5) Primary circulation is 10'-0"+ wide N/A) Does not apply.								The interior circulation is sufficient.		
								See Photo 3		
2.2	Are community use areas arranged so that the school can allow night functions without full school access?			3				Comments	0.75	2.25
1) Cafeteria, gym, and library cannot be accessed from parking area or secured from the rest of campus. 2) Only one of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building. 3) Only two of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building. 4) All of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building but do not have individual entrances. 5) Cafeteria, gym, and library can be accessed from parking and locked off from rest of campus for night/evening use with their own entrance. N/A) Does not apply.								Only the Cafeteria and Gym are accessible for school visitors without full school access.		
2.3	Does the general appearance of the school evoke pride for the students and community?				4			Comments	0.25	1.00
1) General appearance is poor. 2) General appearance is aged but ok. 3) General appearance is good. 4) General appearance shows pride in campus and student works. 5) General appearance shows pride in campus and student works and is welcoming to the community. N/A) Does not apply.								The school is well maintained and recently built. There is evidence of student work and pride in the school throughout the building.		

3 - Academic & Co-Curricular Support		1	2	3	4	5	N/A			53.00
3.2	Are Pre-K and Kinder classrooms appropriately configured per the ed spec? (elementary school only)				4			Comments	1.00	4.00
1) Very unsatisfactory - Too small, awkward layout, does not meet needs 2) Unsatisfactory - Too small, only one area for all teaching methods, limited flexibility 3) Neutral - Moderate size, two areas for different teaching methods, some flexibility, access to student storage/casework 4) Satisfactory - Good size, at least two zones for different teaching methods, flexibility and student storage, not new 5) Very Satisfactory - Good size, two zones for different teaching methods, flexibility and student storage/casework, adequate display area and visual teaching tools N/A) Does not apply.		The Pre-K and Kindergarten rooms meet the ed spec.								
3.3	Do Pre-K and Kinder have appropriate support spaces such as restrooms and storage per the ed spec? (elementary only)				4			Comments	1.00	4.00
1) Very unsatisfactory - No storage, casework, or restrooms 2) Unsatisfactory - unsatisfactory size or condition of storage, casework, or restrooms 3) Neutral - Moderate size or moderate condition storage, casework, and restrooms 4) Satisfactory - Satisfies ed spec for storage, casework, and restrooms 5) Very Satisfactory - exceeds ed spec for storage, casework, and restrooms N/A) Does not apply.		The play area could use some shade.								
3.4	Are Science Classrooms/Labs appropriately configured per the ed spec?						N/A	Comments	0.00	0.00
1) Very unsatisfactory 2) Unsatisfactory 3) Neutral 4) Satisfactory 5) Very Satisfactory N/A) Does not apply. (Elementary schools)										
3.5	Are Science Classrooms/Labs support areas appropriately configured per the ed spec?						N/A	Comments	0.00	0.00
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, do not meet needs 3) Average - Connected, moderate size, but need some renovations or updates 4) Good - Connected, good size, meets needs, functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply. (Elementary schools)										

3 - Academic & Co-Curricular Support - Continued		1	2	3	4	5	N/A					
3.6	Are Physical Education and Athletic spaces appropriately configured per the ed spec?					5			Comments	1.00	5.00	
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The Physical Education and Athletic spaces are good size spaces, in good condition and well-lit.			See Photo 4	
3.7	Are Physical Education and Athletic support spaces appropriately configured per the ed spec?				4				Comments	1.00	4.00	
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.								The restrooms are not connected to the gymnasium. They are adequately sized.				
3.8	Are music, drama, or performance spaces appropriately configured per the ed spec?				4				Comments	1.00	4.00	
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The music space is large sized and is well-configured.				
3.9	Are music, drama, or performance support spaces appropriately configured per the ed spec?				4				Comments	1.00	4.00	
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.								The performance support space is acceptable. There is handicapped accessibility to the stage and some storage space.				

3 - Academic & Co-Curricular Support - Continued		1	2	3	4	5	N/A		
3.10	Are Visual Arts spaces appropriately configured per the ed spec?				4			Comments	1.00 4.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The Visual arts spaces meet the requirements.	See Photo 5
3.11	Are Visual Arts support spaces appropriately configured per the ed spec?				4			Comments	1.00 4.00
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.								There are two doors present for entry and egress. The sinks are adequate.	
3.12	Are computer lab spaces appropriately configured?					5		Comments	1.00 5.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The computers and other technology are configured well in the given space.	
3.13	Are computer lab support spaces appropriately configured?				4			Comments	1.00 4.00
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.									

3 - Academic & Co-Curricular Support - Continued							1	2	3	4	5	N/A			
3.14	Are Special Education spaces appropriately configured per the ed spec?				4								Comments	1.00	4.00
<p>1) Very unsatisfactory</p> <p>2) Unsatisfactory</p> <p>3) Average</p> <p>4) Good</p> <p>5) Very good</p> <p>N/A) Does not apply.</p>													The Special Education spaces are appropriately configured. Some updates are needed, but they are the appropriate size.		
3.15	Are Special Education support spaces appropriately configured per the ed spec?			3									Comments	1.00	3.00
<p>1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs</p> <p>2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs</p> <p>3) Average - Connected, moderate size, but need some renovations or updates to function well</p> <p>4) Good - Connected, good size/layout, meets needs/functions well</p> <p>5) Very good - connected, generous size, nice condition, functions appropriately</p> <p>N/A) Does not apply.</p>															
3.16	Are the student dining facilities appropriately configured?				4								Comments	1.00	4.00
<p>1) Very unsatisfactory - Too small, poor circulation, inflexible seating in poor condition</p> <p>2) Unsatisfactory - Too small or inadequate circulation, seating in poor condition</p> <p>3) Average - moderate size, with adequate circulation, seating in okay condition</p> <p>4) Good - good size, adequate circulation, seating in good condition</p> <p>5) Very good - good size, adequate circulation, seating in good condition, with more than one option for eating space (ex: connection to outdoor eating space)</p> <p>N/A) Does not apply.</p>													The Principal reports a desire to have better audio equipment in this space.		

4 - Future Ready Student Development		1	2	3	4	5	N/A	31.00		
4.1	Does the facility provide specialized space and opportunities for hands-on project-based learning?			3				Comments	1.00	3.00
1) Very unsatisfactory - No project space 2) Unsatisfactory - Non-dedicated, undersized or otherwise inadequate 3) Average - Limited dedicated spaces of moderate size and layout, equipment and furniture appropriate but need updates 4) Good - Dedicated spaces of adequate size and layout, most of the equipment and furniture is appropriate for program 5) Very good - Dedicated spaces of adequate size and layout, equipment and furniture appropriate for program N/A) Does not apply.		There are Learning gardens outside for hands-on learning, and one common space with tables and chairs.								
4.2	Are general classrooms large enough to support project-based learning and multiple teaching modalities?			3				Comments	1.00	3.00
1) Very unsatisfactory -too small to move, set for lecture only, no connectivity, no flexibility 2) Unsatisfactory - adequate size but set for lecture only, no connectivity, no flexibility 3) Neutral - have flexibility and space for hands on or project based learning 4) Satisfactory - have flexibility and space for hands on or project based learning and connectivity for global learning 5) Very Satisfactory - space for hands on learning, flexibility for different groupings, and connectivity for global classrooms N/A) Does not apply.		Classrooms were a good size but flexibility would still be limited.								
4.3	Is there adequate storage and or support space to support project-based learning?				4			Comments	1.00	4.00
1) Very unsatisfactory - none 2) Unsatisfactory-minimal casework/storage 3) Average - moderately sized casework 4) Good - large casework/cabinets/support 5) Very good - walk-in storage/ample support space N/A) Does not apply.		There is adequate storage.								
4.4	Are there adequate places to display the evidence and artifacts of learning (both 2D and 3D)?					5		Comments	1.00	5.00
1) Very unsatisfactory - No display cases or wall space for display 2) Unsatisfactory - 1 wall in classrooms or very few spaces for display 3) Average - 2 walls in classrooms or some hallway spaces for display 4) Good - 3 walls in classrooms or multiple hallway spaces for display 5) Very good - ample classroom display space or many hallway spaces, including display cases N/A) Does not apply.										

4 - Future Ready Student Development - Continued		1	2	3	4	5	N/A			
4.5	Does the building provide adequate opportunities for students/teachers to collaborate in varying group sizes?				4			Comments	1.00	4.00
1) Very unsatisfactory - no common spaces or meeting rooms or in very poor condition 2) Unsatisfactory - a few common spaces or meeting rooms in unsatisfactory condition 3) Average - a few common spaces and meeting areas needing updates 4) Good - multiple common spaces and meeting rooms in good condition 5) Very good - adequate common spaces and meeting rooms of excellent quality N/A) Does not apply.		The classrooms, library, and outdoor garden/classroom areas provide sufficient opportunities for collaboration of different sizes.								
4.6	Does the building provide opportunities for informal interaction?				4			Comments	1.00	4.00
1) Very unsatisfactory - no gathering areas or areas in very poor condition 2) Unsatisfactory - one exterior or interior common space with no seating or unsatisfactory condition 3) Average - one exterior or interior common space with seating needing updates 4) Good - 2 exterior or interior common spaces with appropriate seating/good condition 5) Very good - multiple exterior and interior commons spaces with appropriate seating in excellent condition N/A) Does not apply.										
4.7	Does the building provide adequate opportunities for students to work independently?				4			Comments	1.00	4.00
1) Very unsatisfactory - None/poor condition 2) Unsatisfactory - One area far from classrooms in unsatisfactory condition 3) Average - one area for independent work with appropriate furniture needing updates 4) Good - clusters or small rooms adjacent to classrooms with furniture in good condition 5) Very good - multiple clusters or small rooms adjacent to classrooms with appropriate furniture in excellent condition N/A) Does not apply.										

4 - Future Ready Student Development - Continued		1	2	3	4	5	N/A		
4.8	Does the building support career education per house bill 5? (High School only)						N/A	Comments	0.00 0.00
1) Very unsatisfactory - No dedicated spaces 2) Unsatisfactory -Some spaces being used for both career education and other subjects 3) Average - A few dedicated career ed spaces, but inadequate configuration/ equipment for needs 4) Good - Some dedicated career ed spaces with adequate configuration and equipment for program needs 5) Very good - Dedicated career ed spaces with good configuration and equipment for program needs - new condition N/A) Does not apply.									
4.9	Do the career education spaces simulate real world or college environments? (High School Only)						N/A	Comments	0.00 0.00
1) Very unsatisfactory - No dedicated spaces, lack of necessary equipment 2) Unsatisfactory - Non-dedicated, undersized or otherwise inadequate 3) Average - A few dedicated spaces of moderate size/layout, equipment and furniture appropriate but need updates 4) Good - Dedicated spaces of adequate size and layout, most of the equipment and furniture is appropriate for program 5) Very good - Dedicated spaces of adequate size and layout, equipment and furniture appropriate for program N/A) Does not apply.									
4.10	Does the building have adequate visual communication tools?				4			Comments	1.00 4.00
1) Very unsatisfactory - No vis comm tools 2) Unsatisfactory - outdated, poorly functioning, or insufficient 3) Good - mix of old and new whiteboards/projectors/etc. 4) Good - projectors, marker boards, smart boards in most spaces - good condition 5) Very good - projectors, marker boards, smart boards in most spaces - new condition N/A) Does not apply.		There are a few outdated televisions in the school.							

5 - Library/Media Center		1	2	3	4	5	N/A	18.50		
5.1	Is the Library/Media Center easily accessible for the occupants and visitors to the school?			3				Comments	0.50	1.50
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								Library was disconnected from any main entrance that would allow it to be used by the community after school hours.		
5.2	How well does the Library/Media Center support quiet study?				4			Comments	1.00	4.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								There are a few different seating areas although they are limited in size. The library facilitates quiet study as well as group collaboration.		
5.3	How well does the Library/Media Center support social interaction?				4			Comments	1.00	4.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The library has a social stair and some soft seating for social interactions.		
								See Photo 6		
5.4	How well does the Library/Media Center support collaborative work in small groups (4-8 students)?					5		Comments	1.00	5.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The tables were sufficient for this kind of collaboration.		

5 - Library/Media Center - Continued		1	2	3	4	5	N/A			
5.5	How well does the Library/Media Center support collaborative work in larger groups (10-25)?		2					Comments	1.00 2.00	
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The library is too small to accommodate multiple large group collaborations.		
5.6	How well does the Library/Media Center support technology?		2					Comments	1.00 2.00	
1) Very unsatisfactory - Very inadequate power outlets, no Wi-Fi capability, no computers, tablets, laptops, media carts or screens for use 2) Unsatisfactory - Some power, no Wi-Fi capability, outdated and inadequate technology available 3) Average - Some power outlets, network connectivity, technology available 4) Good - Adequate power outlets available, network connectivity, appropriate number of computers/tablets/laptops/media carts or screens available 5) Very good - Adequate power outlets available, good network connectivity, computers, tablets, laptops and media carts or screens available and adequate for number of students N/A) Does not apply.								There are a only a few computers and outdated televisions in the library.		

6 - Security		1	2	3	4	5	N/A			11.00
6.1	Does the facility have key card access at all major entries?				4			Comments	0.25	1.00
1) Very unsatisfactory - No entries 2) Unsatisfactory - 1/4 of major entries have key card access 3) Average 1/2 of entries have key card access 4) Good - 3/4 of major entries have key card access 5) Very good - all of major entries have key card access N/A) Does not apply.										
6.2	How adequate is site lighting and security for the campus overall?			3				Comments	1.00	3.00
1) No exterior lighting, no secure perimeter 2) Lighting is limited to front entry only, parking lot lighting poor, security is minimal 3) Lighting at all night-use entries and parking lot, but poor condition. Security is moderate 4) Lighting at all night-use entries and parking lots, good condition, signage less visible. Perimeter is well secured, but needs updates. 5) Signage, parking lots, and entries are well lit, visible and easy to use. Perimeter is very secure. N/A) Does not apply.		The principal said that the courtyard was dark at night.								
6.3	Is the main office properly located and configured with a secure vestibule to the main corridor?			3				Comments	1.00	3.00
1) Very unsatisfactory - No secure vestibule, office located far from main entry. Allows visitors access to school unsupervised. 2) Unsatisfactory - No secure vestibule, office located somewhat far from main entry, minimal supervision of visitors. 3) Average - Office close to entry, views of front door, but no secure vestibule 4) Good - Office is well-located with a secure vestibule, but needs updates 5) Very good - Office well-located with secure vestibule and all appropriate security features. N/A) Does not apply.		There is no secure vestibule for entry into the main office.								
6.4	Is there enough interior transparency for faculty to affectively supervise students who are not in classrooms?				4			Comments	1.00	4.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.		The principal mentioned that the video security does not cover all interior hallways, so there are blind spots in the video surveillance. Otherwise, the transparency is good.								

7 - Technology		1	2	3	4	5	N/A			7.00
7.1	How well equipped are the facilities with instructional technology?			3				Comments	1.00	3.00
1) Very unsatisfactory - very few or no available computers or devices. Old/outdated technology 2) Unsatisfactory- few computers/devices. Some outdated technology 3) Average- A few computers/devices. A mix of new and outdated technology 4) Good - multiple computers or devices per room. Mostly new technology. 5) Very good - multiple computers and devices and new technology. N/A) Does not apply.								There is some outdated technology on the carts in the library, but there is a good size computer lab with updated technology.		
7.2	Is there an adequate number of power and data outlets in learning spaces?				4			Comments	1.00	4.00
1) Very unsatisfactory - none 2) Unsatisfactory - only for teacher 3) Average - for teacher and 1-2 students 4) Good - 2-3 outlets per wall 5) Very good - 3-4 per wall N/A) Does not apply.								The data and power outlets were sufficient.		

8 - Storage		1	2	3	4	5	N/A			10.00
8.1	Is there adequate general storage in the building?			3				Comments	1.00	3.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.		There is some general building storage, but these spaces are limited.								
8.2	Is there adequate classroom storage?			3				Comments	1.00	3.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.		There is sufficient classroom storage in the form of cabinets and casework.								
8.3	Is there adequate student storage?				4			Comments	1.00	4.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.		Storage for the students is accommodated by the furniture.								

9 - Furniture, Fixtures & Equipment		1	2	3	4	5	N/A			11.00
9.1	What is the current condition of the furniture?				4			Comments	0.75	3.00
1) Very unsatisfactory - damaged/non-functioning 2) Unsatisfactory - torn, bent, wrong size 3) Average - scratched/dented/marked 4) Good - not new but sturdy and clean 5) Very good - new N/A) Does not apply.								The furniture was in good condition overall.		
9.2	How well does furniture accommodate rapid reconfiguration of a space?				4			Comments	1.00	4.00
1) Very Unsatisfactory - Furniture is fixed or very heavy 2) Unsatisfactory - Furniture does not allow desks to be configured as individuals, small groups, or large groups 3) Average - Mix of furniture that can reconfigure and that cannot 4) Good - Furniture is flexible for multiple configurations of space 5) Very good - furniture is flexible for multiple configurations of space, easy to move and stack N/A) Does not apply.										
9.3	Is the furniture ergonomic and size appropriate for grade level?				4			Comments	1.00	4.00
1) Very unsatisfactory - desk with attached chair combinations too small for grade level 2) Unsatisfactory -desk with attached chair combinations 3) Average - mix of classrooms with tables/loose chairs and desks with fixed seats 4) Good - tables with loose chairs 5) Very good - tables with loose chairs that allow students to bounce in seat N/A) Does not apply.										

10 - Environmental Quality							1	2	3	4	5	N/A	18.00			
10.1	How are acoustics in classrooms in general?								3					Comments	1.00	3.00
1) Recognized word/sound from adjacent classroom/corridor 2) audible sound from adjacent classroom/corridor 3) slight sound from outside room 4) walls to deck insulated only white noise from mechanical system 5) Able to hear quiet speaking from across the room N/A) Does not apply.						Acoustics are poor in both the gym and the cafeteria. The classroom acoustics were good.										
10.2	Is the classroom artificial lighting adequate quality?									4				Comments	1.00	4.00
1) Very unsatisfactory - sporadic lights work, glare, less than 20 FC 2) Unsatisfactory - 10-19 FC or serious glare 3) Average- 20-29 FC minor glare 4) Good - 30-39 FC and no glare 5) Very good - 40+ FC and no glare N/A) Does not apply.						The classroom artificial lighting was sufficient.										
10.3	Is there access to natural light in classrooms?									4				Comments	1.00	4.00
1) No learning spaces have natural light 2) 1-25% of learning spaces have natural light or windows are too small to let in light 3) 26-50% of learning spaces have natural light 4) 51-75% of learning spaces have natural light 5) 76-100% of learning spaces have natural light N/A) Does not apply.						Natural light in the classrooms was good. Much of the school was centered around a courtyard which allowed the classrooms to get natural light.										

10 - Environmental Quality - Continued							1	2	3	4	5	N/A				
10.4	Is there access to outside views from learning spaces?									4				Comments	1.00	4.00
1) No learning spaces have views 2) 1-25% of learning spaces have views or windows are too small to see out 3) 26-50% of learning spaces have views 4) 51-75% of learning spaces have views 5) 76-100% of learning spaces have views N/A) Does not apply.																
10.5	Does the building have odor or pest problems?								3					Comments	1.00	3.00
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very Satisfactory N/A) Does not apply.													There was a slight odor in library, and pests are an issue.			

11 - Controllability of Systems		1	2	3	4	5	N/A			8.50
11.1	Does the classroom thermostat allow for individual control?					5		Comments	0.50	2.50
1) No 5) Yes										
11.2	Are shades provided to control natural light in learning spaces?				4			Comments	1.00	4.00
1) No, windows are covered with boards/paper 2) No, windows have no light control 3) Yes, but poor condition blinds 4) Yes, blinds 5) Blackout shades N/A) Does not apply.										
11.3	What is the quality of lighting controls in the classrooms?		2					Comments	1.00	2.00
1) Single switch only per room 2) Alternating rows switch off 3) Alternating lamps in single fixtures switch off 4) Tri level switching 5) Dimmable N/A) Does not apply.										
								The school had a mix of single, alternating row switches, and tri level switching.		

DRAFT







2.1 Corridor



3.1 Classroom





