Educational Suitability Summary Report

Doss Elementary School – BLDG 154

Date: 07/26/2016 **Score 53% Average**

Doss Elementary School is serving a student population of approximately 900 students in Northwest Austin. After interviewing the Principal, as well as conducting a campus walk assessment, the facility exhibits an overall average condition for educational suitability. Deficiencies found were primarily focused on the overcrowding of the campus and limited size of spaces to accommodate the amount of students, lack of visual communication tools in the classrooms, and technology. Also lacking are support spaces for the faculty and staff.

Survey Overview

Survey results provided one completed survey and summarized cafeteria, classrooms, common spaces, playgrounds and portables as unsatisfactory. The most needed types of new spaces were assembly, direct instruction and storage. The portables are seen as very unsatisfactory and not secure and the overall building image as unsatisfactory. From the results of the survey, the school is 'grossly overcrowded'.

Interview Overview

From the interview with the principal, the main spaces thought to not be suitable were due to a school with 900 students that has a capacity for 450 students. There are many portables, and the campus needs more classrooms. Each pod should hold one grade level and there are currently 7-9 classes per grade level. Existing pods are being used as a small group instructional space and storage of supplies and books. Break out spaces for one on one and collaborative teaching are needed. Dedicated technology is lacking in the portables, which is a significant amount of the student population. Some classrooms lack functioning projectors and screens. Many classrooms do not have projection equipment. Some mimeos have been purchased by the PTA, but there are only a few throughout the school. The mandarin immersion program on campus really benefits from technology. Currently, the computer lab is not large enough for the 5th grade classes. The campus has expressed need for another computer lab. The current computers are dated and desperately need to be replaced.

The cafeteria is mentioned as being adequate in size, but the amount of students has caused extended lunch periods. The stage is not ADA compliant and the sound and lighting system is dated. The HVAC is not keeping up with the occupant load. The library is too small and fits only one grade level at a time. The space has been renovated, but doesn't have great technology. This is among the few areas to accommodate staff meetings. Currently the art and music programs each have two teachers. One of the art classrooms is in a portable and does not function well. The special education classroom and SCORES is also in a portable. Life skills class is in the building, in a large room, but only has a small refrigerator and lacks a shower and a kitchenette.

The campus lacks appropriate meeting and conference rooms. The afterschool program takes up

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available space for teacher/parent meetings. The limited areas to hold meetings are the cafeteria, library or gym, but this becomes a scheduling issue to avoid interrupting instructional time. The administration area needs more offices and conference rooms. There currently is not a dedicated bookkeeper office and the vault is inadequate to store and secure document demands. The front office service counter is too small and does not serve the required flow.

The principal has expressed some safety concerns on the campus as the current camera surveillance system does not cover the portables. Lighting at the portables and playgrounds is poor and not conducive to evening events. The portables are not always locked, and during emergency drills it is difficult to bring in and house the amount of students from the portables into the main building. With the high refugee population, the language barrier causes inability to understand and follow school procedures. The fence is not secure and there is a potential for students to leave the campus as well as visitors to enter unsupervised easily.

If any major renovations occur on campus, measures should be taken to preserve or salvage the atrium that is a memorial to a past teacher and the bricks with donor names outside. The library is considered to be nice.

Future thinking for the campus to consider involves focusing program centers visited by each grade or group of students. There should be a variety of infrastructure for advanced technologies along with more collaborative working areas to accommodate groups and one on one learning. The campus would like to have more remote/distance instruction and learning opportunities (skype) and would also like different types of furniture in the classrooms to promote active learning, such as standing desks. They would also like to have bike racks on the campus to promote riding bikes to school.
Also, the campus believes in a focused effort on providing better nutritional options from the cafeteria.

The most critical issues for the campus is the overcrowding, the number of portables, and the overall lack of current and functioning technology. The school needs to be expanded or a second school considered, to accommodate the amount of students at the school. Currently, there is only one bus arriving to the campus and a majority of the students live within a small radius from the school. The size of the school is negotiable if the building can handle it in an appropriate way. The community is very involved and invested in the school and would not want to leave. Another consideration for the school would be to have a soccer field as a great investment for community involvement.

Assessment Findings

The Educational Suitability Assessment of Doss Elementary School earned a 53% overall score and places the campus in a category of average. The assessment consists of 11 categories to determine areas that need more attention.

Lower Scoring Categories:

> **General Building**
> The score is unsatisfactory.
> Circulation routes are wide enough to safely and effectively accommodate student movement

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with primary corridors at 7-8 feet wide. Only one of the community use areas are arranged without full school access. The overall building is aged but acceptable. The building has areas with dated finishes and campus needs upgrades throughout.

Academic & Co-Curricular Support
The score is unsatisfactory.
Classrooms are too small due to being over capacity. Support spaces such as classroom and student storage are insufficient and are not ADA compliant. The gym is in good shape in general, but could use some updates with equipment as well a water fountains near the gym. The stage is older as well as the equipment, and it is not ADA accessible. One art room is in a portable and functionally unsatisfactory. The art rooms have old casework and furniture and need technology upgrades. The Computer lab is too small and cannot accommodate 5th grade classes. It is desired to have two computer labs near the library. The current computer lab is very unsatisfactory with the support spaces disconnected from served space and not meeting needs. The special education spaces are in portables that are too small and inadequate. Life skills are in a larger classroom but lack appropriate equipment set up of kitchenette and shower. The PPCD is lacking a microwave, refrigerator and laundry area.

Security
The score is unsatisfactory.
Most major entries at the school have key card access. There are poor lighting conditions by the portables and playgrounds making these spaces unsafe for night events. The location of the central office is close to the entry and has a buzzer to the front door, but the vestibule is not very secure. There is some transparency in the classrooms, however, there is limited visibility between the flex areas and classrooms.

Technology
The score is unsatisfactory.
The facility has outdated devices. Technology needs upgrades throughout the campus. However, a few classrooms have smart boards purchased by PTA. Portables have no dedicated technology. Learning spaces are limited to one power or data connection for the teacher and 1-2 connections for students.

Environmental Quality
The score is unsatisfactory.
The classrooms allow some sound transfer between rooms. Some classrooms are separated only by folding accordion partitions which perform poorly for acoustics. The openings in the classroom allow minimal natural light into the spaces and are too small to allow much of a view outside in most cases. The campus has a rodent problem throughout the school.

Exterior
The score is average.
Buses, cars and pedestrian traffic are separate but the stack space is small. The courtyards are nice outdoor learning spaces, but they need upgrades with outdoor furniture to function appropriately. The playgrounds are in good shape, but the principal is wanting a soccer field as

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it would be a great investment for the community. The signage is faded and not clearly visible.

Future Ready Student Development
The score is average.
The campus has limited dedicated spaces of moderate size and layout with equipment and furniture for hands-on project based learning, but need updates. The campus has common pods between a few classrooms, which becomes small group instruction spaces and storage spaces for supplies and books, etc. Storage is insufficient and classrooms are undersized for hands-on project based learning. There are multiple spaces for display of student work in hallway. More breakout spaces are needed for one on one and collaborative teaching. There is a lack of meeting and conference rooms, areas for informal interaction, and areas for students to work independently. The portables do not have dedicated technology and the classrooms lack projectors and screens. The classrooms that have projectors and screens are either very dated or broken.

Storage
The score is average.
The general building storage is limited, and the book room is undersized. Classrooms have insufficient amount of storage. Student storage is provided with wall hooks to hang their bags.

Furniture, Fixtures & Equipment
The score is average.
The furniture is old but in average condition, scratched and marked except for the library furniture. Most furniture is mixed of furniture that can and cannot reconfigure easily.

Controllability of Systems
The score is average.
The classrooms have individual thermal controls but nothing for controlling natural light. However, the artificial lighting controls are limited to two switches.

Higher Scoring Categories:

Library/Media Center
The score is good.
The library is not near the main entry and requires entering the main building to gain access. There is some space that supports quiet study and is flexible for collaborative work of different group sizes. Due to the size, only one grade can comfortably fit at one time. In addition, the library does not support technology well. There are only some power outlets and network connectivity available. The general appearance is good with new and flexible furniture.

Austin ISD Educational Suitability Assessment Criteria

Overall Educational Suitability Score	53%

School	**Doss Elementary**	**BLDG-154**

Name	**Kris Kunkel, Sakshi Gandhi**

Date	**7/26/2016 (REV1 - 12/19/2016 - SPED & CAC comments)**

Scoring Scale

Excellent	81%-100%
Good	66%-80%
Average	51%-65%
Unsatisfactory	36%-50%
Very Unsatisfactory	20%-35%

1 - Exterior	58%
2 - General Building	47%
3 - Academic & Co-Curricular Support	46%
4 - Future Ready Student Development	55%
5 - Library/Media Center	71%
6 - Security	49%
7 - Technology	50%
8 - Storage	53%
9 - Furniture, Fixtures & Equipment	60%
10 - Environmental Quality	48%
11 - Controllability of Systems	52%

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1 - Exterior		1	2	3	4	5	N/A			9.50
1.1	Does the site permit desirable separation of vehicular, bus and pedestrian traffic?			3				Comments	1.00	3.00

1) Bus , car and pedestrian all happen at the same location.

2) Cars and buses mix, pedestrians are separated.

3) Buses, cars, and pedestrians are separate but stack space is small.

 4) Buses, cars, and pedestrians are separate but drop off does not have a canopy or a holding place like a commons or cafeteria.

5) Buses, cars, and pedestrians are separate and drop off area has a canopy and destination.

N/A) Does not apply.

CAC comment: Inadequate Parking.

1.2	Are opportunities provided for outdoor learning (outdoor classrooms, gardens, etc.)?		2					Comments	1.00	2.00

1) Outdoor space exists is not developed
2)Outdoor space for learning exists but not connected to classroom learning areas.
3. Outdoor learning spaces exist and are accessible but not in good condition.
4. Outdoor learning spaces need minor improvements to function well.
5. Outdoor learning spaces are in excellent condition.
N/A) Does not apply.

The courtyards are nice outdoor learning spaces, but the outdoor furniture needs to be ugraded to function appropriately.

See Image 1

1.3	Are outdoor play spaces and playfields adequate in size and configuration?				4			Comments	1.00	4.00

1) Outdoor play space exists, not developed

2)Outdoor play space exists but is not connected to gym or other athletic support areas or is too small.

3. Outdoor play spaces exist, are connected to other athletic areas, are the right size, but are not in good condition.
4. Outdoor play spaces need minor improvements to function well.

5. Outdoor play spaces are in excellent condition.

N/A) Does not apply.

The playgrounds are in good shape but the principal desires a soccer field as it would be a great investment for the community. CAC comment: Play spaces need updating (especially the soccer area).

1.4	Is the building easily identified with appropriate signage and community wayfinding?		2					Comments	0.25	0.50

1) Campus has no signage and no striping.
2) Signage is faded/hidden.
3) Signage & striping visible but not apparent.
4) Signage is visible but not good condition.
5. Signage and wayfinding is visible and easy to use.
N/A) Does not apply.

The signage is not clearly visible.

See Image 2

2 - General Building	1	2	3	4	5	N/A			3.50
2.1	Are interior circulation routes wide enough to safely and effectively accommodate student movement?			3				Comments	0.50	1.50

1) Primary circulation is 5'-0" to 6'-0" wide.	
2) Primary circulation is 6'-0" to 7'-0" wide	
3) Primary circulation is 7'-0" to 8'-0" wide	
4) Primary circulation is 8'-0"-10'-0" wide	
5) Primary circulation is 10'-0"+ wide	
N/A) Does not apply.	**See Image 3**

2.2	Are community use areas arranged so that the school can allow night functions without full school access?		2					Comments	0.75	1.50

1) Cafeteria, gym, and library cannot be accessed from parking area or secured from the rest of campus.

2) Only one of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building.

3) Only two of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building.

4) All of the public spaces (Cafeteria, Gym and Library) can be accessed from parking and secured from the rest of the building but do not have individual entrances.

5) Cafeteria, gym, and library can be accessed from parking and locked off from rest of campus for night/evening use with their own entrance.

N/A) Does not apply.

2.3	Does the general appearance of the school evoke pride for the students and community?		2					Comments	0.25	0.50

1) General appearance is poor.	The building has areas with some dated finishes. The campus needs some upgrades throughout.
2) General appearance is aged but ok.	
3) General appearance is good.	
4) General appearance shows pride in campus and student works.	
5) General appearance shows pride in campus and student works and is welcoming to the community.	
N/A) Does not apply.	**See Image 4**

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3 - Academic & Co-Curricular Support	1	2	3	4	5	N/A			30.00
3.2 Are Pre-K and Kinder classrooms appropriately configured per the ed spec? (elementary school only)		2					Comments	1.00	**2.00**
1) Very unsatisfactory - Too small, awkward layout, does not meet needs 2) Unsatisfactory - Too small, only one area for all teaching methods, limited flexibility 3) Neutral - Moderate size, two areas for different teaching methods, some flexibility, access to student storage/casework 4) Satisfactory - Good size, at least two zones for different teaching methods, flexibility and student storage, not new 5) Very Satisfactory - Good size, two zones for different teaching methods, flexibility and student storage/casework, adequate display area and visual teaching tools N/A) Does not apply.							The classrooms are insufficient due to over capacity .		
									See image 5
3.3 Do Pre-K and Kinder have appropriate support spaces such as restrooms and storage per the ed spec? (elementary only)		2					Comments	1.00	**2.00**
1) Very unsatisfactory - No storage, casework, or restrooms 2) Unsatisfactory - unsatisfactory size or condition of storage, casework, or restrooms 3) Neutral - Moderate size or moderate condition storage, casework, and restrooms 4) Satisfactory - Satisfies ed spec for storage, casework, and restrooms 5) Very Satisfactory - exceeds ed spec for storage, casework, and restrooms N/A) Does not apply.							The classrooms have insufficient storage and the restrooms are not ADA compliant.		
									See Image 6
3.4 Are Science Classrooms/Labs appropriately configured per the ed spec?						N/A	Comments	0.00	**0.00**
1) Very unsatisfactory 2) Unsatisfactory 3) Neutral 4) Satisfactory 5) Very Satisfactory N/A) Does not apply. (Elementary schools)									
3.5 Are Science Classrooms/Labs **support** areas appropriately configured per the ed spec?						N/A	Comments	0.00	**0.00**
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, do not meet needs 3) Average - Connected, moderate size, but need some renovations or updates 4) Good - Connected, good size, meets needs, functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply. (Elementary schools)									

3 - Academic & Co-Curricular Support - Continued	1	2	3	4	5	N/A			

3.6 Are Physical Education and Athletic spaces appropriately configured per the ed spec? — **4**

Comments	1.00	**4.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

The gym needs updates.

3.7 Are Physical Education and Athletic **support** spaces appropriately configured per the ed spec? — **3**

Comments	1.00	**3.00**

1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs

2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs

3) Average - Connected, moderate size, but need some renovations or updates to function well

4) Good - Connected, good size/layout, meets needs/functions well

5) Very good - connected, generous size, nice condition, functions appropriately

N/A) Does not apply.

The building does not have water fountains near the gym area.

3.8 Are music, drama, or performance spaces appropriately configured per the ed spec? — **2**

Comments	1.00	**2.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

The stage is older and is not ADA accessible. One of the art room spaces is in a portable which is unsatisfactory for its needs. *CAC comment: The stage needs a new lighting system and sound system.*

See image 7

3.9 Are music, drama, or performance **support** spaces appropriately configured per the ed spec? — **2**

Comments	1.00	**2.00**

1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs

2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs

3) Average - Connected, moderate size, but need some renovations or updates to function well

4) Good - Connected, good size/layout, meets needs/functions well

5) Very good - connected, generous size, nice condition, functions appropriately

N/A) Does not apply.

The stage area in the cafeteria has insufficient storage and is not ADA accessible. The equipment needs upgrades to function appropriately.

3 - Academic & Co-Curricular Support - Continued	1	2	3	4	5	N/A			
3.10 Are Visual Arts spaces appropriately configured per the ed spec?		2						Comments	1.00 **2.00**
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The art room has older casework and furniture. *CAC comments: Art is in the portable and the space is not large enough.*	
3.11 Are Visual Arts **support** spaces appropriately configured per the ed spec?		2						Comments	1.00 **2.00**
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.								The art room needs technology upgrades.	
3.12 Are computer lab spaces appropriately configured?		2						Comments	1.00 **2.00**
1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very good N/A) Does not apply.								The computer lab is small for the 5th grade classes.	
3.13 Are computer lab **support** spaces appropriately configured?	1							Comments	1.00 **1.00**
1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs 2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs 3) Average - Connected, moderate size, but need some renovations or updates to function well 4) Good - Connected, good size/layout, meets needs/functions well 5) Very good - connected, generous size, nice condition, functions appropriately N/A) Does not apply.								The principal desireds to have two computer labs and relocate it near the library. The computer needs to be replaced.	

3 - Academic & Co-Curricular Support - Continued	1	2	3	4	5	N/A		
3.14 Are Special Education spaces appropriately configured per the ed spec?		2					Comments	1.00 **2.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

Special education spaces are in portables, and are small and inadequate. Life skills is being taught in the building.

	1	2	3	4	5	N/A		
3.15 Are Special Education **support** spaces appropriately configured per the ed spec?		2					Comments	1.00 **2.00**

1) Very unsatisfactory - Support spaces are disconnected from served spaces, too small, do not meet needs

2) Unsatisfactory - Support spaces are connected, but too small, inadequate for needs

3) Average - Connected, moderate size, but need some renovations or updates to function well

4) Good - Connected, good size/layout, meets needs/functions well
5) Very good - connected, generous size, nice condition, functions appropriately
N/A) Does not apply.

PPCD changing area, small kitchen with sink, microwave and refrigerator, laundry area with a washer and dryer were missing. *SPED comments: SCORES in a portable. Lifeskills in classroom has sink.*

	1	2	3	4	5	N/A		
3.16 Are the student dining facilities appropriately configured?				4			Comments	1.00 **4.00**

1) Very unsatisfactory - Too small, poor circulation, inflexible seating in poor condition

2) Unsatisfactory - Too small or inadequate circulation, seating in poor condition
3) Average - moderate size, with adequate circulation, seating in okay condition
4) Good - good size, adequate circulation, seating in good condition
5) Very good - good size, adequate circulation, seating in good condition, with more than one option for eating space (ex: connection to outdoor eating space)
N/A) Does not apply.

Size is adequate but lunch periods extended. HVAC system does not keep up with the occupant load. *CAC comments: cafeteria need to be updated in order to serve 900+ students quickly. Two lines? Additional Options?*

See Image 8

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4 - Future Ready Student Development	1	2	3	4	5	N/A			22.00
4.1 Does the facility provide specialized space and opportunities for hands-on project-based learning?			3				Comments	1.00	**3.00**
1) Very unsatisfactory - No project space 2) Unsatisfactory - Non-dedicated, undersized or otherwise inadequate 3) Average - Limited dedicated spaces of moderate size and layout, equipment and furniture appropriate but need updates 4) Good - Dedicated spaces of adequate size and layout, most of the equipment and furniture is appropriate for program 5) Very good - Dedicated spaces of adequate size and layout, equipment and furniture appropriate for program N/A) Does not apply.							The campus has common pods between a few classrooms, which become small group instruction spaces and storage spaces for supplies and books, etc.		
4.2 Are general classrooms large enough to support project-based learning and multiple teaching modalities?		2					Comments	1.00	**2.00**
1) Very unsatisfactory -too small to move, set for lecture only, no connectivity, no flexibility 2) Unsatisfactory - adequate size but set for lecture only, no connectivity, no flexibility 3) Neutral - have flexibility and space for hands on or project based learning 4) Satisfactory - have flexibility and space for hands on or project based learning and connectivity for global learning 5) Very Satisfactory - space for hands on learning, flexibility for different groupings, and connectivity for global classrooms N/A) Does not apply.							The classrooms are undersized for project-based learning. *CAC comment: Academic alighment through facilities. Grade levels need to be together.*		
4.3 Is there adequate storage and or support space to support project-based learning?		2					Comments	1.00	**2.00**
1) Very unsatisfactory - none 2) Unsatisfactory-minimal casework/storage 3) Average - moderately sized casework 4) Good - large casework/cabinets/support 5) Very good - walk-in storage/ample support space N/A) Does not apply.							The classrooms have insufficient, outdated storage.		
4.4 Are there adequate places to display the evidence and artifacts of learning (both 2D and 3D)?				4			Comments	1.00	**4.00**
1) Very unsatisfactory - No display cases or wall space for display 2) Unsatisfactory - 1 wall in classrooms or very few spaces for display 3) Average - 2 walls in classrooms or some hallway spaces for display 4) Good - 3 walls in classrooms or multiple hallway spaces for display 5) Very good - ample classroom display space or many hallway spaces, including display cases N/A) Does not apply.							The hallways do have spaces for display.		

4 - Future Ready Student Development - Continued	1	2	3	4	5	N/A		
4.5 Does the building provide adequate opportunities for students/teachers to collaborate in varying group sizes?			3				Comments	
								1.00 **3.00**
1) Very unsatisfactory - no common spaces or meeting rooms or in very poor condition 2) Unsatisfactory - a few common spaces or meeting rooms in unsatisfactory condition 3) Average - a few common spaces and meeting areas needing updates 4) Good - multiple common spaces and meeting rooms in good condition 5) Very good - adequate common spaces and meeting rooms of excellent quality N/A) Does not apply.							The campus needs breakout spaces for one on one and collaborative teaching. Also, the campus lacks spaces like meeting and conference rooms. *CAC comments: The campus lacks spaces for collaboration.*	
4.6 Does the building provide opportunities for informal interaction?			3				Comments	
								1.00 **3.00**
1) Very unsatisfactory - no gathering areas or areas in very poor condition 2) Unsatisfactory - one exterior or interior common space with no seating or unsatisfactory condition 3) Average - one exterior or interior common space with seating needing updates 4) Good - 2 exterior or interior common spaces with appropriate seating/good condition 5) Very good - multiple exterior and interior commons spaces with appropriate seating in excellent condition N/A) Does not apply.								
4.7 Does the building provide adequate opportunities for students to work independently?			3				Comments	
								1.00 **3.00**
1) Very unsatisfactory - None/poor condition 2) Unsatisfactory - One area far from classrooms in unsatisfactory condition 3) Average - one area for independent work with appropriate furniture needing updates 4) Good - clusters or small rooms adjacent to classrooms with furniture in good condition 5) Very good - multiple clusters or small rooms adjacent to classrooms with appropriate furniture in excellent condition N/A) Does not apply.								

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4 - Future Ready Student Development - Continued	1	2	3	4	5	N/A		
4.8 Does the building support career education per house bill 5? (High School only)						N/A	Comments	0.00 **0.00**
1) Very unsatisfactory - No dedicated spaces 2) Unsatisfactory -Some spaces being used for both career education and other subjects 3) Average - A few dedicated career ed spaces, but inadequate configuration/ equipment for needs 4) Good - Some dedicated career ed spaces with adequate configuration and equipment for program needs 5) Very good - Dedicated career ed spaces with good configuration and equipment for program needs - new condition N/A) Does not apply.								
4.9 Do the career education spaces simulate real world or college environments? (High School Only)						N/A	Comments	0.00 **0.00**
1) Very unsatisfactory - No dedicated spaces, lack of necessary equipment 2) Unsatisfactory - Non-dedicated, undersized or otherwise inadequate 3) Average - A few dedicated spaces of moderate size/layout, equipment and furniture appropriate but need updates 4) Good - Dedicated spaces of adequate size and layout, most of the equipment and furniture is appropriate for program 5) Very good - Dedicated spaces of adequate size and layout, equipment and furniture appropriate for program N/A) Does not apply.								
4.10 Does the building have adequate visual communication tools?		2					Comments	1.00 **2.00**
1) Very unsatisfactory - No vis comm tools 2) Unsatisfactory - outdated, poorly functioning, or insufficient 3) Good - mix of old and new whiteboards/projectors/etc. 4) Good - projectors, marker boards, smart boards in most spaces - good condition 5) Very good - projectors, marker boards, smart boards in most spaces - new condition N/A) Does not apply.							The portables don't have dedicated technology. The classrooms lack projectors/screens and if they do have them they are very dated/broken.	

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5 - Library/Media Center	1	2	3	4	5	N/A			19.50
5.1 Is the Library/Media Center easily accessible for the occupants and visitors to the school?			3				Comments	0.50	**1.50**
1) Very unsatisfactory									
2) Unsatisfactory									
3) Average									
4) Good									
5) Very good									
N/A) Does not apply.									
5.2 How well does the Library/Media Center support quiet study?					5		Comments	1.00	**5.00**
1) Very unsatisfactory									
2) Unsatisfactory									
3) Average									
4) Good									
5) Very good									
N/A) Does not apply.									
5.3 How well does the Library/Media Center support social interaction?		2					Comments	1.00	**2.00**
1) Very unsatisfactory							The library is small and only fits one grade level at the time.		
2) Unsatisfactory									
3) Average									
4) Good									
5) Very good									
N/A) Does not apply.									**See Image 9**
5.4 How well does the Library/Media Center support collaborative work in small groups (4-8 students)?					5		Comments	1.00	**5.00**
1) Very unsatisfactory									
2) Unsatisfactory									
3) Average									
4) Good									
5) Very good									
N/A) Does not apply.									

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5 - Library/Media Center - Continued	1	2	3	4	5	N/A			
5.5	How well does the Library/Media Center support collaborative work in larger groups (10-25)?			3				Comments	1.00	**3.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

5.6	How well does the Library/Media Center support technology?			3				Comments	1.00	**3.00**

The Library does not have great technology.

1) Very unsatisfactory - Very inadequate power outlets, no Wi-Fi capability, no computers, tablets, laptops, media carts or screens for use

2) Unsatisfactory - Some power, no Wi-Fi capability, outdated and inadequate technology available

3) Average - Some power outlets, network connectivity, technology available

4) Good - Adequate power outlets available, network connectivity, appropriate number of computers/tablets/laptops/media carts or screens available

5) Very good - Adequate power outlets available, good network connectivity, computers, tablets, laptops and media carts or screens available and adequate for number of students

N/A) Does not apply.

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6 - Security	1	2	3	4	5	N/A			8.00
6.1 Does the facility have key card access at all major entries?				4			Comments	0.25	**1.00**

1) Very unsatisfactory - No entries
2) Unsatisfactory - 1/4 of major entries have key card access

3) Average 1/2 of entries have key card access

4) Good - 3/4 of major entries have key card access

5) Very good - all of major entries have key card access
N/A) Does not apply.

6.2 How adequate is site lighting and security for the campus overall?		2					Comments	1.00	**2.00**

1) No exterior lighting, no secure perimeter
2) Lighting is limited to front entry only, parking lot lighting poor, security is minimal

3) Lighting at all night-use entries and parking lot, but poor condition. Security is moderate

4) Lighting at all night-use entries and parking lots, good condition, signage less visible. Perimeter is well secured, but needs updates.

5) Signage, parking lots, and entries are well lit, visible and easy to use. Perimeter is very secure.

N/A) Does not apply.

Comments: There is poor lighting conditions by the portables and playgrounds making these spaces are not appropriate for night events. *CAC comments: The campus needs to reduce the number of portables. Increase the number of cameras and lights outside of the building.*

6.3 Is the main office properly located and configured with a secure vestibule to the main corridor?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - No secure vestibule, office located far from main entry. Allows visitors access to school unsupervised.
2) Unsatisfactory - No secure vestibule, office located somewhat far from main entry, minimal supervision of visitors.
3) Average - Office close to entry, views of front door, but no secure vestibule
4) Good - Office is well-located with a secure vestibule, but needs updates

5) Very good - Office well-located with secure vestibule and all appropriate security features.

N/A) Does not apply.

Comments: There is a buzzer on thgfront door but the vestibule is not very secured . *CAC comment: Office is outdated and too small for the number of staff.*

6.4 Is there enough interior transparency for faculty to affectively supervise students who are not in classrooms?		2					Comments	1.00	**2.00**

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

Comments: There is some transparency at the classrooms. However, there is limited visibility between the flex areas and the classroom.

7 - Technology	1	2	3	4	5	N/A			5.00

7.1	How well equipped are the facilities with instructional technology?		2					Comments	1.00	**2.00**

1) Very unsatisfactory - very few or no available computers or devices. Old/outdated technology

2) Unsatisfactory- few computers/devices. Some outdated technology
3) Average- A few computers/devices. A mix of new and outdated technology
4) Good - multiple computers or devices per room. Mostly new technology.
5) Very good - multiple computers and devices and new technology.
N/A) Does not apply.

The facility has outdated devices. Technology needs upgrades throughout the campus. However, a few classrooms have smart boards purchased bythe PTA.

7.2	Is there an adequate number of power and data outlets in learning spaces?			3				Comments	1.00	**3.00**

1) Very unsatisfactory - none

2) Unsatisfactory - only for teacher

3) Average - for teacher and 1-2 students

4) Good - 2-3 outlets per wall

5) Very good - 3-4 per wall

N/A) Does not apply.

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8 - Storage	1	2	3	4	5	N/A		8.00

| 8.1 | Is there adequate general storage in the building? | | 2 | | | | | Comments | 1.00 | **2.00** |

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

The general building storage is very limited. The book storage is undersized.

| 8.2 | Is there adequate classroom storage? | | 2 | | | | | Comments | 1.00 | **2.00** |

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

Classrooms have insufficient storage.

| 8.3 | Is there adequate student storage? | | | | 4 | | | Comments | 1.00 | **4.00** |

1) Very unsatisfactory

2) Unsatisfactory

3) Average

4) Good

5) Very good

N/A) Does not apply.

Students use wall hooks to hang their bags.

See image 10

9 - Furniture, Fixtures & Equipment			1	2	3	4	5	N/A			8.25
9.1	What is the current condition of the furniture?				3				Comments	0.75	**2.25**

1) Very unsatisfactory - damaged/non-functioning

2) Unsatisfactory - torn, bent, wrong size

3) Average - scratched/dented/marked

4) Good - not new but sturdy and clean

5) Very good - new

N/A) Does not apply.

Comment for 9.1: The facility in general has old furniture with the exception of the library. *CAC comment: Furniture is old, damaged, and outdated.*

9.2	How well does furniture accommodate rapid reconfiguration of a space?				3				Comments	1.00	**3.00**

1) Very Unsatisfactory - Furniture is fixed or very heavy

2) Unsatisfactory - Furniture does not allow desks to be configured as individuals, small groups, or large groups

3) Average - Mix of furniture that can reconfigure and that cannot

4) Good - Furniture is flexible for multiple configurations of space

5) Very good - furniture is flexible for multiple configurations of space, easy to move and stack

N/A) Does not apply.

9.3	Is the furniture ergonomic and size appropriate for grade level?				3				Comments	1.00	**3.00**

1) Very unsatisfactory - desk with attached chair combinations too small for grade level

2) Unsatisfactory -desk with attached chair combinations

3) Average - mix of classrooms with tables/loose chairs and desks with fixed seats

4) Good - tables with loose chairs

5) Very good - tables with loose chairs that allow students to bounce in seat

N/A) Does not apply.

DRAFT

10 - Environmental Quality	1	2	3	4	5	N/A		12.00
10.1 How are acoustics in classrooms in general?		2					Comments	1.00 **2.00**

1)Recognized word/sound from adjacent classroom/corridor

2) audible sound from adjacent classroom/corridor

3) slight sound from outside room

4) walls to deck insulated only white noise from mechanical system

5) Able to hear quiet speaking from across the room

N/A) Does not apply.

The classrooms allow some sound transfer between rooms. Some classroom are separated only by folding accordion partitions which performs poorly for acoustics.

10.2 Is the classroom artificial lighting adequate quality?				4			Comments	1.00 **4.00**

1) Very unsatisfactory - sporadic lights work, glare, less than 20 FC

2) Unsatisfactory - 10-19 FC or serious glare

3) Average- 20-29 FC minor glare

4) Good - 30-39 FC and no glare

5) Very good - 40+ FC and no glare

N/A) Does not apply.

10.3 Is there access to natural light in classrooms?		2					Comments	1.00 **2.00**

1) No learning spaces have natural light

2) 1-25% of learning spaces have natural light or windows are too small to let in light

3) 26-50% of learning spaces have natural light

4) 51-75% of learning spaces have natural light

5) 76-100% of learning spaces have natural light

N/A) Does not apply.

The openings in the classroom allow minimal natural light into the spaces.

10 - Environmental Quality - Continued	1	2	3	4	5	N/A		
10.4 Is there access to outside views from learning spaces?		2					Comments	1.00 **2.00**

1) No learning spaces have views 2) 1-25% of learning spaces have views or windows are too small to see out 3) 26-50% of learning spaces have views 4) 51-75% of learning spaces have views 5) 76-100% of learning spaces have views N/A) Does not apply.	While windows are present in most classrooms, they are too small to allow much of a view outside in most cases.	

10.5 Does the building have odor or pest problems?		2					Comments	1.00 **2.00**

1) Very unsatisfactory 2) Unsatisfactory 3) Average 4) Good 5) Very Satisfactory N/A) Does not apply.	There is rodent problems reported throughout the school.

11 - Controllability of Systems		1	2	3	4	5	N/A				6.50
11.1 Does the classroom thermostat allow for individual control?						5		Comments		0.50	**2.50**
	1) No										
	5) Yes										
11.2 Are shades provided to control natural light in learning spaces?			2					Comments		1.00	**2.00**
	1) No, windows are covered with boards/paper										
	2) No, windows have no light control										
	3) Yes, but poor condition blinds										
	4) Yes, blinds										
	5) Blackout shades										
	N/A) Does not apply.										
11.3 What is the quality of lighting controls in the classrooms?			2					Comments		1.00	**2.00**
	1) Single switch only per room							The classrooms have two switches.			
	2) Alternating rows switch off										
	3) Alternating lamps in single fixtures switch off										
	4) Tri level switching										
	5) Dimmable										
	N/A) Does not apply.										

Photo 1. Outdoor Area
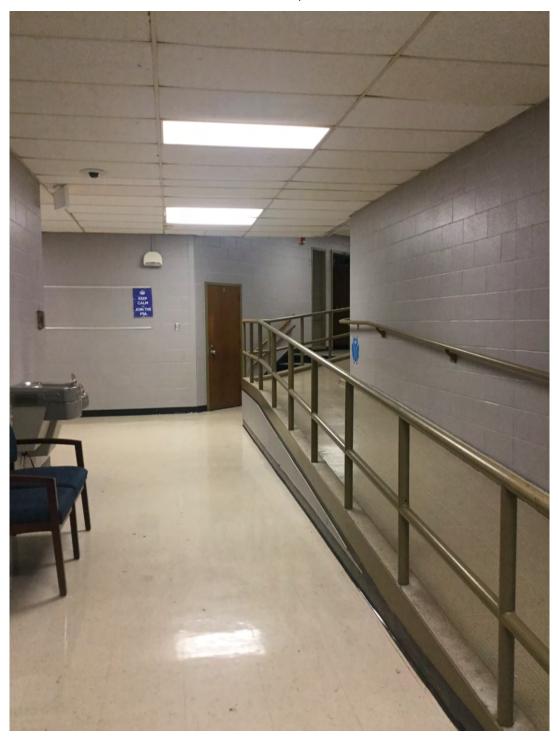
Photo 2. Signage

Photo 3. Hallway

Photo 4. School Structure

Photo 5. Classroom

Photo 6. Classroom Storage

Photo 7. Stage

Photo 8. Cafeteria

Photo 9. Library

Photo 10. Student Storage