

# SUNSET VALLEY EL

## 2021/2022

*"Being bilingual is a super power." "Ser bilingue es un super poder."*

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Date Reviewed:

DMAC Solutions ®

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12/8/2021

## **Campus Mission**

We believe that students have a fundamental right to the Whole Child tenets, so the Sunset Valley community inspires lifelong 21st century learners to be academically successful and socially responsible citizens.

## **Campus Vision**

Sunset Valley Cheetahs are at the forefront of progression in Whole Child Education.

## **Campus Values**

### WHOLE CHILD TENETS

1. Each student enters school healthy and learns about and practices a healthy lifestyle.
2. Each student learns in an environment that is physically and emotionally safe for students and adults.
3. Each student is actively engaged in learning and is connected to the school and broader community.
4. Each student has access to personalized learning and is supported by qualified, caring adults.
5. Each student is challenged academically and prepared for success in college or further study and for employment and participation in a global environment.

## **Texas Public Education Mission Statement**

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and in the future in the social, economic, and educational opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family and that parental involvement in the school is essential for the maximum educational achievement of a child. (TEC Title 2, Ch 4, Sec.4.001)

## **Austin Independent School District Mission**

Austin ISD educates more than 80,000 students and embraces 129 diverse school communities in one of the fastest-growing metroplexes in the country. In partnership with our families and our community, AISD's mission is to provide a comprehensive educational experience that is high-quality, challenging and inspires all students to make a positive contribution to society. We partner with world-class universities, innovative businesses, nonprofit organizations and engaged community leaders to prepare our students for college, career and life.

# SUNSET VALLEY EL

**Goal 1.** (Coordinated School Health) Coordinated School Health (CSH) is a cooperative approach to improve the physical, mental, and emotional health of all students, staff, and members of the educational community. A Whole Child approach is an effort to transition from a focus on narrowly defined academic achievement to one that promotes the long-term development and success of all children. A whole child is healthy, safe, engaged, supported, and challenged every day in every environment.

**Objective 1.** (CSH Implementation) (CSH Implementation) SMART Goal: By the end of SY 21-22, the campus will achieve at least a 70% (Acceptable) rating on each of the 11 areas of the Coordinated School Health Survey.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 1. Create a Whole Child, Every Child Committee that meets every other month campus goals. (Target Group: All) (Target Group: All)	CATCH Team, CLI Team, SEL Committee	By September 30th		Criteria: Criteria: Every other month meeting agendas and meeting minutes with list of attendees and clear next steps.  10/29/21 - Significant Progress
2. 2. Add Whole Child, Every Child to communication opportunities such as PTA meetings, newsletters, websites, and family nights. (Target Group: All)	CATCH Team, CLI Team, SEL Committee	1st 9 weeks; ongoing		Criteria: Criteria: Newsletters, Meeting agendas, Website postings  10/29/21 - Some Progress

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**Objective 2.** (Health Education) SMART Goal: Insert Fitnessgram SMART goal here.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 3.** (Physical Education and Physical Activity) SMART Goal: Insert SMART goal for physical education and physical safety here

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No strategies defined.				

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**Objective 4.** (Food Services) SMART Goal: Insert SMART goal about food services here.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 5.** (Employee Wellness) SMART Goal: Insert SMART goal here for Employee Wellness

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 6.** (Social and Emotional School Climate) SMART Goal: Insert SMART Goal here about Social and Emotional School Climate

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 7.** (Physical Environment/Sustainability) SMART Goal: Insert SMART goal here re: Sustainability. Insert strategies in this area for Food, Nature, Waste, Procurement, Transportation, Air Quality, Energy, and/or Water.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 1. Ensure the energy conservation poster is displayed in all rooms. (Target Group: All) (Target Group: All) (Strategic Priorities: 1,2)	Administrative Assistant	1st Nine Weeks		Criteria: Evidence (picture, etc) of energy conservation poster in rooms.
2. 2. All teachers and school administrators take the Zero Waste Campus Best Practices course in BLEND. (Target Group: All) (Strategic Priorities: 1,2)	Administrators	2nd Nine Weeks		Criteria: Numbers of teachers and school administrators that took the course.

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**Objective 8.** (Family Engagement) SMART Goal: Insert SMART goal here about Family Engagement

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 9.** (Community Engagement) SMART Goal: Insert SMART goal here about Community Engagement

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 1. Campus will hold at least 8 regular Campus Advisory Council Meetings each year. Ensure parent representation on the CAC. (Target Group: All) (Target Group: All) (Strategic Priorities: 1,2)	Administrators, CAC Members	Ongoing		Criteria: Criteria: Meeting Agendas and Minutes from meetings held, membership list
2. 2. Facilitate once a month Principal Coffee Chats with families and community members to invite feedback and collaborative planning for improved student academics, family and community engagement, and culture and climate. (Target Group: All) (Strategic Priorities: 1,2)	Administrators	October-March		Criteria: Criteria: Membership and meeting minutes from Principal Coffee Chats

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**Objective 10.** (Counseling, Mental Health & Social Services) SMART Goal: Insert SMART goal here about Counseling, etc.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 11.** (Health Services) SMART Goal: Insert SMART goal here about health services

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 2.** (ESF Lever 1: Strong, Culturally Proficient Leadership) Effective, culturally-proficient campus instructional leaders with clear roles and responsibilities develop, implement, and monitor focused improvement plans that address the causes of low performance.

**Objective 1.** (ESF Essential Action 1.1) Sunset Valley Elementary leadership team will build systems to develop campus instructional leaders (principal, assistant principal, counselors, teacher leaders) by defining clear roles and responsibilities.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Create clear, written, and transparent roles and responsibilities for campus instructional leaders. Core leadership tasks are scheduled on weekly calendars (observations, debriefs, PLCs, Data and Planning Meeting) (Target Group: All) (Strategic Priorities: 1,2)		1st 9 weeks		Criteria: Written roles and responsibilities, core leadership weekly calendars, meeting agendas
2. Campus instructional leaders meet weekly in order to: share progress from PLCs, identify trends from walkthroughs, analyze data from common assessments and benchmarks, and focus on student and teacher progress. (Target Group: All) (Strategic Priorities: 1,2)		1st 9 Weeks and Ongoing		Criteria: PLC, Data and Planning meeting agendas, walkthrough tracking Google sheets

# SUNSET VALLEY EL

**Goal 2.** (ESF Lever 1: Strong, Culturally Proficient Leadership) Effective, culturally-proficient campus instructional leaders with clear roles and responsibilities develop, implement, and monitor focused improvement plans that address the causes of low performance.

**Objective 2.** (ESF Essential Action 1.2) Sunset Valley Elem instructional leaders will create a focused plan to develop and regularly monitor implementation of instructional expectations and review assessment data to monitor outcomes that demonstrate positive outcomes for learning for students.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Conduct weekly PLC/Data/Planning meetings with grade level teams to disaggregate data from multiple sources and plan for culturally proficient and rigorous lessons to ensure high expectations for teaching and learning and growth for all student populations (Target Group: All,H,ECD,LEP,SPED) (Strategic Priorities: 1,2)		1st 9 weeks and ongoing		Criteria: PLC/Data/Planning Meeting agendas, short cycle assessments, standardized assessments, student work products
2. Administrators will conduct weekly walkthroughs and collect instructional delivery data and monitor the plan to ensure the implementation of culturally proficient and rigorous lessons that require high expectations for students and promote growth for all student populations (Target Group: All,H,ECD,LEP,SPED) (Strategic Priorities: 2)		1st 9 weeks and ongoing		Criteria: Weekly classroom walkthrough tracking documents, administrators and other instructional leaders walkthrough notes, Individual teacher feedback notes and generalized talking points in PLC/DATA/Planning meetings

# SUNSET VALLEY EL

**Goal 3.** (ESF Lever 2: Effective, Culturally-Proficient Teachers (STRATEGIC STAFFING)) Campus leadership retains effective, well-supported teachers by strategically recruiting, selecting, assigning and inducting teachers so that all students have access to high-quality educators. Teachers and principals are provided ongoing coaching to foster reflection, analyze disaggregated student data, and continuously improve culturally-responsive, rigorous, and relationship-centered instruction.

**Objective 1.** (ESF Essential Action 2.1) Insert SMART Goal here re: recruit, select, assign, induct, and retain a full staff of highly qualified, culturally proficient educators that match the demographics of the school community

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Goal 3.** (ESF Lever 2: Effective, Culturally-Proficient Teachers (STRATEGIC STAFFING)) Campus leadership retains effective, well-supported teachers by strategically recruiting, selecting, assigning and inducting teachers so that all students have access to high-quality educators. Teachers and principals are provided ongoing coaching to foster reflection, analyze disaggregated student data, and continuously improve culturally-responsive, rigorous, and relationship-centered instruction.

**Objective 2.** (ESF Essential Action 2.2) Instructional leaders will build teacher capacity through weekly observation and feedback cycles.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Instructional leaders will create an intentional plan where teachers are provided immediate feedback and participate in coaching cycles based on their individual needs. (Target Group: All,H,ECD,LEP,SPED) (Strategic Priorities: 1,2)	Administrators, AVID Coordinator, Campus Leadership Team, Dual Language Cluster Specialist, EC Coordinator, Grade Level Lead, Lead Mentor	At least once a month		Criteria: Observation feedback notes, Administrators walkthrough tracker, pre and post conference notes with the teacher

# SUNSET VALLEY EL

**Goal 4.** (ESF Lever 3: Positive School Culture) Positive school culture requires a compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

**Objective 1.** (ESF Essential Action 3.1) Administrators will promote a compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations by building systems that promote our school ideals.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Implement 9 weeks awards and goal setting assemblies for each grade level to recognize student achievement based on student's talents, interests and growth. (Target Group: All)	Administrators, Counselor, Grade Level Team	Every 9 weeks		Criteria: 9 weeks assembly agenda and certificates, grade level team planning documents

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**Objective 2.** (ESF Essential Action 3.2) Administrators and teachers will promote explicit behavioral expectations and management systems for students and staff using our campus wide PRIDE behavioral system.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
<p>1. All staff will reinforce our campus wide behavioral expectations by having the expectations posted in all classrooms, hallways, and major areas in the building. These will be reinforced by all staff by providing specific verbal praise to students that are following the expectations and providing a PRIDE ticket. PRIDE tickets will be collected in the classroom then submitted to the office end of day on Thursday to be called during Friday assembly. (Target Group: All) (Strategic Priorities: 4)</p>	<p>Administrators, Grade Level Team</p>	<p>Ongoing</p>		<p>Criteria: Friday assembly agenda, PRIDE ticket bucket in each class and in the office</p>
<p>2. Student and staff handbook will be updated to provide teachers and parents additional guidance on how to implement responsive classroom practices. (Target Group: All) (Strategic Priorities: 1)</p>	<p>Administrators, Grade Level Team, SEL Committee</p>	<p>Ongoing</p>		<p>Criteria: handbooks and Whole Child committee agenda and notes</p>
<p>3. Teachers will be trained in at least one responsive classroom practice a month. These will be scheduled during staff meetings or PLC meetings. Instructional team will conduct classroom walkthroughs to ensure implementation. (Target Group: All) (Strategic Priorities: 1)</p>	<p>Administrators, Counselor, Grade Level Team, SEL Committee</p>	<p>Monthly</p>		<p>Criteria: meeting agendas, teacher tracking Google sheets, and teacher feedback notes</p>

# SUNSET VALLEY EL

**Goal 4.** (ESF Lever 3: Positive School Culture) Positive school culture requires a compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

**Objective 3.** (ESF Essential Action 3.3) eCST chair, counselor and teachers will be proactive and responsive student support services

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 4.** (ESF Lever 3: Positive School Culture) Positive school culture requires a compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

**Objective 4.** (ESF Essential Action 3.4) Insert SMART Goal here re: Involving families and community

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Goal 4.** (ESF Lever 3: Positive School Culture) Positive school culture requires a compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

**Objective 5.** (Disproportionality in discipline referrals) SMART Goal: Disparity in African-American student disciplinary actions (ISS, OSS, Dis. Removal) will decrease from 19% to \_\_\_% (= %pop) by August 2022. - Strategic Plan Goal #7

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Goal 4.** (ESF Lever 3: Positive School Culture) Positive school culture requires a compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

**Objective 6.** (Culturally Responsive Restorative Practices) SMART Goal: Insert CRRP SMART goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 5.** (ESF Lever 4: High Quality, Inclusive Instructional Materials and Assessments) All students engage daily with TEKS-aligned, high-quality instructional materials, and assessments that support learning at appropriate levels of rigor. All students are provided a rigorous, relevant and inclusive curriculum centering their language, racial and cultural identities.

**Objective 1.** (ESF Essential Action 4.1) Insert SMART Goal here re: daily use of high-quality instructional materials aligned to instructional planning calendars and interim and formative assessments

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 1. Teachers analyze common assessment data in PLCs/Data/Planning Meeting two times per nine weeks, to ensure students are growing and identify interventions and enrichments accordingly. (Strategic Priorities: 1,2)	Administrators, Campus Leadership Team	10/22, 1/7/22, 3/25/22		Criteria: Criteria: Common Assessment Data Review forms
2. 2. Teachers track progress of individual students (SEs/skills/TEKS) in order to identify students that would benefit from intervention and enrichment. (Target Group: H,AA,ECD,LEP,SPED,AtRisk) (Strategic Priorities: 2)	Grade Level Team, Instructional Leadership Team	10/22, 1/7/22, 3/25/22		Criteria: Criteria: Resource/data/content binders
3. 3. Students receive their own common assessment data in class two times per six weeks broken down by Student Expectation. (Teachers will run reports in SchoolCity and provide the data to students.) Students track progress toward Meets and Masters as well as mastery of individual SEs. (Target Group: H,AA,ECD,LEP,SPED,AtRisk) (Strategic Priorities: 2)	Students, Teachers	10/22, 1/7/22, 3/25/22		Criteria: Criteria: student progress monitoring tracking chart/s

# SUNSET VALLEY EL

**Goal 6.** (ESF Lever 5: Effective, Culturally Relevant and Sustaining Instruction) Campus leaders provide teachers with job-embedded professional development and access to time and data needed to reflect, adjust, and deliver instruction that meets the needs of all students. Teachers implement consistent and culturally relevant instruction that is rigorous and rooted in relationships and the community for every child, every day.

**Objective 1.** (Objective-driven daily lesson plans with formative assessments (ESF Essential Action 5.1)) All teachers will deliver objective-driven daily lesson plans with formative assessments by making the learning focus public to students and all that enter the room.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers will plan weekly in PLCs to identify student friendly objective, success criteria, and language objective will be the focus for the day in all content areas. These will be posted in every classroom daily based on the learning for the day. (Strategic Priorities: 2)		Ongoing		Criteria: PLC agenda, BLEND courses, posted objectives and success criteria in classes

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**Objective 2.** (Effective classroom routines and instructional strategies (ESF Essential Action 5.2)) Teachers will meet in weekly PLC meetings to determine the grade level effective classroom routines and instructional strategies

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers will implement daily formative assessment strategies and activities they will use to target the TEKS for the week. These will be in the form of exit tickets, short writing prompts, quizzes, and other virtual or non virtual resources (Target Group: All) (Strategic Priorities: 2)		Ongoing		Criteria: PLC agenda and minutes, Classroom walkthroughs notes, and teacher feedback

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**Objective 3.** (Data-driven instruction (ESF Essential Action 5.3)) Teachers will meet in weekly PLC/Data meetings to plan for Data-driven instruction

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers will meet in weekly PLC/Data meetings to review class formative assessment data, short cycle assessments, benchmark data, and other data from digital or classroom formative assessments, identify trends in data, and use that data to determine next steps for instructional implementation. (Target Group: All)		ongoing		

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**Objective 4.** (RTI for students with learning gaps (ESF Essential Action 5.4)) Insert SMART Goal here re: RTI for students with learning gaps

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers will all demonstrate Cheetah Time Groups time in their schedule for Math and Reading. This time will be designated for teacher to provide small group instruction and provide differentiated personalized learning for students at all academic areas. (Target Group: All) (Strategic Priorities: 2)		Ongoing		Criteria: Teacher small group lesson plan notes, student Cheetah Time folder and tracker, and teacher schedule

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**Objective 5.** (BLENDED Learning Strategies) Insert SMART Goal here re: BLENDED learning

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 6.** (Support for Emergent Bilingual students) Insert SMART goal here re: Emergent Bilingual students

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 7.** (Support for Students with Special Needs) Insert SpEd SMART Goal here: focus on academics

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 8.** (Early Childhood) The percent of students in the top two quartiles on EOY MAP Growth Reading (K-2) will increase by 10 percentage points (from 24% to 34%) when compared to SY 20-21.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 9.** (Advanced Academics) Insert SMART goal here re: Advanced Academics

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 10.** (Creative Learning) SMART Goal: Insert SMART goal here re: CLI

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 7.** (Support for Special Populations) The Special Education team exists to support the Austin ISD mission of ensuring children who receive special education services are provided with access to Free and Appropriate Public Education in the Least Restrictive Environment to ensure they receive a quality education that enables them to achieve their potential and participate fully in future social, economic and educational opportunities.

**Objective 1.** (Students with 504 services) SMART Goal: Insert 504 SMART goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 2.** (Disproportionality in discipline referrals) SMART Goal: The disparity in special education student disciplinary actions (ISS, OSS, Dis. Removal) will decrease from 30.24% to \_\_\_\_% (= %pop) by August 2022. - Strategic Plan Goal #8

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 3.** (Admission, Review, and Dismissal (ARD) meetings) SMART Goal: Insert ARD SMART goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

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**Objective 4.** (STAAR Alt 2 Participation) SMART Goal: Insert STAAR Alt2 participation goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 7.** (Support for Special Populations) The Special Education team exists to support the Austin ISD mission of ensuring children who receive special education services are provided with access to Free and Appropriate Public Education in the Least Restrictive Environment to ensure they receive a quality education that enables them to achieve their potential and participate fully in future social, economic and educational opportunities.

**Objective 5.** (Supporting Students with Learning Gaps) 1. All staff are engaged in coordinated and proactive planning to identify students who have significant learning gaps or who lack key foundational skills and provide them with timely interventions throughout the year.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 1. Teachers identify students who have significant learning gaps or who lack key foundational skills and provide them with timely interventions throughout the year. (Target Group: LEP,AtRisk) (Strategic Priorities: 2)	Teachers	9/30/21-5/01/22		Criteria: Criteria: student progress monitoring tracking chart/s

# SUNSET VALLEY EL

**Goal 8.** (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

**Objective 1.** (Attendance and Dropout Prevention) SMART Goal: SY 21-22 attendance rates for African American students (\_\_%), Hispanic students (\_\_%), and Emergent Bilingual students (\_\_%) will increase by \_\_\_ percentage points when compared to SY 20-21.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 8.** (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

**Objective 2.** (Career and Technical Education (CTE)) Insert SMART CTE goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 8.** (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

**Objective 3.** (GEAR-UP) Insert GEAR UP smart goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 8.** (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

**Objective 4.** (Support for Students with Special Needs) Insert SpEd SMART Goal here - focus on graduation

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 8.** (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

**Objective 5.** (AVID) Insert AVID SMART goal here

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
No strategies defined.				

# SUNSET VALLEY EL

**Goal 9.** (Increased Enrollment) Insert SMART enrollment goal here

**Objective 1.** (Increased Enrollment) SMART Goal Semester 1: Campus enrollment will increase from \_\_\_\_ to \_\_\_\_ by December 15, 2021 (refer to 21-22 projection). SMART Goal Semester 2: 85% of current students will be registered for SY 22-23 by June 1, 2022.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 1. Set monthly targets in the spring to hit registration goals and create multiple registration opportunities during that time. (Target Group: All) (Strategic Priorities: 2)	Administrative Assistant, PTA President, Registrar	3rd 9 weeks		Criteria: Monthly goals and documentation of registration events
2. 2. Work with SEL committee to ensure the campus environment creates a sense of belonging and empowerment and is joyful, safe, and academically rigorous to increase the likelihood of students staying enrolled at the school. (Target Group: All) (Strategic Priorities: 2)	Counselor, Grade Level Team, SEL Campus Coordinator	ongoing		Criteria: Notes from Committee Meetings

# SUNSET VALLEY EL

**Goal 10.** (Exemplary Customer Service) Insert description of CARES here

**Objective 1.** (Exemplary Customer Service) By the end of SY 21-22, the campus will move from Developing to Meets Expectations on the CARES section of the Campus Assessment Rubric.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. All staff will complete the CARES BELND course to ensure they understand the district expectations for excellent customer service. (Target Group: All)		Fall 2021		Criteria: BLEND course completion certificates.

# SUNSET VALLEY EL

**Goal 11.** (Title 1 Compliance Packet) Complete and upload all documentation within to confirm and ensure all following Title I Compliance Requirements have been met.

**Objective 1.** (Principal Confirmation - Documents Due Oct. 30, 2020) All documentation should be uploaded at the Plan level using Attachments.\*\*Do not attach any documents with student or staff records as they will be published online with the CIP/TIP.\*\*

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Attachment #1. Principal Attestation Form: Qualifications for Teachers and Paraprofessionals. (Sign and attach the form.) (Target Group: ECD) (Strategic Priorities: 1)	Principal	Due 9/17		Criteria: Principal Attestation Form
2. Attachment #2. Parents were involved in the development of the PARENT/FAMILY ENGAGEMENT POLICY and the policy has been distributed to all parents/families. (Attach copy of Parent/Family Involvement Policy on your campus stationery.) (Title I SW Elements: 3.1) (Target Group: ECD)	Principal	Due 9/17		Criteria: Parent/Family Involvement Policy on your campus stationery
3. Attachment #3. Signatures on PARENT/FAMILY/SCHOOL COMPACTS for all students have been secured or documentation of good faith attempts to obtain missing family signatures is available at the campus. (Attach copy of Parent/Family School Compact.) (Title I SW Elements: 2.1) (Target Group: ECD)	Principal	Due 9/17		Criteria: Parent/Family School Compact
4. Attachment #4. An ANNUAL PARENT/FAMILY MEETING has been held informing parents of the school's participation status as TITLE I, PART A, explaining Title I, Part A requirements and initiatives, and informing them of their right to be involved. (Documentation MUST include agenda, sign in sheets, meeting notice, meeting minutes, etc. must be attached. A SEPARATE MEETING MUST BE HELD; OPEN HOUSE OR BACK-TO-SCHOOL NIGHT ARE NOT ACCEPTABLE.) (Title I SW Elements: 2.1,3.2) (Target Group: ECD)	Principal	Due 9/17		Criteria: agenda, sign in sheets, meeting notice, and meeting minutes
5. Attachment #5. Communications are sent home in a LANGUAGE that a parent understands. (Sample communications in languages other than English must be	Principal	Due 9/17		Criteria: Sample communications in languages other than English

# SUNSET VALLEY EL

**Goal 11.** (Title 1 Compliance Packet) Complete and upload all documentation within to confirm and ensure all following Title I Compliance Requirements have been met.

**Objective 1.** (Principal Confirmation - Documents Due Oct. 30, 2020) All documentation should be uploaded at the Plan level using Attachments.\*\*Do not attach any documents with student or staff records as they will be published online with the CIP/TIP.\*\*

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
attached.) (Title I SW Elements: 2.3) (Target Group: ECD)				
6. Attachment #6. Parents have been notified in writing of their Right to Know Teacher Qualifications. (Documentation of notice on school letterhead is attached.) (Title I SW Elements: 2.3) (Target Group: ECD) (Strategic Priorities: 1)	Principal	Due 9/17		Criteria: Documentation of notice on school letterhead
7. Attachment #7. Parents collaborated and coordinated with staff to design staff development related to the Value and Contributions of Parents for staff. (Documentation: agendas, sign in sheets, minutes or records of meetings must be attached.) (Title I SW Elements: 2.1) (Target Group: ECD)	Principal	Due 9/17		Criteria: agendas, sign in sheets, minutes or records of meetings
8. Attachment #8. Time and Effort Webinars & Reports - Administrators Notify eligible employees and verify attendance of training and submission of Time & Effort Reports to SAFA no later than the 5th of the month.				
9. Attachment #9. Homeless Documentation (Complete and submit sheet attached.) (Target Group: AtRisk)	Principal	Due 9/17		Criteria: Homeless documentation sheet
10. Attachment #10. CIP Developer Page. Signature page of CIP Developers is attached. Go to Plan Level of CIP and click on "CIP/TIP Developers List". List the name & position of the developers of the 2021-2022 Campus Improvement Plan (CIP). No need to upload. (Original CIP Developers List may be used & uploaded with packet.) (Target Group: All)	Principal	Due 9/17		Criteria: CIP/TIP Developers List

## 1st 9 weeks report - due October 22

Step 1.) In your AISD Data Tracker (in Google Sheets), fill in 1st 9 weeks Actual Results from SCA 1.

Step 2.) Create a PDF of your AISD Data Tracker (tab titled AISD Data Tracker only).

Step 3.) In PlanWorks on the Attachments page, click Upload Files and add the PDF of your AISD Data Tracker. This ensures it is included when your plan is published online.

Step 4.) Review additional data points (attendance, discipline, enrollment) as instructed by your Principal Supervisor and as documented in the STAAR Progress Toward Goal (PTG) Monitoring Chart.

Step 5.) In PlanWorks on the Framework, Objectives, and Strategies page: Complete a Progress Update for each strategy (Some Progress, On Track, Completed, etc.). Within the Progress Update, use the Next Steps section, as needed, to make adjustments based on the results of your data review and strategy implementation.

**Step 6.) For each section of your plan, are you on track to achieve your desired annual SMARTIE goals? Why or why not?**

Step 7.) Once the above steps are complete, create a PDF of your entire CIP/TIP and upload it as an assignment in BLEND: CIPs and TIPs. The assignment name is CIP/TIP 1st 9 weeks Report.

*For step-by-step instructions on how to navigate PlanWorks, visit the DMAC PlanWorks module in BLEND: CIPs and TIPs.*

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## 2nd 9 weeks report - due January 7

Step 1.) In your AISD Data Tracker (in Google Sheets), fill in 2nd 9 weeks Actual Results from SCA 2.

Step 2.) Create a PDF of your AISD Data Tracker (tab titled AISD Data Tracker only).

Step 3.) In PlanWorks on the Attachments page, click Upload Files and add the PDF of your AISD Data Tracker. This ensures it is included when your plan is published online.

Step 4.) Review additional data points (attendance, discipline, enrollment) as instructed by your Principal Supervisor and as documented in the STAAR Progress Toward Goal (PTG) Monitoring Chart.

Step 5.) In PlanWorks on the Framework, Objectives, and Strategies page: Complete a Progress Update for each strategy (Some Progress, On Track, Completed, etc.). Within the Progress Update, use the Next Steps section, as needed, to make adjustments based on the results of your data review and strategy implementation.

**Step 6.) For each section of your plan, are you on track to achieve your desired annual SMARTIE goals? Why or why not?**

Step 7.) Once the above steps are complete, create a PDF of your entire CIP/TIP and upload it as an assignment in BLEND: CIPs and TIPs. The assignment name is CIP/TIP 2nd 9 weeks Report.

*For step-by-step instructions on how to navigate PlanWorks, visit the DMAC PlanWorks module in BLEND: CIPs and TIPs.*

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## 3rd 9 weeks report - due March 25

Step 1.) In your AISD Data Tracker (in Google Sheets), fill in 3rd 9 weeks Actual Results from SCA 3.

Step 2.) Create a PDF of your AISD Data Tracker (tab titled AISD Data Tracker only).

Step 3.) In PlanWorks on the Attachments page, click Upload Files and add the PDF of your AISD Data Tracker. This ensures it is included when your plan is published online.

Step 4.) Review additional data points (attendance, discipline, enrollment) as instructed by your Principal Supervisor and as documented in the STAAR Progress Toward Goal

(PTG) Monitoring Chart.

Step 5.) In PlanWorks on the Framework, Objectives, and Strategies page: Complete a Progress Update for each strategy (Some Progress, On Track, Completed, etc.). Within the Progress Update, use the Next Steps section, as needed, to make adjustments based on the results of your data review and strategy implementation.

**Step 6.) For each section of your plan, are you on track to achieve your desired annual SMARTIE goals? Why or why not?**

Step 7.) Once the above steps are complete, create a PDF of your entire CIP/TIP and upload it as an assignment in BLEND: CIPs and TIPs. The assignment name is CIP/TIP 3rd 9 weeks Report.

*For step-by-step instructions on how to navigate PlanWorks, visit the DMAC PlanWorks module in BLEND: CIPs and TIPs.*

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### **4th 9 weeks report - due June 3**

Step 1.) Review data points (attendance, discipline, enrollment) as instructed by your Principal Supervisor and as documented in the STAAR Progress Toward Goal (PTG) document.

Step 2.) In PlanWorks on the Framework, Objectives, and Strategies page: Complete a Progress Update for each strategy (Some Progress, On Track, Completed, etc.).

**Step 3.) For each section of your plan, did you meet your desired annual SMARTIE goals? Why or why not?**

Step 4.) Once the above steps are complete, create a PDF of your entire CIP/TIP and upload it as an assignment in BLEND: CIPs and TIPs. The assignment name is CIP/TIP 4th 9 weeks Report.

*For step-by-step instructions on how to navigate PlanWorks, visit the DMAC PlanWorks module in BLEND: CIPs and TIPs.*

# SUNSET VALLEY EL Site Base

Name	Position
Marquez, Marizza	Principal
Shudic, Claudia	Assistant Principal
Torrez, Itza	4th Grade Teacher
Toledo, Erika	PK4 Teacher
Danelson, Jessica	2nd Grade Teacher
Austrum, Debra	Counselor

## SY 21-22 Campus and Targeted Improvement Plan Development Timeline

### Important Monitoring & Due Dates

August 9 and 10: CIP/TIP Overview and Workshop - Required for all Principals

Aug 9-Sept 3: CIP/TIP Development

Aug 24-26: Group TIP Development Workshop

Aug 31-Sept 1: TEA Training

Aug 17-Sept 17: Public Meeting/ CAC feedback

**Sept 3: CIPs/TIPs first drafts due in BLEND**

Sept 7-10: DCSI/EDs review of first drafts

Sept 13-17: Revise plan based on DCSI/EDs feedback

**Sept 13-24: (SEP) Recommended monitoring visit window**

**Sept 17: CIP/TIP final drafts due in BLEND**

Sept 20-24: DCSI/EDs review of final drafts

Sept 27: CIP/TIPs to Supe

Sept 27-30: TIL Lesson Alignment

Oct 4-6: TIL Observation and Feedback

**Oct 4-8: (OCT) Recommended monitoring visit window**

Oct 18-Nov 20: ESF Diagnostic Survey Window

Oct 18-22: SCA 1 data analysis and Cycle 1 reports

**Oct 22: 1st 9 Weeks CIP/TIP Report Submitted to BLEND**

Oct 25-29: DCSI/EDs review of Cycle 1 submissions

Oct 25-27: TIL DDI

**Nov 8-12: (NOV) Recommended monitoring visit window**

Nov 16-19: TIL Formative Assessment

Nov 30: TIL Cohort: Lesson Alignment

**Dec 6-10: (DEC) Recommended monitoring visit window**

Dec 18: Schedule ESF Diagnostic for Spring

Jan 4-7: SCA 2 data analysis and Cycle 2 reports

**Jan 7: 2nd 9 Weeks CIP/TIP Report Submitted to BLEND**

Jan 10-14: DCSI/EDs review of Cycle 2 submissions

Jan 12: TIL DDI

Jan 18: TIL Observation and Feedback

**Jan 24-28: (JAN) Recommended monitoring visit window**

Feb 1-April 29: ESF pre-work (including analysis of ESF diagnostic surveys), ESF pre-visit, ESF full-day visit, and ESF

**Feb 7-11: (FEB) Recommended monitoring visit window**

Feb 22: TIL Lesson Alignment and Formative Assessment

**Feb 28- March 4: (MAR) Recommended monitoring visit window**

March 21-25: SCA 3 data analysis and Cycle 3 reports

March 22: TIL Observation and Feedback

**March 25: 3rd 9 Weeks CIP/TIP Report Submitted to BLEND**

March 28-April 1: DCSI/EDs review of Cycle 3 submissions

March 30: TIL DDI

**April 25-29: (APR) Recommended monitoring visit window**

May 31-June 3: MAP Growth data analysis and EOY reports

**June 3: EOY reports submitted to BLEND**

June 6-9: DCSI/EDs review of EOY submissions