

Navarro Early College High School

Campus Improvement Plan

2020/2021



NAVARRO
EARLY COLLEGE HIGH SCHOOL
AUSTIN Independent School District

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Date Reviewed:

DMAC Solutions ®

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Campus Mission

Navarro Early College High School is committed to a culture of academic excellence with a tradition grounded in pride, respect and responsibility

Texas Public Education Mission Statement

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and in the future in the social, economic, and educational opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family and that parental involvement in the school is essential for the maximum educational achievement of a child. (TEC Title 2, Ch 4, Sec.4.001)

Austin Independent School District Mission

Austin ISD educates more than 80,000 students and embraces 129 diverse school communities in one of the fastest-growing metroplexes in the country. In partnership with our families and our community, AISD's mission is to provide a comprehensive educational experience that is high-quality, challenging and inspires all students to make a positive contribution to society. We partner with world-class universities, innovative businesses, nonprofit organizations and engaged community leaders to prepare our students for college, career and life.

Every Student Succeeds Act (ESSA)
Title I, Part A Schoolwide Program (SWP) Implementation Statutory Requirements

Element 1: The Comprehensive Needs Assessment (CNA) is included for all campuses. The 2020-21 CIP Development and Review Timeline is attached to this plan. It includes dates that the data was analyzed, the CIP was developed/revised, and the CIP will be evaluated.

Element 2: CIP Requirements are identified as Strategies. Once published, a living draft of this plan can be found on the campus' school page at www.austinisd.org/schools. The list of individuals and their roles who assisted with the development of the CIP is included in this plan.

Element 3: Parent and Family Engagement Requirements, including the Parent/Family Engagement written policy, can be found within the Title I compliance packet, which is available upon request from the campus principal. The signed Principal Confirmation checklist is attached to this plan.

Instructions for Campuses

If you have questions about these requirements, contact your Title 1 Compliance Coordinator. Once the steps are completed, your Title 1 Compliance Coordinator will mark the Title 1 page COMPLETE (green completion check):

Each strategy is aligned with Title 1 SW Elements and TEA Priorities - due by close of business on September 30th

All portions of the Title 1 Compliance Packet have been uploaded as attachments (in PlanWorks). For instructions on specific components, refer to the Goal titled: Title 1 Compliance Packet. - due by close of business on October 30th

#1 - The Title I Compliance Packet Principal Confirmation - Signed and uploaded with packet.

#2 - #9 See packet for details

#10 - The CIP Developers list has been filled out using PlanWorks (preferred)

Comprehensive Needs Assessment

Student Achievement

Student Achievement Data Sources

<https://txschools.gov/>

STAAR disaggregated by subj., grade, & stud. grp.

Student Achievement Strengths

We increased significantly in ELA 1 EOC scores. We had the highest of Title 1 schools in student achievement and also were tied for the highest number of distinctions with ALL comprehensive high schools. Data in each subgroup for EOC went up OR was within five points of previous year in all but a small number of test subgroups. African American student performance data had significant gains in all areas.

Student Achievement Weaknesses

We continue to fall behind district averages in ELA 1 and ELA 2 EOC. Our ELL students do well in comparison to ELL students at other high schools, but have a considerable gap in performance with non-ELLs. Our white subpopulation had a few areas where scores dropped by five or more points.

Comprehensive Needs Assessment

School Culture and Climate

School Culture and Climate Data Sources

% teacher turnover
PPFT results for teachers
Staff (TELL) Survey results

School Culture and Climate Strengths

Teacher feedback regarding SEL and students following code of conduct showed large increases. According to Tell survey large increases were seen in shared vision, mutual trust and respect, Instructional trust, and principal trust.

School Culture and Climate Weaknesses

According to Tell survey more calibration needs to take place among departments to discuss student data and shared goals.

Staff Quality, Recruitment and Retention

Staff Quality, Recruitment and Retention Data Sources

% of beginning teachers (TAPR)
% teacher turnover
PPFT results for teachers
Staff (TELL) Survey results

Staff Quality, Recruitment and Retention Strengths

Comprehensive Needs Assessment

The TELL survey from last year included an increase in positive feelings towards the PD provided to teachers as we continued year two of a more comprehensive mentor program for our emerging teachers.

Staff Quality, Recruitment and Retention Weaknesses

As a campus with a large EL population we struggle at times to find bilingual teachers/aides to help bridge the gap towards language acquisition and first three year in the country student success.

Curriculum, Instruction and Assessment

Curriculum, Instruction and Assessment Data Sources

STAAR disaggregated by subj., grade, & stud. grp.

Curriculum, Instruction and Assessment Strengths

Integration of sheltered instruction strategies within core curriculum. Introduction and implementation of QSSSA strategies across subject areas. Higher level critical thinking integration across subject areas due to usage of AVID strategies such as WICOR.

Curriculum, Instruction and Assessment Weaknesses

ELLs on campus still struggle to reach deeper contextual learning and critical thinking due to language barrier and closing the gap on language acquisition.

Comprehensive Needs Assessment

Family and Community Involvement

Family and Community Involvement Data Sources

Staff (TELL) Survey results
Student Survey results

Family and Community Involvement Strengths

Big community events such as fall festival, resource festival and futbol rapido have helped to build community awareness and excitement in terms of what our campus offers to our students. Adjustments will need to be made this year due to covid to host virtual and drive by events with community and vertical team where applicable. Social media engagement has increased both campus wide and through individual programs.

Family and Community Involvement Weaknesses

Need greater participation with PTSA. Past participation stood at 24 members.

SY 20-21 Resources

Federal	State	Local	Other
Title 1, Part A - 211-00-0000-00-000-0-00-0-00 (\$696,960)			

Navarro Early College High School

Goal 1. (Strong School Leadership and Planning (ESF Lever 1)) Effective campus instructional leaders with clear roles and responsibilities develop, implement, and monitor focused improvement plans that address the causes of low performance.

Objective 1. (ESF Essential Action 1.1) Develop campus instructional leaders (principal, assistant principal, counselors, teacher leaders) with clear roles and responsibilities.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Continue to schedule bi weekly morning meetings with instructional leadership team to support instructional initiatives. During virtual learning these will be held through Zoom in the first semester. (Title I SW Elements: 2.4,3.2) (Target Group: All) (Strategic Priorities: 4)	Principal	School year		Criteria: Meeting minutes from Department head meetings. Finding and filling achievement gaps across subject areas. 06/01/21 - On Track

Navarro Early College High School

Goal 1. (Strong School Leadership and Planning (ESF Lever 1)) Effective campus instructional leaders with clear roles and responsibilities develop, implement, and monitor focused improvement plans that address the causes of low performance.

Objective 2. (ESF Essential Action 1.2) Focused plan development and regular monitoring of implementation and outcomes

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Admin regularly meet to identify change in trends including individualized student RITS scores as well as more macro data points. (Title I SW Elements: 1.1,2.2,2.4,2.6) (Target Group: All,AA,ECD,ESL) (Strategic Priorities: 4)	Administrators	School year		Criteria: Documentation of interventions by administrators and grad coaches aligned with trends that need to be addressed through RBP groupings. 06/01/21 - On Track

Navarro Early College High School

Goal 1. (Strong School Leadership and Planning (ESF Lever 1)) Effective campus instructional leaders with clear roles and responsibilities develop, implement, and monitor focused improvement plans that address the causes of low performance.

Objective 3. (AVID Domain II: Schoolwide Systems) AVID is Schoolwide when systems are in place that support governance, curriculum and instruction, data collection and analysis, professional learning, and student and parent outreach to ensure college readiness for AVID Elective student and improved academic performance for all students.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Schedule Site team meetings and track through meeting minutes. (Title I SW Elements: 1.1) (Strategic Priorities: 1)	Administration	School Year		Criteria: Meeting minutes 06/01/21 - Some Progress

Navarro Early College High School

Goal 1. (Strong School Leadership and Planning (ESF Lever 1)) Effective campus instructional leaders with clear roles and responsibilities develop, implement, and monitor focused improvement plans that address the causes of low performance.

Objective 4. (AVID Domain III: Schoolwide Leadership) AVID Schoolwide leadership sets the vision and tone that promote college readiness and high expectations for all students in the school.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. A PD committee will be maintained and made up of teacher leaders that will align campus goals with integrated AVID strategies. (Title I SW Elements: 1.1,2.2,2.4,2.5,2.6,3.1) (Target Group: All) (Strategic Priorities: 1,4)	Campus Committees	School Year		Criteria: Blend PD course participation/completion and availability of teacher resources. 06/01/21 - Completed 06/01/21 - Significant Progress

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Goal 2. (Effective, Well-Supported Teachers (ESF Lever 2)) Campus leadership retains effective, well-supported teachers by strategically recruiting, selecting, assigning, and building the capacity of teachers so that all students have access to high-quality educators.

Objective 1. (ESF Essential Action 2.1) Recruit, select, assign, induct, and retain a full staff of highly qualified educators.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Meetings with Department leaders as well as collaboration over the summer among administrators to place teachers according to student needs. (Title I SW Elements: 2.1,2.2,2.4,2.6) (Target Group: All) (Strategic Priorities: 1)	Principal	School Year		Criteria: Student outcomes and passing rates over time. 06/01/21 - On Track

Navarro Early College High School

Goal 2. (Effective, Well-Supported Teachers (ESF Lever 2)) Campus leadership retains effective, well-supported teachers by strategically recruiting, selecting, assigning, and building the capacity of teachers so that all students have access to high-quality educators.

Objective 2. (ESF Essential Action 2.2) Build teacher capacity through observation and feedback cycles.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Administrators will schedule Pre conference observations prior to observations taking place. (Title I SW Elements: 2.2) (Target Group: All) (Strategic Priorities: 1)	Administration	September-June 2021		Criteria: Recorded conference dates through HCP. 06/01/21 - Completed
2. Mentors on campus work directly with our new teachers to aide with instructional strategies. (Title I SW Elements: 2.4,2.5) (Strategic Priorities: 1)	Teacher Leaders	School Year		Criteria: Observation notes and feedback through the mentor system. 06/01/21 - Completed
3. Pd committee will plan all PD to align with 6cs and personalize PD to cater to teacher needs. (Title I SW Elements: 1.1,2.1,2.4)	Campus Committees	School Year		Criteria: Blend Course and feedback forms and meeting agendas from PD committee. 06/01/21 - On Track

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Goal 3. (Positive School Culture (ESF Lever 3)) Positive school culture requires compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

Objective 1. (ESF Essential Action 3.1) Compelling and aligned vision, mission, goals, values focused on a safe environment and high expectations

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Align student schedules to promote versatile menu for college career tracks through our ECHS program. (Title I SW Elements: 1.1,2.1) (Target Group: All) (Strategic Priorities: 3)	Counselor	School Year		Criteria: Number of students participating in ECHS/PTech and other CATE programs. 06/01/21 - On Track

Navarro Early College High School

Goal 3. (Positive School Culture (ESF Lever 3)) Positive school culture requires compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

Objective 2. (ESF Essential Action 3.2) Explicit behavioral expectations and management systems for students and staff

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Administrators meet with graduation coaches weekly to review RITS scores and put a plan into place for interventions according to individual student needs. (Title I SW Elements: 1.1,2.2,2.6) (Target Group: All,AA,ECD,ESL,AtRisk) (Strategic Priorities: 4)	Administration	School Year		Criteria: Tracking mechanisms such as RBP groups in ECST and interventions that improve RITS. 06/01/21 - On Track

Navarro Early College High School

Goal 3. (Positive School Culture (ESF Lever 3)) Positive school culture requires compelling and aligned vision, mission, goals and values, explicit behavioral expectations and management system, proactive and responsive student support services, and involved families and community.

Objective 3. (ESF Essential Action 3.3) Proactive and responsive student support services

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Have weekly WAVE meetings with our Child study team to review Student referrals. (Title I SW Elements: 1.1,2.6) (Target Group: All)	Campus Committees	School Year		Criteria: Weekly meeting outcomes and services recommended. 06/01/21 - Completed

Navarro Early College High School

Goal 4. (High Quality Curriculum (ESF Lever 4)) All students have access to a TEKS-aligned, guaranteed and viable curriculum, assessments, and resources to engage in learning at appropriate levels of rigor.

Objective 1. (ESF Essential Action 4.1) Curriculum and assessments aligned to TEKS with a year-long scope and sequence

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Work with teachers through PLC's to make sure meetings reflect on implementation and monitoring of state standards with appropriate rigor. (Title I SW Elements: 1.1,2.4) (Target Group: All)	Administrators, Department Chairs	School Year		Criteria: PLC minutes as well as common assessment data by PLC. 06/01/21 - On Track

Navarro Early College High School

Goal 5. (Effective Instruction (ESF Lever 5)) All students have rigorous learning experiences because the school ensures objective-driven daily lessons, classroom routines, and formative assessments that yield the data necessary for teachers to reflect, adjust, and deliver instruction that meets the needs of each student.

Objective 1. (ESF Essential Action 5.1) Objective-driven daily lesson plans with formative assessments

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Monitor Lesson alignment through PLC and departmental meetings to assess rigor. (Title I SW Elements: 1.1,2.5) (Strategic Priorities: 2)	Instructional Leadership Team	School Year		Criteria: Meeting minutes and targeted PD 06/01/21 - Completed

Navarro Early College High School

Goal 5. (Effective Instruction (ESF Lever 5)) All students have rigorous learning experiences because the school ensures objective-driven daily lessons, classroom routines, and formative assessments that yield the data necessary for teachers to reflect, adjust, and deliver instruction that meets the needs of each student.

Objective 2. (ESF Essential Action 5.2) Effective classroom routines and instructional strategies

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Encourage teachers to integrate more PBL through curriculum as possible assessments. (Title I SW Elements: 2.5) (Target Group: All)	PLC Leaders	School Year		Criteria: Plc meeting minutes. 06/01/21 - On Track
2. Integrate sheltered instructional strategies through campus PD such as QSSSA through to be implemented across subject areas. (Title I SW Elements: 1.1,2.5,2.6) (Target Group: ESL,LEP) (Strategic Priorities: 4)	Committee	School Year		Criteria: Data through PLCs in regards to effectiveness of strategies implemented. 06/01/21 - On Track
3. Advisory committee will integrate SEL strategies through weekly lesson plans to be implemented in every class. (Title I SW Elements: 1.1,2.1,2.6) (Target Group: All) (ESF: 5.2)	Advisory Teachers	School Year		Criteria: SEL lessons delivered and shared. 06/01/21 - Completed
4. Conducting a minimum of one walk through per administrator a week to ensure consistent implementation.	Administrators	School Year		Criteria: Recorded classroom visits through HCP 06/01/21 - On Track
5. Conduct two instructional meetings as an administration team a week to calibrate expectations and identify trends across classrooms.	Administrators	School Year		Criteria: Meeting minutes 06/01/21 - Some Progress
6. Provide GT training opportunities to teachers through Blend as PLED options.	Counselor	School Year		Criteria: GT certificates 06/01/21 - Completed
7. Sped staff will used SEEDS and ECST to document ARD meeting requests.	Counselor	School Year		Criteria: SEEDS data 06/01/21 - Discontinued

Navarro Early College High School

Goal 5. (Effective Instruction (ESF Lever 5)) All students have rigorous learning experiences because the school ensures objective-driven daily lessons, classroom routines, and formative assessments that yield the data necessary for teachers to reflect, adjust, and deliver instruction that meets the needs of each student.

Objective 3. (ESF Essential Action 5.3) Data-driven instruction

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers meet as a PLC twice a week to reflect on student data and target interventions to areas of need within instructional strategies. (Title I SW Elements: 1.1,2.4,2.5)	PLC Leaders	School Year		Criteria: PLC Meeting minutes. 06/01/21 - Completed

Navarro Early College High School

Goal 5. (Effective Instruction (ESF Level 5)) All students have rigorous learning experiences because the school ensures objective-driven daily lessons, classroom routines, and formative assessments that yield the data necessary for teachers to reflect, adjust, and deliver instruction that meets the needs of each student.

Objective 4. (ESF Essential Action 5.4) RTI for students with learning gaps

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers track student progress through teams and ECST to track whole child progress throughout school year. (Title I SW Elements: 1.1) (Target Group: All)	Campus Committees	School Year		Criteria: ECST service tracking notes 06/01/21 - Completed
2. Recruit and attend job fairs	Admin	School Year		Criteria: Interviews 06/01/21 - Completed
3. Work with teachers to develop events for community.		School Year		Criteria: Held events 06/01/21 - On Track

Navarro Early College High School

Goal 5. (Effective Instruction (ESF Lever 5)) All students have rigorous learning experiences because the school ensures objective-driven daily lessons, classroom routines, and formative assessments that yield the data necessary for teachers to reflect, adjust, and deliver instruction that meets the needs of each student.

Objective 5. (AVID Domain I: Schoolwide Instruction) AVID Schoolwide instruction occurs when the entire instructional staff utilizes AISD strategies, other best instructional practices, and 21st century tools to ensure college readiness for AVID Elective students and improved academic performance for all students.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. AVID curriculum will include writing strategies on a daily basis. (Title I SW Elements: 2.5,2.6) (Target Group: All)	AVID Team	School Year		Criteria: Student work/lesson plans 06/01/21 - Completed

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Goal 6. (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

Objective 1. (AVID Domain IV: Schoolwide Culture) AVID Schoolwide culture is evident when the AVID philosophy progressively shifts beliefs and behaviors resulting in an increase of students meeting college readiness requirements.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. PD committee will integrate WICOR strategies within PD offerings. (Title I SW Elements: 2.5) (Target Group: All)	Campus Committees	School Year		Criteria: Blend PD Course 06/01/21 - On Track

Navarro Early College High School

Goal 6. (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

Objective 2. (Attendance and Dropout Prevention) Attendance and Dropout Prevention

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Team meets once a week to target student interventions for attendance deficiencies. (Title I SW Elements: 2.2,2.6) (Target Group: AtRisk)	Counselor	School Year		Criteria: ECST tracking. 06/01/21 - Completed
2. House graduation coaches create RBP lists to monitor attendance and implement interventions such as Attendance contracts. (Title I SW Elements: 2.2,2.6) (Target Group: All)	Campus Committees	School Year		Criteria: RBP lists 06/01/21 - Completed

Navarro Early College High School

Goal 6. (PreK - 12+ College, Career, and Life Readiness) We are focused on ensuring that our students are prepared for a changing and increasingly complex future; to cultivate the knowledge, skills, mindset of a lifelong learner in order to be successful beyond high school.

Objective 3. (Career and Technical Education (CTE)) Career and Technical Education provides students with the academic knowledge and technical skills needed for secondary and post-secondary opportunities, skilled employment and active citizenship. Programs of study represent a recommended sequence of courses based on a student's interests, goals and aptitudes. Combined with a four-year plan of course work, students can utilize the programs of study in creating the framework for success.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Teachers use BLEND in classrooms: PageView goals at 4000 (Title I SW Elements: 1.1) (Target Group: All)	Teachers, Technology Team	School Year		Criteria: % of teachers using BLEND: HS 80% of goal measured thru Blend PageView Spreadsheet. This year with virtual start number should be 100% 06/01/21 - Completed
2. Use BLEND Campus Community Course as well as social media to share announcements, events, and deadlines with parents (Title I SW Elements: 2.1,3.1) (Target Group: All)	Teachers, Technology Team	School Year		Criteria: % of Parents using BLEND thru Parent BLEND tour 06/01/21 - Completed

Navarro Early College High School

Goal 7. (Sustainability) Guided by the Environmental Stewardship Advisory Committee, the district is working to balance the needs of the environment; the diverse community we serve; and available financial resources across the three foundational pillars and eight sustainability action areas: Energy, Water, Transportation, Air Quality, Purchasing, Waste, Food, and Nature. austinisd.org/sustainability

Objective 1. (Green Team) Green Team

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Provide training and properly label waste bins around the campus according to proper disposal practices.				06/01/21 - Some Progress

Navarro Early College High School

Goal 8. (Vibrant, Welcoming, 21st Century Learning Environments) Modernization Projects, School Changes, Targeted Utilization Plans, and AISD CARES

Objective 1. (Customer Service) AISD CARES

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. SIF will maintain Social media accounts to give community up to date information. (Title I SW Elements: 2.1)	School Improvement Facilitator	School Year		Criteria: Website updates and social media posts. 06/01/21 - Completed

Navarro Early College High School

Goal 8. (Vibrant, Welcoming, 21st Century Learning Environments) Modernization Projects, School Changes, Targeted Utilization Plans, and AISD CARES

Objective 2. (Marketing Plans) Marketing Plans

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Have our SIF create a variety of social media accounts among different platforms to engage with community and parents.	School Improvement Facilitator	School Year		Criteria: Instagram and Facebook posts 06/01/21 - Completed

Navarro Early College High School

Goal 9. (Whole Child, Every Child) Health Education, Physical Education & Physical Activity, Nutrition Environment & Services, Health Services, Counseling, Psychological & Social Services, Social & Emotional Climate, Physical Environment, Employee Wellness, Family Engagement, and Community Engagement

Objective 1. (Whole Child, Every Child) Whole Child, Every Child

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Try to push SEL messages through social media to better inform community. (Title I SW Elements: 2.6) (Target Group: AtRisk)	School Improvement Facilitator	School Year		Criteria: Facebook Posts providing info on school and community resources. 06/01/21 - On Track

Navarro Early College High School

Goal 10. (Advanced Academics) Advanced academics are educational programs designed to move students with high ability at a pace appropriate to their rate of learning through studies that go beyond the age-level or grade-level expectations which include depth and complexity, provide academic acceleration, and address the cognitive, social, and emotional needs of the students. Smart without compromise. Potential without limits.

Objective 1. (Advanced Academics) GT-CAMP and representation in GT for historically underserved student groups

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Identify and Encourage greater participation in GT courses including special populations. (Title I SW Elements: 1.1,2.4,2.5) (Target Group: All,AA) (Strategic Priorities: 3)	Counselor	School Year		Criteria: Number of students enrolled in GT courses. 06/01/21 - On Track

Navarro Early College High School

Goal 11. (Supporting Special Populations) The Special Education team exists to support the Austin ISD mission of ensuring children who receive special education services are provided with access to Free and Appropriate Public Education in the Least Restrictive Environment to ensure they receive a quality education that enables them to achieve their potential and participate fully in future social, economic and educational opportunities.

Objective 1. (Supporting Special Populations) Ensure compliance with all 504 and Special Education requirements.

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Sped staff will used Accelify and ECST to document ARD meeting requests. (Title I SW Elements: 1.1) (Target Group: SPED,504)	SpEd Department Chair	School Year		Criteria: In compliance with Sped requirements. 06/01/21 - Completed
2. Create Culturally proficient PD opportunities for staff including Speak out Speak up training. (Title I SW Elements: 1.1,2.1,2.6,3.1) (Target Group: All)	Principal	School Year		Criteria: We will integrate at least one Speak out Speak up training within yearly PD this year. 06/01/21 - On Track

Navarro Early College High School

Goal 12. (Title 1 Compliance Packet) Complete and upload all documentation within to confirm and ensure all following Title I Compliance Requirements have been met.

Objective 1. (Principal Confirmation - Documents Due Oct. 30, 2020) All documentation should be uploaded at the Plan level using Attachments.**Do not attach any documents with student or staff records as they will be published online with the CIP/TIP.**

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Attachment #1. Principal Attestation Form: Qualifications for Teachers and Paraprofessionals. (Sign and attach the form.) (Target Group: ECD) (Strategic Priorities: 1)	Principal	Due 10/30/20		Criteria: Principal Attestation Form 06/01/21 - Completed
2. Attachment #2. Parents were involved in the development of the PARENT/FAMILY ENGAGEMENT POLICY and the policy has been distributed to all parents/families. (Attach copy of Parent/Family Involvement Policy on your campus stationery.) (Title I SW Elements: 3.1) (Target Group: ECD)	Principal	Due 10/30/20		Criteria: Parent/Family Involvement Policy on your campus stationery 06/01/21 - Completed
3. Attachment #3. Signatures on PARENT/FAMILY/SCHOOL COMPACTS for all students have been secured or documentation of good faith attempts to obtain missing family signatures is available at the campus. (Attach copy of Parent/Family School Compact.) (Title I SW Elements: 2.1) (Target Group: ECD)	Principal	Due 10/30/20		Criteria: Parent/Family School Compact 06/01/21 - Completed
4. Attachment #4. An ANNUAL PARENT/FAMILY MEETING has been held informing parents of the school's participation status as TITLE I, PART A, explaining Title I, Part A requirements and initiatives, and informing them of their right to be involved. (Documentation MUST include agenda, sign in sheets, meeting notice, meeting minutes, etc. must be attached. A SEPARATE MEETING MUST BE HELD; OPEN HOUSE OR BACK-TO-SCHOOL NIGHT ARE NOT ACCEPTABLE.) (Title I SW Elements: 2.1,3.2) (Target Group: ECD)	Principal	Due 10/30/20		Criteria: Agenda, sign in sheets, meeting notice, and meeting minutes 06/01/21 - Completed
5. Attachment #5. Communications are sent home in a LANGUAGE that a parent understands. (Sample communications in languages other than English must be	Principal	Due 10/30/20		Criteria: Sample communications in languages other than English 06/01/21 - Completed

Navarro Early College High School

Goal 12. (Title 1 Compliance Packet) Complete and upload all documentation within to confirm and ensure all following Title I Compliance Requirements have been met.

Objective 1. (Principal Confirmation - Documents Due Oct. 30, 2020) All documentation should be uploaded at the Plan level using Attachments.**Do not attach any documents with student or staff records as they will be published online with the CIP/TIP.**

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
attached.) (Title I SW Elements: 2.3) (Target Group: ECD)				
6. Attachment #6. Parents have been notified in writing of their Right to Know Teacher Qualifications. (Documentation of notice on school letterhead is attached.) (Title I SW Elements: 2.3) (Target Group: ECD) (Strategic Priorities: 1)	Principal	Due 10/30/20		Criteria: Documentation of notice on school letterhead 06/01/21 - Completed
7. Attachment #7. Parents collaborated and coordinated with staff to design staff development related to the Value and Contributions of Parents for staff. (Documentation: agendas, sign in sheets, minutes or records of meetings must be attached.) Timeline: Due 10/30/20 (Title I SW Elements: 2.1) (Target Group: ECD)	Principal	Due 10/30/20		Criteria: Agendas, sign in sheets, minutes or records of meetings 06/01/21 - Completed
8. Attachment #8. Time and Effort Webinars & Reports - Administrators Notify eligible employees and verify attendance of training and submission of Time & Effort Reports to SAFA no later than the 5th of the month. (Target Group: ECD)	Principal	Due 10/30/20		Criteria: Verify attendance of training and submission of Time & Effort Reports 06/01/21 - Completed
9. Attachment #9. Homeless Documentation (Complete and submit sheet attached.) (Target Group: AtRisk)	Principal	Due 10/30/20		Criteria: Homeless documentation sheet 06/01/21 - Completed
10. Attachment #10. CIP Developer Page. Signature page of CIP Developers is attached. Go to Plan Level of CIP and click on "CIP Developers List". List the name & position of the developers of the 2020-2021 Campus Improvement Plan (CIP). No need to upload. (Original CIP Developers List may be used & uploaded with packet.) (Target Group: ECD)	Principal	Due 10/30/20		Criteria: CIP Developers List 06/01/21 - Completed

SY 20-21 CIP Developers List

Name	Position
Kayser, Heidi	SIF
Covin, Steven	Principal
Idais, Foad	Assistant Principal
De La Cruz, Larry	Academy Director



TITLE I COMPLIANCE PACKET

2020-2021

Principal Confirmation

Documents due- October 30, 2020

- Attachment #1. Principal Attestation Form: *Qualifications for Teachers and Paraprofessionals. (Sign and attach the form.)*
- Attachment #2. Parents were involved in the development of the PARENT/FAMILY ENGAGEMENT POLICY and the policy has been distributed to all parents/families. *(Attach copy of Parent/Family Involvement Policy on your campus stationary.)*
- Attachment #3. Signatures on PARENT/FAMILY/SCHOOL COMPACTS for all students have been secured or documentation of good faith attempts to obtain missing family signatures is available at the campus. *(Attach copy of Parent/Family School Compact.)*
- Attachment #4. An ANNUAL PARENT/FAMILY MEETING has been held informing parents of the school's participation status as TITLE I, PART A, explaining Title I, Part A requirements, initiatives, and informing them of their right to be involved. *(Documentation MUST include agenda, sign in sheets, meeting notice, meeting minutes, etc. must be attached. A SEPARATE MEETING MUST BE HELD; OPEN HOUSE OR BACK-TO-SCHOOL NIGHT ARE NOT ACCEPTABLE.)*
- Attachment #5. Communications are sent home in a LANGUAGE that a parent understands. *(Sample communications in languages other than English must be attached.)*
- Attachment #6. Parents have been notified in writing of their Right to Know Teacher Qualifications. *(Documentation of notice on school letterhead is attached.)*
- Attachment #7. Parents collaborated and coordinated with staff to design staff development related to the *Value and Contributions of Parents* for staff. *(Documentation: agendas, sign in sheets, minutes or records of meetings must be attached.)*
- Attachment #8. *Time and Effort Webinars & Reports - Administrators Notify eligible employees and verify attendance of training and submission of Time & Effort Reports to SAFA no later than the 5th of the month.)*
- Attachment #9. *Homeless Documentation (Complete and submit sheet attached.)*
- Attachment #10. CIP Developer Page. Signature page of CIP Developers is attached. *(Alternatively CIP Developers List in PlanWorks may be used.)*

By signing this form, I am confirming that the following Title I Compliance Requirements have been met, as verified by the attached documentation Upload ALL documents to your folder in the Google Drive.

Navarro

Campus Name

D + E

Principal's Signature

10/30/20

Date