



Austin Independent School District
COMMUNITY BOND OVERSIGHT COMMITTEE
January 26, 2016 6:00 P.M.
Carruth Administration Center, Board Auditorium
1111 West 6th Street, Austin, Texas

MEETING SUMMARY

COMMITTEE MEMBERS:

*** Denotes committee Tri-chair:**

Willis Adams, Sara Atkins, Burton Baldrige, Jennifer Carson, Nan Clayton, Robert Doggett*, Karen Flanagan, Matt Teo Gonzales, Lawrence Huang, Julian Rivera, Andrea Stover, Stan Strickland, Dale Sump, Peck Young

STAFF:

Nicole Conley, Robert Hengst, Paul Turner, Kevin Schwartz, Uly Flores, Chaneel Daniels, Kathy Genet, Christian Casarez Clarke, Angela Carrillo

VISITORS: Jessica Castilleja (Workers Defense Project), Bobbie Garza Hernandez, Shelly Gupta, Lauren Seegers

CALL TO ORDER – 6:09 p.m.

1. **APPROVAL OF MINUTES** – The November 17, 2015 meeting minutes were approved.
2. **CITIZENS COMMUNICATIONS** – There were no speakers.
3. **NEW BUSINESS – BOND PROGRAMS REPORT**
 - A. **Construction Audit Update**
 - i. Robert Hengst, Executive Director of Construction Management informed the committee that the Construction Audit was proceeding according to schedule.
 - B. **Technology Update**
 - i. Kevin Schwartz, Technology Officer for Teaching and Learning, gave a presentation on the use of 2013 Bond Program funds for technology. The following are highlights from the presentation:
 - The replacement of 3,000 printers at schools will not be done in-kind. More efficient solutions will be provided for the schools.
 - The student-to-device ratio in the high schools will be improved.
 - An RFP that was initiated for an Integrated Instructional Management System (IIMS) was cancelled in December 2015. Instead, the district will select a Learning Positioning System (LPS) that will provide features that are tailored to student learning.

- System installments will impact all schools in waves according to need and age of existing systems over several years.
- ii. Members discussion comments/questions and Mr. Schwartz' responses are summarized below:
 - What is the plan for teachers who want a projection system?
 - Generally those most in need will be prioritized.
 - Also, a major component of the system upgrades is teacher technology training, referred to as "wet-ware".
 - Will the technology consultant visit every school?
 - Yes, and sustainable capacity models will be set up at schools that need the most attention the lead technology persons will be leaders of campuses.
 - Will there be follow-up?
 - Yes, but the shift will take time, it is a three year incremental process that will be monitored at every stage as it develops.
 - Will unused devices would be reallocated to schools that are in need?
 - That is the intent. The two-to-one device ratio is the current ratio and does not include the devices being purchased. Also, every device will be tracked to ensure they are used.
 - Where will tech support come from if there are problems with a device?
 - Having information technology support at each campus is desirable, but support from the Board is needed to fund a sustainable support system.
 - Will the technology plan will be funded by program contingency?
 - Nicole Conley, Chief Financial Officer, stated as the plan goes forward, absolutely this would be considered with the bond counsel.
 - Will 2013 Bond funds be available if extra devices are needed?
 - Nicole Conley explained that 2013 bond program availability will likely be exhausted, but that future funding will be determined with very thoughtful consideration to ensure the budget is managed.
- CBOC Members commended Mr. Schwartz for his efforts and creativity with the technology plan.

C. CBOC Development

- i. Robert Hengst invited members to serve on an ad hoc committee to develop revisions to the Selection Criteria used to evaluate proposed contractors solicited using the Competitive Sealed Proposal (CSP) construction delivery method. The ensuing discussion is summarized below:
 - Mr. Hengst explained that the current criteria system awards one point solely for submitting a proposal. The only way to receive a zero points for some criteria is to fail to submit the required proposal. For example, if a contractor has an unacceptable safety system, but submits the form, the contractor will still receive one point.
 - A member asked for a time frame.
 - Mr. Hengst stated that the time frame will be set up once the group is formed.
 - Peck Young, Robert Doggett, Karen Flanagan, Matt Gonzales and Larry Huang volunteered to serve on the Selection Criteria ad hoc committee.
- ii. Robert Hengst informed the committee that roofing specifications are being updated to be more inclusive.
- iii. Robert Hengst reviewed Unfunded Project Requests. Highlights are provided below:
 - There is a list with more than 600 pages of unfunded project deficiencies and additional project requests from principals.

- The deficiencies and requests are a culmination of problems at schools that are not included in the bond charge.
 - Peck Young, HUB Subcommittee Chair, explained that historically, the issues that fit within the guidelines of a passed proposition are addressed by precedence with contingency funds at the end of the year. Mr. Young recommended that this strategy be applied, and to utilize contractors still working at school sites to do the work.
 - Nicole Conley stated that topic was placed on the CBOC agenda to ensure awareness within the committee about the list.
 - A member asked if maintenance could be utilized to address some of these issues early on.
 - Nicole Conley explained that at AISD maintenance is grossly underfunded and employment levels for maintenance are down to what they were in 2009.
- iv. Robert Hengst introduced plans for a 2016 CBOC Survey of all campuses. Highlights of the discussion are provided below:
 - Mr. Hengst discussed targeting key people to survey every campus efficiently.
 - A member stated that surveys are mandated as part of the CBOC charge and help to improve customer service. Prior to the most recent survey, the surveys had only been undertaken at schools that had meaningful work done. Surveying schools that had small or unnoticeable work done does not yield many responses and would waste resources.
 - Another member suggested going through project managers to find out who the key staff are at each campus and encourage them to respond to the survey.
 - Members concurred.
- v. Consideration of Future CBOC Development Topics
 - A member requested a list of all bond funded staff and a list of anything that could be overlooked that is funded by bond dollars.
 - Members explained that the CBOC reviewed a list of bond funded staff at a previous meeting.

D. HUB Subcommittee Report

- i. Robert Hengst explained that the (HUB) reports are being redesigned to capture more information including information on technology bond spending.
- ii. Chaneel Daniels, Assistant Director of Bond Planning and Administration, updated the committee on the December 10th Contractor Appreciation Night. Highlights are provided below:
 - This was the first time this event was held.
 - A total of 76 people attended, including 49 people from the contracting and HUB community.
- iii. Peck Young gave the Disparity Study update. Highlights of the discussion are provided below:
 - The CBOC has an obligation to understand the Disparity Study to be educated about the goals of the study and make informed recommendations.
 - Dr. Wainwright confirmed that he will attend a rescheduled retreat to thoroughly review and answer question about the Disparity Study with committee members and staff.
 - A member suggested having another expert examine the report.
 - Another member expressed concern about how the report will be utilized by the media, considering that the statistics were produced by data from several years ago and not reflect how the program has improved in the past few years.

- Peck Young confirmed that this is considered a historical document based on the years the data was taken from.
- Another member suggested preparing a current report to reflect the recent efforts. It should be recognized that staff has been implementing some of the recommendations of the study even before it was released and that progress has been made as a result.
- It was added that the historical report given by Mr. Young at the 2015 August networking event could be referenced.

E. Bond Project Agenda Review Subcommittee Update

- i. Matt Gonzales, Project Agenda Review Subcommittee Chair, reviewed the projects scheduled for Board Action on February 1, 2016. Highlights are provided below:
 - Eight projects have been recommended for action to the Board.
 - Nicole Conley noted that upcoming technology agenda items for the spending of bond funds will be provided to the committee.
 - It was suggested that staff track new minority firms and their progress with AISD to demonstrate success in HUB utilization in response to recent stories in the media.
 - Bobbie Garza-Hernandez suggested preparing a case study using a hand full of firms, post 2013, to show the efforts made to utilize small businesses and help them grow their experience.

F. Bond Status and Project Updates

- i. Uly Flores, Assistant Director of Construction Management, reviewed the status of 2008 Bond Contingency Funds.
 - Mr. Flores explained that while there is approximately \$1 million in 2008 Bond Contingency, the CBOC will not be able to make recommendations on the use of those funds until the remaining 2008 projects are closed out.
 - Paul Turner, Executive Director of Facilities, explained that the Board has directed staff to negotiate for two pieces of land for the South High School which is funded by the 2008 Bond Program
- ii. Robert Hengst updated the committee on Prevailing Wage Compliance.
 - Mr. Hengst explained that a consultant will be selected to provide Prevailing Wage Compliance monitoring services.
- iii. Uly Flores gave an update on the status of individual projects.
- iv. Input on revised reports
 - Members reviewed the revised reports that will replace the quad-sheets and found them to be concise and suggestion that technical terms be explained in plain language.

G. OSHA 10/30 Implementation

- i. A discussion on a new training program requirement for contractors and their workers was deferred to the next meeting due to time constraints.

4. FUTURE AGENDA ITEMS

ADJOURN – 8:50 p.m.