



**COMMUNITY BOND OVERSIGHT COMMITTEE**  
**September 12th, 2017 6:00 P.M.**  
Construction Management Department, Conference Room A  
812 San Antonio Street Suite 200, Austin, Texas

**MEETING SUMMARY**

**ATTENDANCE**

**Members:**

Jennifer Carson, Lawrence Huang, \*Lori Moya, \*Dale Sump, Cindy Schaufenbuel

**Staff/Contractors:**

Gordon King Executive Director Construction Management, Zack Pierce Director of Project Management, Debra Boone HUB Director, Bob Deases Safety Coordinator TEIC, Frank Fuller, Amanda Frederick, Deanna Mercer, Cheryl Johnson

**Visitors:**

Donna Hoffman, Monica Sanchez

**CALL TO ORDER – 6:18 PM**

**1. APPROVAL OF MINUTES**

There was not a quorum therefore the minutes from April 25<sup>th</sup> and May 9<sup>th</sup> were not considered.

**2. CITIZENS COMMUNICATIONS**

Donna Hoffman, Save East Austin Schools PAC, spoke in opposition of the 2017 Proposed Bond proposal She indicated that her group supported public school but would like to see changes to the FMP.

**3. New Business – BOND PROGRAMS REPORT**

**A. New Location and Meeting Dates**

The committee discussed and agreed on the new meeting location at the Construction Management Offices and the new dates, the second Tuesday of every month, would continue moving forward. December may or may not be an official meeting, depending on the passing of the Proposed 2017 Bond.

B. Project Updates

Zack Pierce addressed the Bond Construction Updates. Zack went over the Preliminary, Design/Permit, Bid/Award, Construction, Post Construction/Close Out, Complete and Cancelled Phases, explaining what each phase means and what it takes to be in that phase.

Ms. Moya spoke on the Akins High School and A+ Credit Union's School benefits, and how the credit union came to the school to help students open bank accounts, and the credit union is matching a small percent of all accounts and donating the monies back to Akins High School.

C. Contingency Report Update

Zack Pierce briefly discussed the 2013 Contingency Report Update and let the committee know that next month, they will have a clearer idea of what the surplus will be at. He also informed them that the Contingency Report is updated on a monthly basis.

D. Use of Contingency Funds

Zack Pierce informed the committee that the playslab covers and the roof repairs will be covered by our insurance under Hurricane Harvey.

Zack Pierce gave thanks to the AISD Food and Beverage team for their hard work during Hurricane Harvey, as well as the Construction Management Department Employees who helped out at the Emergency Shelters. The committee would like to bring in both teams to thank them for their dedication and service.

E. HUB Update

Debra Boone, Director of HUB, discussed the Architectural and Engineering Contracts, as well as the Construction Contracts, and how the minorities are assigned and broken down in reporting. Lori Moya asked that a column in the reports show both the contracts awarded and the contracts paid out, to ensure contractors are following through.

F. CBOC Board Report

Construction Management Department will put together a draft of what will be forwarded to the board for the October meeting. It will also be emailed out to the CBOC members. Please email any suggestions to the Construction Management Department Administration team.

G. Resolution to Continue CBOC

The board would like a resolution to ensure that the community knows that there is a citizens bond oversight committee that will be involved with the implementation of the projects for the proposed 2017 bond. This will be considered by the trustees on September 25<sup>th</sup>, 2017.

H. Revised CBOC Bylaws

Ms. Moya and Mr. Sump discussed why changes were made to the CBOC bylaws. They noted that the draft before the committee did not capture some agreed upon changes.. Trustees do get a final version of the CBOC Bylaws. Ms. Moya discussed that the board, not the CBOC, specifies the committee charges. Ms. Moya and Mr. Sump will be reviewing the final copy of the bylaws before sending to the entirety of the CBOC.

**FUTURE AGENDA ITEMS**

None

**ADJOURN – 8:15 pm**