



**COMMUNITY BOND OVERSIGHT COMMITTEE**  
**March 20, 2018, 6:00 P.M.**  
**Construction Management Department Office**  
**812 San Antonio Street, Suite 200, Austin, Texas 78701**

**MEETING SUMMARY**

**ATTENDANCE**

**Members:**

Lori Moya\*, Dale Sump\*, Jennifer Carson, Mark Grayson, Lawrence Huang, Maria Jimenez, Cindy Schaufenbuel, Anna Valdez, Alex Winslow, Peck Young

**Staff:**

Bob Cervi, Zack Pearce, Chaneel Daniels, Debra Boone, Jim Sessions, Kris Hafezizadeh, Christian Clarke-Casarez, Kevin Schwartz, Deanna Mercer

**Visitors:**

Matias Segura (AECOM), Teri Schmig (AECOM), Kathleen Langan (McKissack & McKissack), Adam Gelfand (McKissack & McKissack)

**CALL TO ORDER – 6:10 PM**

**1. APPROVAL OF MINUTES**

The minutes from the February 13, 2018, Community Bond Oversight Committee (CBOC) meeting were approved.

**2. PUBLIC COMMENT**

**There were no speakers.**

**3. BOND PROGRAMS REPORT**

**A. Project Updates**

Christian Clarke-Casarez, Special Assistant to the CFO, introduced Bob Cervi as the new Executive Director of Construction Management and Facilities.

Zack Pearce, Director of Project Management, shared highlights of 263 bond projects. Sixteen (16) detention pond violations were addressed and the four remaining will be addressed soon. To date, 10 canopy covers were replaced. Members requested a narrative summary of these highlights with more details, and an Excel Spreadsheet, that is sortable. CBOC members strongly expressed the need to see what is behind schedule and over-budget. Additionally, each project that is on hold needs a detailed explanation of that status.

CBOC members asked the following questions and made comments on the following:

- How can security windows with impact resistant glass be placed, at least on the ground floor in high schools?

Bob Cervi, Executive Director of Construction Management and Facilities, explained that fencing, doors and frame replacement is ongoing using bond funds.

- Focus on how bond funds are being used to address school safety and security in the future CBOC reports.

**B. Contingency Report Update**

- Chaneel Daniels, Assistant Director for Bond Services, presented the 2008 and 2013 Bond Contingency Report. A request was made for a breakout of spending on South High School land.

**C. HUB Update**

\*All regular meetings of AISD advisory bodies are open to the public. If you would like to speak before a district advisory body during a regular meeting, please consult the Citizens Communications and Visitor Guidelines, which can be found on the AISD website under Advisory Bodies (<http://www.austinisd.org/advisory-bodies>). Citizens Communication is limited to 10 minutes.

Debra Boone, HUB Program Director, reported that the HUB Department has participated in outreach activities which included the following: Co-hosted an Outreach-radio program; held a 2017 Bond HUB networking event with more than 75 participants; and participated in the Greater Austin Asian Chamber of Commerce Forum. The committee requested a report on all firms' proposed participation for 2017, with a list of firms. Debra Boone indicated this will be pursued and presented in the future to the administration.

**D. Transportation Update**

Kris Hafezizadeh, Director of Transportation, presented a detailed 4-phase 2017 Bond Bus Replacement Plan. Bids have been received for Phase I and a firm will be selected within the next few weeks. The 2013 bus funds are all spent except for a balance of \$500.00. CBOC members thanked him for the presentation and indicated that transportation does not need to be presented at every CBOC meeting, now that the plan has been provided to the committee.

**E. Technology Update**

Kevin Schwartz, Technology Officer for Learning and Systems, reported the Devices for Student Program has been deployed at high schools. Members expressed a need to begin working with principals on readiness and pedagogy changes to ensure the technology is used to its fullest potential. The technology roll-out started at LBJ High School and ended with LASA. It provided BLEND software at campuses at a cost savings. BLEND is the electronic learning platform given to all students and teachers to move students toward blended learning (a mixture of face-to-face and online learning). Members asked if the district's curriculum development is integrated with the technology. Kevin Schwartz explained this is being done in collaboration with Teaching & Learning Department staff.

Members asked what was being done for underserved communities with students that do not have broad-band access. Kevin Schwartz reported that AISD is pursuing grants to support broad-band access. Approximately 3,000 - 4,000 high school students do not have access. Bond funds cannot be used to pay for access. Members noted that dual credit programs with Austin Community College should be included in the plan to expand access to students. Members asked if teachers are using BLEND and one-to-one devices and how can this be measured, and that the CBOC receive information about this at the next meeting. Kevin Schwartz also noted that 1/3 of presentations systems are installed, and all will be completed under budget. He added that 2017 Bond funds will be spent later.

**F. Procurement Update**

Jim Sessions, Executive Director of Contract & Procurement, explained that furniture was replaced at 42 elementary schools, five middle schools, and some furniture was replaced at high schools. He noted that the district is ready to start using 2017 Bond funds and has plans to use the furniture allocation that is in the 2013 Contingency. He also shared that work is being done to streamline the payment processes by the end of this fiscal year (June 2018) which will reduce the time it takes the district to pay contractors.

**G. 2017 Bond Program Update**

Matias Segura, of AECOM, supplied handouts of a slide presentation on the 2017 Bond update to members. Survey and geotechnical services are being done early to support the design of Phase I projects. There are plans to keep the HUB team informed and involved. The Environmental Stewardship Advisory Committee (ESAC) and Facilities and Bond Planning Advisory Committee (FABPAC) are being briefed. The district and AECOM are also holding regular meetings with the City. The City has identified a consistent team to review AISD projects. Seven (7) of the projects have been discussed with the City at least once. The Austin City Council members want to help. Campus Advisory Teams (CATs) are meeting to develop programing, both academic and architectural. Hurricane Harvey impact is not evident and is being monitored.

**H. Planning for CBOC Retreat**

Discussion of this item was moved to next month's agenda and members were asked to think about ideas and a format for the retreat work session and send Retreat topics to Dale Sump and Lori Moya

**4. FUTURE AGENDA ITEMS**

- Technology
- Planning for the CBOC Retreat

**ADJOURN - 8:32 PM**