



COMMUNITY BOND OVERSIGHT COMMITTEE
February 13, 2018 6:00 P.M.
Construction Management Department Office
812 San Antonio Street, Suite 200, Austin, Texas 78701

MEETING SUMMARY

ATTENDANCE

Members:

Jennifer Carson, Mark Grayson, Lawrence Huang, Maria Jimenez, Lori Moya*, Julian Rivera, Cindy Schaufenbuel, Dale Sump*, Anna Valdez, Alex Winslow, Peck Young

Staff:

Nicole Conley Johnson, Gordon King, Zack Pearce, Debra Boone, Chaneel Daniels, Christian Clarke-Casarez, Matias Segura (AECOM), Cheryl A. Johnson

Visitors:

Kathleen Langan (McKissack & McKissack), Adam Gelfand (McKissack & McKissack)

CALL TO ORDER – 6:10 PM

1. APPROVAL OF MINUTES

The minutes from the November 14, 2017, Community Bond Oversight Committee (CBOC) meeting were approved.

2. PUBLIC COMMENT

Kathleen Langan and Adam Gelfand, with McKissack & McKissack, introduced themselves and observed.

3. BOND PROGRAMS REPORT

A. Project Updates

Mark Grayson introduced himself as a new CBOC member. All attendees introduced themselves. Nicole Conley Johnson, Chief Financial Officer (CFO), gave an update on legislative developments: the Governor has proposed a revenue cap of 2.5% which would impact AISD and there is a move to require 2/3 voter-approval for a bond.

There was discussion about 2017 Bond Projects. Zack Pearce, Director of Bond Project Management, explained the rationale for projects that were paused or cancelled. Members asked that an explanation be added to future reports.

B. Contingency Report Update - 2008 and 2013 Bond Contingency

Zack Pearce noted that there were 98 roofs completed with contingency playscapes are being addressed based on need, "worst first". There was discussion about participation in bidding on projects. Mr. Pearce noted that there was more participation and new participants and that he is not seeing higher bids in spite of Hurricane Harvey's impact or high volume of work in Austin.

Chaneel Daniels, Asst. Director, presented the balances in the 2008 and 2013 bond programs and the amount of contingency funds available. Administrative staff will financially close the 2004 bond and all spending from that fund will cease on or before June 30, 2018. The CFO indicated that the 2004 bond is past the 10-year staleness threshold.

Administrative staff is working to financially closeout 2008 bond projects. Members requested that 2008 bond projects be closed so that surplus contingency funds can be committed as soon as possible.

C. HUB Update

The HUB Department is working with the Asian American contractor community to find out more about participation issues since participation is low. Ms. Boone noted that the HUB Program is working with the Asian Chamber of Commerce. Members asked, "If we find availability has decreased since, then do we ask the board to change their goal?" Debra Boone noted that it has only been one-year. Other members noted that you have to exhaust every outreach tool first, at least 18 months of outreach and lack of reaction, first.

There was discussion about preparation to update the district-wide goals and that ethnic goals are needed. Debra noted that a roll up combined goal (MBE/WBE) has to be done where there is not enough availability and that it has to be done on some projects.

It was clarified that there will be no reporting on the District-wide HUB Program except for bond fund services.

D. 2017 Bond Program Overview

i. Implementation

There was discussion regarding Technology and Buses. The level of transparency should be the same. The reporting and presentation should be proportional to the funds spent. There was a request for Technology and Bus Updates. The committee will decide at which meetings to discuss Technology in the future after receiving a Technology presentation at the next meeting.

ii. Campus Advisory Teams (CATs)

Nicole Conley Johnson asked for CBOC's guidance on what is the best way to make design decisions, now that the Board is no longer approving schematic designs.

Members noted that Principal of Joe Lee Johnson Elementary School was a big part of the design for the school. A member asked if AISD can select the Principal of Southwest Elementary School earlier so he/she could be involved in design.

There was discussion about communicating with Small Middle School students about Bowie High School Modernization Phase 1. It was noted that students from Mills Elementary School go to Small MS then to Bowie HS.

Christian Clarke-Casarez, Special Assistant to the CFO will be hosting a meeting(s) for Principals to share ideas and best practices across projects and to have Principals with staff from AECOM.

iii. Hurricane Harvey Impact

Matias Segura, AECOM, presented Hurricane Harvey Construction Impacts. The firm is monitoring potential impacts and are comfortable right now. Matias will provide periodic reports. A member expressed concerns regarding the limitation on warranties. Matias noted that one to two years is common and there will be oversight and checks and balances. Matias referred committee to Delivery Methods information included in the meeting materials which will be reviewed in depth at the next meeting.

E. Reporting

Member suggested starting with committee work, then the work of staff-efficient, executive reporting, compelling stories and arguments in a different channel. There was discussion that what goes on the CBOC website. Information should be in narrative not PowerPoint presentation form and put it out in a way that everyone can understand (user friendly). The website should be a transparent, clear self-serve system.

Members noted that attention was received through user satisfaction surveys and HUB work (outreach) and that progress was made.

Members also noted that the Board Report format was recognizable and digestible at the Executive level and we can supplement it.

The chairs informed the committee that instead of 21 members, there will be 18, per page 3 of the recently revised bylaws. Trustees wanted an equal number of appointees and Board Officers will select chairs from among the group.

Members decided to send a special farewell card to Nan Clayton in recognition of her many years of dedicated service on the CBOC.

4. FUTURE AGENDA ITEMS

Next Meeting – Primer on Delivery Methods

Near Future – CBOC Orientation: Expectations, Primer on the Bond Programs

ADJOURN – 8:29 PM