



## Boundary Advisory Committee

Thursday, September 6, 2018

6:00 PM – 8:00 PM

Carruth Administration Center

Board Auditorium

### Purpose and Responsibilities:

The purpose of the Boundary Advisory Committee (BAC) is to assist in developing recommendations for the creation of, and adjustment to, school attendance area boundaries.

To accomplish its purpose, the BAC shall advise the Superintendent who will develop a recommendation to the Board on the following boundary-related activities which may include, but are not limited to:

1. Developing the criteria for evaluating boundary proposals.
2. Creating attendance areas for new school facilities.
3. Reviewing and advising the administration on the development of facility-related contingency plans due to school performance issues.
4. Repurposing or consolidation of existing school facilities.
5. Providing advisory input, as appropriate, during the preparation and a bi-annual review of the Facility Master Plan with the Board of Trustees and the Superintendent.
6. Planning and conducting stakeholder engagement activities, and gathering and assessing stakeholder input.
7. Providing progress reports and formal recommendations to the Superintendent.
8. Completing other projects as assigned by the Superintendent or raised by the FABPAC.

Time	Agenda Item	Presenter	Strategic Plan Commitments
6:00	Call to order <ul style="list-style-type: none"><li>• Welcome and introductions</li><li>• Review agenda and meeting goals</li><li>• Designate time keeper</li></ul>	Co-chairs	
6:05	Public comment	Public	9
6:15	Approval of minutes (02/13/18)	Co-chairs	9
6:20	Election of co-chairs	Melissa Laursen	9
6:40	Review preliminary enrollment data and discuss future work plan	Melissa Laursen	9, 10
7:50	Wrap up <ul style="list-style-type: none"><li>• Parking lot items</li><li>• Requests for information</li><li>• Future meeting dates and agenda items</li></ul>	Co-chairs	9
8:00	Adjourn	Co-chairs	

*The Boundary Advisory Committee may take action during the meeting as it clearly and directly relates to any agenda item on the table at the time, as determined by the presiding officer.*

**Boundary Advisory Committee (BAC)**

Meeting Summary

Tuesday, February 13, 2018

Committee Members in Attendance

Andy Anderson, co-chair  
Latisha Anderson  
Ronnie Burt  
Lindsay Fitzpatrick  
Michael Herschenfeld  
Hollie Jenkins  
Tim Kirchner  
Kathleen Legrand  
Jennifer Littlefield  
Jennifer Pace  
Melanie Plowman, co-chair  
Rebecca Shah  
Adam Stepan  
Valerie Tyler  
Emily Vitirs

Staff Members in Attendance

Melissa Laursen  
Paul Turner  
Paul Cruz, Ph.D.

Visitors

Eva Steele  
Cherylann Campbell

I. Call to order

Co-chair Andy Anderson called the meeting to order at 6:05 pm. The agenda was reviewed with the committee.

II. Citizens' communication

*Garza HS student* – Student at twelve different schools; expressed the importance of having good counselors at schools; previous experiences with counselors were not good, until she started Garza; now realizes how important counselors can be to students.

*FABPAC tri-chair/Austin HS parent* – thanked the BAC for their work; boundaries were discussed by the FABPAC throughout the development of the 2017 Facility Master Plan; asked that the BAC review the potential boundary changes identified in the FMP to maintain community trust; if there is no immediate boundary work to be done, then need to determine how to communicate the message to the community; would like for the FABPAC and BAC to stay connected.

III. Approval of minutes (11/30/17)

The minutes from November 30, 2017 were approved as presented.

IV. Discussion of Work Plan

At the November 30, 2017 meeting, the committee requested feedback from the Superintendent regarding their future work plan. Some members were concerned about the credibility of the district if there were no boundary changes for the next school year.

The superintendent discussed the list of potential boundary changes identified in the Facility Master Plan with the BAC. Due to numerous factors, there will be no boundary changes for implementation in School Year 2019-20. The BAC will meet in September to review new enrollment data to determine if any boundary changes for implementation in School Year 2020-21 are warranted. In addition, the BAC will begin their work on a boundary change to relieve overcrowding at Baranoff and Cowan in January 2019, concurrent with establishing an attendance area for the new southwest elementary school scheduled to open in August 2020.

**See attached table** for a list of boundary changes discussed with the Superintendent, and the outcomes.

*Comments from BAC members*

- The BAC needs to remain intact.
- Communication regarding why boundary changes are not being implemented needs to occur. Need to have a feedback loop.
- Boundary process needs to be transparent; need to create a timeline for the boundary processes and a communications plan.

*Agreement from the BAC*

- Next meeting September 2018.
- Develop a communications plan related to boundary changes.
- If needed, can call a meeting prior to September.

V. Wrap-Up

*Future Meeting Dates – September 2018*

*Parking Lot Items – none*

*Requests for Information – none*

VI. Adjourn

Meeting was adjourned at 7:55 PM.



**Potential Boundary Adjustments Identified in the 2017 Facility Master Plan**  
 Reviewed by the Boundary Advisory Committee (September – November 2017)

**ATTACHMENT: Feb 13, 2018 BAC Meeting**

The Boundary Advisory Committee's primary criterion was evaluated for each potential boundary change.

Primary Criterion (without new school construction)  
 Recommend the adjustment of school attendance areas to balance student enrollments of areas affected. The student enrollments for these schools should be within the **target range of 75-115 percent of permanent capacity**. Projected student populations will also be considered as a factor when adjusting attendance areas, as they may affect future enrollments.

*List of boundary changes identified in the Facility Master Plan for further review*

Affected Schools	Facility Master Plan	Date of BAC Review	Meeting Minutes/Other Notes (Data used for discussions included the 2016-17 Demographic Report and 2017-18 enrollment data)	BAC Recommendation/Comments	Superintendent's Direction
<ul style="list-style-type: none"> <li>Brown ES</li> <li>Webb Primary</li> </ul>	Relocate Webb Primary students from portables currently located at Webb Middle School; reassign the Webb Primary students to a new modernized Brown Elementary.	09/21/17 10/10/17 11/30/17	<ul style="list-style-type: none"> <li>2017 Bond Program includes funding to rebuild Brown ES at a capacity to allow for the additional students currently assigned to Webb Primary.</li> <li>District administration will conduct outreach to the affected communities prior to taking this item to the Board for approval to merge the attendance areas.</li> </ul>	Members requested that the district engage with the affected communities as the merging of the attendance areas will not be reviewed by the BAC, which involves a public hearing as part of the process.	Board approval only, no BAC process
<ul style="list-style-type: none"> <li>Govalle ES</li> <li>Ortega ES</li> </ul>	Investigate a future boundary adjustment to send the Govalle students that reside east of Airport Blvd to Ortega. Goal is to support better aligning neighborhoods with appropriate attendance areas for students who wish to walk to school and to balance enrollments.	9/21/17 10/10/17	<ul style="list-style-type: none"> <li>In 2017-18, 228 (or 57%) Govalle students reside east of Airport Blvd.</li> <li>If the 228 students were reassigned to Ortega, it would result in a permanent capacity of 140% at Ortega (overcrowded) and 29% at Govalle (under-enrolled).</li> <li>Proposed boundary change does not support the BAC's primary criterion.</li> </ul>	After reviewing the data, the BAC did not support a boundary change at this time.	N/A



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<ul style="list-style-type: none"> <li>• Baranoff ES</li> <li>• Cowan ES</li> <li>• Kocurek ES</li> <li>• Boone ES</li> </ul>	Review a boundary adjustment with these schools to relieve overcrowding at Baranoff and Cowan and balance enrollments across all four schools.	09/21/17 10/10/17 11/30/17	<ul style="list-style-type: none"> <li>• Discussion around the timing to begin the BAC process; whether to start the process this fall or wait until January 2019 concurrent with creation of an attendance area for the new southwest elementary school.</li> <li>• FMP recommends the new southwest elementary school provide relief from overcrowding at Kiker and Baranoff (specifically the Greyrock subdivision due to its proximity to the new school). Most likely, Baranoff will need additional relief.</li> <li>• Proposed boundary change will help to balance student enrollments as described in the BAC's Primary Criterion.</li> </ul>	Undertake a comprehensive set of boundary changes with all listed schools in January 2019. This will be done concurrently with the creation of an attendance area for the new southwest elementary school, scheduled to open in August 2020. The new attendance area will affect the Kiker community and the Baranoff community (specifically the Greyrock subdivision which requested a boundary change to the BAC in 2016.)	Agreement with BAC recommendation
<ul style="list-style-type: none"> <li>• Maplewood ES</li> <li>• Campbell ES</li> </ul>	Consider a boundary change to address overcrowding at Maplewood; or consider a grade-level split with one campus supporting grades PK-2 and the other campus 3-5.	09/21/17 11/30/17	<ul style="list-style-type: none"> <li>• BAC reviewed data that shows a high number of transfers into Maplewood contributes to overcrowding.</li> <li>• SY2017-18, Maplewood was "frozen" to transfers, which should begin to address the overcrowding.</li> </ul>	After reviewing the data, the BAC did not support a boundary change at this time.	N/A
<ul style="list-style-type: none"> <li>• Palm ES</li> </ul>	Consider a boundary adjustment to balance enrollment in the region.	9/21/17	<ul style="list-style-type: none"> <li>• Palm is under-enrolled and has extra capacity.</li> <li>• Blazier is currently the only overcrowded school in the region.</li> <li>• 2017 Bond Program includes funding for a new Blazier relief school. Once the relief school is opened in August 2020, Blazier will no longer be overcrowded.</li> </ul>	Based on data analysis of the proposed relief for Blazier and staff's recommendation, a boundary change was not pursued.	N/A



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<ul style="list-style-type: none"> <li>• Davis ES</li> <li>• Summitt ES</li> </ul>	Consider a boundary adjustment to relieve potential future overcrowding at Davis.	9/21/17	<ul style="list-style-type: none"> <li>• Davis is at 110% permanent capacity and Summitt is at 116%.</li> <li>• FMP recommends classroom additions at both schools in years 1-6 (although it was not funded in the 2017 Bond Program).</li> <li>• Proposed boundary change does not support the BAC's primary criterion.</li> </ul>	Because Summitt is currently overcrowded, the BAC did not support a boundary change with Davis.	N/A
<ul style="list-style-type: none"> <li>• Oak Hill ES</li> </ul>	Investigate a boundary change with nearby schools for potential future overcrowding.	9/21/17	<ul style="list-style-type: none"> <li>• At 112%, Oak Hill is currently within the optimal utilization target range (75-115%)</li> <li>• Proposed boundary change does not support the BAC's primary criterion.</li> </ul>	Upon staff's recommendation to monitor enrollment for another year, a boundary change was not pursued.	N/A
<ul style="list-style-type: none"> <li>• Patton ES</li> </ul>	Further study is needed to determine if the site will allow for expansion to replace the 8 portable classrooms/"permables" that are currently calculated into the schools' permanent capacity; if classroom additions cannot be accommodated due to site restrictions, then investigate a boundary adjustment with nearby schools.	9/21/17 11/30/17	<ul style="list-style-type: none"> <li>• Further studies indicate an 8-classroom addition is feasible at Patton to replace the 8 "permables" that are currently calculated into the schools permanent capacity.</li> <li>• Funding for a classroom addition could be included in a future bond program.</li> </ul>	Some BAC members expressed interested in a boundary change with Boone and requested direction from the Superintendent.	Do not start a boundary process at this time. A future boundary adjustment between Boone, Baranoff, Cowan and Kocurek (to be discussed in Jan 2019) may significantly limit the amount of additional capacity at Boone. If there is not enough capacity at Boone or other nearby schools, an 8-classroom addition could be considered for a future bond.



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<ul style="list-style-type: none"> <li>Jordan ES</li> <li>Overton ES</li> </ul>	Review a boundary adjustment with Overton to avoid building an addition at Jordan.	9/21/17	<ul style="list-style-type: none"> <li>Jordan's enrollment has decreased and the school is at 102% of its permanent capacity (within the target utilization range of 75-115%)</li> <li>Proposed boundary change does not support the BAC's primary criterion.</li> </ul>	After reviewing the data, the BAC did not support a boundary change at this time.	N/A
<ul style="list-style-type: none"> <li>Akins HS</li> <li>Crockett HS</li> </ul>	Monitor enrollment trends, and consider a boundary adjustment with Crockett to relieve potential future overcrowding at Akins	9/21/17 11/30/17	At 116%, Akins is just above the target utilization range of 75-115%, while Crockett is at 70%	Some BAC members expressed interest in a boundary change between Akins and Crockett and requested direction from the Superintendent.	Do not start boundary process at this time.