



**Long-range Planning Committees  
Meeting Minutes  
November 13, 2021 (9:00 am - 12:00 pm)**

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## Joint Work

### Call to Order

The meeting was called to order at 9:02 am by Ali Ghilarducci.

### Public Comment

*Academics & CTE committee member:* Expressed how he is feeling about his experience so far in the long-range planning process, and stated that he feels the process has been performative and farcical. Additionally, he added that the district has talked more about resiliency hubs than feeder patterns, attendance zones, curriculum, teacher workload, staff recruitment or retention. He stated that this process feels like a pre-bond service committee. Lastly, he added he hopes the committee members center their voice in their truth and actually do long-range planning.

*Facilities committee member:* Questioned why the members were not given complete information on where the comments for the themes and unmet needs statements originated from. She stated that the process laid out for this meeting is eliminating the detail and asked for more collaboration between committees.

### Agreements

The agreements were presented from the last meeting and one agreement was replaced. "Maintain confidentiality" was replaced with "Extend respect to fellow members inside and outside the committee."

### Equity by Design Process Check-in and Meeting Goals

The meeting goals were explained to the committee, as well as where we are at in the Equity by Design process. AISD staff and consultants elaborated on how feedback was collected.

### Role of Co-chairs and Election Process

The roles of the co-chairs and election process were explained. Elections for each committee occurred in the individual committees.

A committee member asked if there isn't a bond, what will be the role of the co-chairs. Regardless of when there is a bond, the co-chairs will help facilitate the work of the committees.

### **Introduction of Committee Activity**

- Explanation of how the activity will be utilized for the process
- Instructions on how to conduct the activity

Committee members received instructions on how to conduct the activities and how the unmet needs statements fit into the overall process.

### **Committee Work**

Refer to individual committee pages for agenda items and meeting notes.

### **Joint Work**

#### **Approval of Joint Minutes**

- September 30, 2021
- October 26, 2021

The September 30 minutes were not approved, as a committee member requested staff to review the recording to capture a comment that was made about resiliency hubs.

The October 26 minutes were approved with the following addition:

- Recognition that Dr. Elizalde was at the meeting, and addressed several questions.

#### **Next Steps and Future Agenda Items**

- Post-meeting survey
- Nov 15 – Equity by Design Training opportunity (5-8pm)
- Nov 30 - Long-range planning committees meeting (6 - 8:30 pm)
- Nov 29 - Dec 3 (*tentative*) - School Tours

AISD staff clarified that the school tours would most likely take place the week of December 6th.

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**Adjourn**

The meeting was adjourned at 12:25 pm by Melissa Laursen.



## Academics & CTE Committee

### Members in Attendance:

Aiden Woodruff, Angela Schneider, Crosville Williams, Cuitlahuac Guerra-Mojarro, Lisa Flores, Lucienne Cannata, Michael Franco, Valerie Turullols, Gail Maduro-Johnson, Pamela Jessie, Sachi Edson, Yenni Rosales

**Members Absent:** Brent Hasty, Heather Masters, Lucienne Cannata, Michele Freeman, Lisa Heflin, Pamela Jessie, Sandy Chilton, Tara Bordeaux

### Staff Support in Attendance:

Dr. Jobi Martinez (Epic), Rebeca Carranza-Hicks (DLR), Anton Blewett (DLR), Erin Bown-Anderson, Ph.D., Nekia Becerra, Lynn Fossati, Jeffrey Thomas, Bailey Gates

### Approval of Individual Committee Minutes

- Discuss September 30, 2021 minutes
- Discuss October 26, 2021 minutes

The minutes were approved with no changes.

### Key Themes-Unmet Needs

- Review Key themes from community conversations and focused outreach (qualitative data)

Committee members participated in an activity to review the feedback from outreach efforts, and refine the key themes as needed.

### Academics & CTE: General Key Themes

- Key Theme 1: Need for additional/improved courses, curriculum or academic programs  
The committee had no changes to Theme 1. (Academics General)
- Key Theme 2: Need for additional instructional support/extra-curricular programs  
The committee had no changes to Theme 2. (Academics General)
- Key Theme 3: Campus admin/teacher issues

The committee had no changes to Theme 3. (Academics General)

- Key Theme 4: Ineffective instructional models & methods

The committee had no changes to Theme 4. (Academics General)

- Key Theme 5: COVID Challenges

The committee had no changes to Theme 5. (Academics General)

#### Academics & CTE

- Key Theme 1: Need for more diversified and certification-yielding programs.  
The committee agreed with Key Theme 1. (CTE)

#### Academics & SPED

- Key Theme 1: SPED Space/Facilities  
The committee agreed with Key Theme 1. (SPED)
- Key Theme 2: Need for appropriate, individualized, & integrated SPED learning experiences  
The committee agreed with Key Theme 2. (SPED)
- Key Theme 3: SPED Enrollment Procedures & Communication  
The committee agreed with Key Theme 3. (SPED)
- Key Theme 4: SPED Staffing  
The committee agreed with Key Theme 4. (SPED)

#### Academics & Early Learning

- Key Theme 1: Pre-K and COVID Policies  
The committee agreed with Key Theme 1 (Early Learning).
- Key Theme 2: Daycare is a necessity for low-income families  
The committee agreed with Key Theme 2 (Early Learning).
- Key Theme 3: Need for equitable, educational & right-sized Pre-K programs  
The committee agreed with Key Theme 3 (Early Learning).

### Academics & Emergent Bilingual

- Key Theme 1: Resources & Support for ELL & International Students  
The committee agreed with Key Theme 1 (EB/ELL).
- Key Theme 2: Need for expanded foreign language/dual-language offerings, in-person and online  
The committee agreed with Key Theme 2 (EB/ELL).

### Additional discussion around the Key Themes:

- The committee suggested there should be a COVID-19 theme.
- Clarification sought around the Gifted and Talented comment (dual credit/dual language?)
- What is the plan for, timeline for, space for making sure that the committee's work within Academics to come together and review?
- Troubled by the word "equity" (equity is about the distribution of resources)
- Refer to the 7 Conditions for student success to reference our work.
- While everything is driven by enrollment, we [Austin ISD] will always take from black and brown students. It is on the district to limit class load, etc.
- District need to address the loss of teachers across the district regardless if we are making recommendations about funding teachers or if that is Bond-allowable
- Curiosity about the lack of teacher feedback represented

### **Break**

### **Unmet Needs Statements**

- Discuss, refine, and affirm draft unmet needs statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed. These statements will be utilized at a future meeting to conduct a root cause analysis.

### Academics & CTE: General

- Draft Unmet Needs Statement 1: AISD learners at all grade levels need courses and programs that are interesting and focused on developing skills relevant to the 21st century to encourage graduation and success after high school.

**Revised Statement 1:** AISD learners at all grade levels and all schools need universal access to equitable courses and programs that are interesting, appropriately

challenging, and focused on developing skills relevant to the 21st century to encourage graduation and success after high school.

- Draft Unmet Needs Statement 2: Learners in underserved communities need additional instructional support, programs, and resources to improve their academic outcomes and increase access to future opportunities.

**Revised Statement 2:** All AISD students at all grade levels and all campuses need access to baseline, fundamental, and necessary academic programs and the district is accountable for equitably resourcing and funding those programs

- Draft Unmet Needs Statement 3: Learners need campus communities to follow through with day to day requests that support their learning and development for future opportunities.

**Revised Statement 3:** Learners, teachers, campus administrations, and campus-based staff, at every school, need the district to adequately and appropriately staff and support campuses, so that all academic and social-emotional needs of students are met.

- Draft Unmet Needs Statement 4: Learners need a continuum of services to help them transition from remote learning to traditional face to face instruction, services provided by our teachers, counselors, and school staff.

**Revised Statement 4:** Learners at all AISD schools need a continuum of services to help them transition from remote learning to traditional face to face instruction in order for students to remain on track with their current grade-level and expected developmental milestones.

- Draft Unmet Needs Statement 5: Families seeking a public Montessori education want a clearly defined and aligned Montessori program for their children to increase consistency vertically from grades PK-5.

**Revised Statement 5:** All AISD students need access to instructional models that embed appropriate scaffolds and align vertically, across-grade levels, in order for students to progress independently, regardless of external support, and transition smoothly from one year to the next.

#### Academics & CTE: CTE

- Draft Unmet Needs Statement 1: Secondary students need access to CTE offerings that support a variety of career pathways and certifications to ensure success after high school for all.

**Revised Statement:** All secondary students need awareness of and access to appropriate CTE offerings that support a variety of career pathways and certifications that ensure success after high school.

### Academics & SPED

The committee agreed that there is a lack of awareness of the current programs

- Draft Unmet Needs Statement 1: Students enrolled in special education need appropriate facilities that align with the curriculum and respond to students' needs in order to improve the quality of special education services across the district.

**Revised Statement 1:** Students who require specialized instruction need high-quality, inclusive instruction that is not dependent on centralized placements and programs but instead relies on supporting their individual needs at their home campus, in order to improve outcomes for all students.

- Draft Unmet Needs Statement 2: Families need clear and outlined processes and procedures for navigating the district's special education programming and resources.

**Revised Statement:** AISD community partners and stakeholders need transparent, data-informed information from AISD to make informed decisions in regards to how to best meet their student's specific needs.

- Draft Unmet Needs Statement 3: AISD campuses need additional special education support staff and educators to fully meet the needs of all special education students.

**Revised Statement:** AISD campuses need additional support and yearly training surrounding Universal Design for Learning and inclusive practices for all staff members to facilitate shared responsibility and instruction for students with disabilities, identified and yet unidentified.

- Draft Unmet Needs Statement 4: AISD campuses need additional support in completing a workload analysis and review to ensure that campuses are well-equipped and staffed to meet the needs of their students.

**Revised Statement:** Students deserve access to facilities (ex. private bathrooms/changing tables) and services (ex. daily living and transition activities) that ensure their dignity is maintained while also addressing their specific needs at their home campus, in order to foster the maximum level of independence for each student.

### Autism Services

- Draft Unmet Needs Statement: Learners need access to dual language and Autism programming at their home campuses to allow students to attend their home schools.

**Revised Statement:** Rather than isolating a specific disability category in regards to programming and support, we feel that the unmet need in this section is addressed in SPED Staffing and in the section surrounding Appropriate/Individualized/Integrated services. It is our recommendation that this be included in those sections rather than separated in this way.

### Academics & Early Learning

The committee did not have time to address these unmet needs statements, however the following was discussed:

- Working and low-income families need access to affordable daycare services in order to allow older children to focus on their education.
- All AISD PK & Kindergarten students need school policies to allow for their parents to participate in the day-to-day activities, in order to receive the emotional support they need to be successful in their transition into school.
- All AISD families need access to safe, right-sized, and instructionally-sound PK programs in order to increase kinder readiness across all communities.

### Academics & Emergent Bilingual

The committee did not have time to address these unmet needs statements, however the following was discussed:

- Newly-arrived international students in AISD need additional instructional, social, and emotional support, in order to ease their transition into the school, their community, and the United States.
- All AISD students need access to foreign language or dual-language learning opportunities, regardless of circumstance, in order for them to acquire a second language.

### **Co-chair Elections**

Cuitlahuac Guerra-Mojarro and Valerie Turullois were elected as the Academics & CTE co-chairs.

## **Athletics Committee**

### **Members in Attendance:**

Barbara Spears-Corbett, Clint Small, Jessica Cardenas, Jacob Anderson, Allison Baldwin, Abdul Mustafa, Eric Wright, Rodney Greene

### **Members Absent:**

Veronica Fernandez, Jennifer Shuttlesworth, Joe Frank Martinez, Erin Zehr, Sanchit Rai, Donetta Dean-Gibbs, Shalanda Byers

### **Staff Support in Attendance:**

Brian Norgaard (Epic), Shanna Crutchfield (Vanir), Leal Anderson, Kevin Hendrickson, Lou Mora

### **Approval of Individual Committee Minutes**

- Discuss September 30, 2021 minutes
- Discuss October 26, 2021 minutes

By a show of hands and verbally from those off-camera, the committee moved to accept the meeting minutes from September 30, 2021 and October 26, 2021 with no changes.

### **Key Themes-Unmet Needs**

- Review Key themes from community conversations and focused outreach (qualitative data)

Committee members participated in an activity to review the feedback from outreach efforts, and refine the key themes as needed. **See results below in the *Unmet Needs Statements* section.**

### **Break**

### **Unmet Needs Statements**

- Discuss, refine, and affirm draft unmet needs statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed. These statements will be utilized at a future meeting to conduct a root cause analysis.

Upon review of the proposed key themes and the feedback, the committee expressed concerns on the following:

1. The low sample size of 170 responses
2. The low response rate, often 1 mention, 1 parent and questioned why one mention represents an unmet need of an entire community
3. How the families were selected for participation, and how to we garner additional input
4. If the unmet needs or concerns listed were verifiable or factual and required action

**Actions requested by the committee:**

1. Quantitative and demographic data on the schools that make up the 170 responses
2. A timeline on when 100% of the affected campuses will be interviewed
3. An understanding of the strategic outreach efforts to compile qualitative data from parents and staff, which more proportionally represents the district (1 parent:1 mention comments)

The Project Manager shared with the committee that while the sample size is small, it is important that we acknowledge the experiences or perceptions of those interviewed, while also acknowledging the need for additional data. The PM also shared that there would be additional outreach efforts to interview AISD staff members and the continued outreach to campuses to collect data on unmet needs.

- Key Theme 1: Need for expanded athletic offerings

The committee agreed that there is a need for expanded athletic offerings. Members cited the evidence listed in the feedback:

1. Cancellation of games
2. Inequitable access to resources for sports like uniforms
3. Lack of athletic programming of interest to the community like soccer
4. Lack of athletic programming at the ES level

While LPC members agreed that this is a need, they shared personal stories, or qualitative data on their experiences with this theme. Members identified additional evidence to support the need to expand athletic programming at all levels:

1. Lack of top-rated coaches that the district can retain. Lack of programming offerings hinders coaches from selecting AISD
2. Principals, as campus decision-makers, often hurt athletic programs, if the principal does not place the same value on athletics as the community. This is often felt most significantly at campuses in marginalized neighborhoods, who place special value in athletics.
3. Inequitable access to after school or pre-athletics programming AISD (offered in Leander ISD). This would assist with student enrollment and engagement in school.

Draft Unmet Needs Statement 1: Students and families need equitable access to expanded PE and after school athletic programming to engage students in the activities they're interested in.

**Revised Unmet Needs Statement with consensus:** Students and families need equitable access to expanded/improved PE and Athletic programming across all levels to engage students in activities they're interested in both during and after school.

- Key Theme 2: Barriers to participation in athletics

In reviewing the feedback collected on barriers to access to athletic programming, the committee members shared their own experiences:

1. Lack of funding and/or staffing and facility support
2. Inequities in availability of pre-athletics programming
3. Need athletic oversight committee that works with Athletics department and principals for district-wide athletic programs
4. Programming availability varies across the district
5. Insufficient facilities
6. Transportation
7. Staffing and Compensation

Committee members briefly discussed potential solutions to barriers to access and participation in athletics. One committee member suggested that turf fields and lights at all high schools will allow for greater student participation at high school level and middle school level. It will help alleviate transportation issues because it would allow

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for additional sub-varsity and middle school games on campus which would create greater campus enthusiasm and push athletics forward within the verticals.

Draft Unmet Needs Statement 2: Lack of access to health screenings coupled with prohibited access to athletic programs to students with academic struggles excludes them from participating in athletics, which could serve as a catalyst for greater engagement in school.

**Revised unmet needs statement:** Because athletics boosts student enrollment and overall student engagement, any barriers to access for all students must be addressed.

The Athletics LPC was able to complete two of the four unmet needs statements.

Project Manager also agreed to email the meeting notes from today's meeting by Monday, November 15, 2021 for their review, as the meeting minutes were unable to be displayed on the shared screen.

### **Co-chair Elections**

The AISD consultant facilitated a consensus gathering of members, and members agreed to select both Barbara Spears Corbett and Eric Wright to the co-chair positions for the Athletics Long-range Planning Committee.



## Visual & Performing Arts Committee

### Members in Attendance:

Gabriel Estrada, Charles Mead, Devereaux Morkunas, Valerie Tyler, Brian Benavides, Nadia Khan, Para Agboga

### Members Absent:

Elisabeth Wilborn, Ruth Lim, Luzvic Backstrom, Nhi Lieu, Ted Barnhill, Zachary Gibson, Antonio Ross, Charlotte Blanch, Jennifer Church, Mohneesha Washington, Prince Pen

### Staff Support in Attendance:

Kyra Hardwick (Epic), Korey White/Anton Blewett (DLR), John Green-Otero, Alan Lambert, Andrea Serra

### Approval of Individual Committee Minutes

- Discuss September 30, 2021 minutes
- Discuss October 26, 2021 minutes

September 30, 2021 and October 26, 2021 committee minutes were approved unanimously.

### Key Themes-Unmet Needs

Committee members were asked to review each unmet needs key theme that was drafted using feedback from parents, community members, and Parent Support Specialists. The goal of the activity was to ensure that the draft key theme accurately captured the feedback.

- Draft Key Theme 1: Access to VAPA Programming  
The committee had no changes to Theme 1.
- Draft Key Theme 2: Lack of Ability or Bandwidth to Participate  
The committee had no changes to Theme 2.
- Draft Key Theme 3: Infrastructure for VAPA  
The committee had no changes to Theme 3.
- Draft Key Theme 4: Offering a variety of programs to meet student ability  
The committee had no changes to Theme 4.

## Break

No break was taken.

## Unmet Needs Statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed. These statements will be utilized at a future meeting to conduct a root cause analysis.

- Draft Unmet Needs Statement 1: Students & parents need expanded VAPA programming, applied consistently throughout the district, to fuel creativity (in all forms) & generate excitement about education.

**Revised statement:** All students need expanded VAPA programming, applied consistently throughout the district, to fuel student interest through VAPA experiences and/other academic pursuits.

- Draft Unmet Needs Statement 2: Students need to be surveyed to determine their “workload” or bandwidth, how their educational experience is impacting their ability to engage in VAPA, and what factors (internal/external) are influencing their participation.

The committee felt there was not enough information and context to draft a statement.

- Draft Unmet Needs Statement 3: To ensure student safety and program efficacy, VAPA facilities need to be repaired and replaced as they degrade over time. This process needs to be a joint effort between the VAPA and the Facilities departments.

**Revised Statement:** To ensure student safety and program efficacy, VAPA facilities need to be repaired and replaced as they degrade over time, (and bolstered, enhanced, grown, built upon) where programs are missing or need to be upgraded to meet VAPA vision. This process needs to be a joint effort between the VAPA and the Facilities departments, and Technology. Upgrades and improvements need to be paired with programming and professional development.

- Draft Unmet Needs Statement 4: Learners of all needs and abilities need programs that meet those abilities in order to support ongoing growth and development of learners of all abilities.

**Revised Statement:** Learners of all needs and abilities need a variety of programs that meet those abilities in order to support ongoing growth and development of learners of all abilities.

### **Co-chair Elections**

Co-chair elections were introduced by the Project Manager, each candidate was given an opportunity to address the committee. VAPA had one community member running for co-chair. Charles Mead was elected unanimously to be co-chair of the VAPA committee.

## Facilities

### **Members in Attendance:**

Will Louis, Andrew Rottas, April Clark, Gloria Vera-Bedolla, Kelsey Campbell, David Contreras, Steve Wilson, Ivy Le, Sara Alicia Costa

### **Members Absent:**

Nyeka Arnold, Zachary Lyons, Sarah Macomber Happ, Demo Odems, Noelia Oquendo, Darrick Norton, Ryan Turner (*listening on device*)

### **Staff Support in Attendance:**

Carlecia Wright (Epic), Taryn Kinney (DLR), Oscar Martinez (DLR), Abby Weiss, Melissa Laursen, Richard Hamett

### **Approval of Individual Committee Minutes**

Meeting minutes from September 30, 2021 and October 26, 2021 were approved with no changes.

### **Key Themes-Unmet Needs**

Committee members were asked to review each unmet needs key theme that was drafted using feedback from parents, community members, and Parent Support Specialists. The goal of the activity was to ensure that the draft key theme accurately captured the feedback.

- Draft Key Theme 1: Facilities don't support key educational and everyday functions

The committee agreed that Key Theme 1 needed to be separated by educational and everyday facility functions.

**Revised Key Themes 1a:** Facilities don't support key educational functions.

**Revised Key Theme 1b:** Facilities don't support key everyday functions.

- Draft Key Theme 2: Common spaces do not meet staff, student, and community needs

The committee agreed that enrollment should be added to the theme. It was noted that the district should consider COVID and other potential health concerns in common spaces. Additionally it was asked, “can we balance capacities across school campuses by improving investments in historically underserved campuses?” Comments were also made about lunch lines and that the district needs to effectively ensure students have sufficient time to eat and that some schools have Grab-and-Go options that work well.

**Revised Key Theme 2:** Common spaces do not meet staff, student, community, and enrollment needs.

- Draft Key Theme 3: Outdoor amenities/spaces do not meet student needs

The committee had no changes to Key Theme 3. However, it was noted that outdoor spaces need to accommodate community needs after hours, not just school needs and be more diverse to support learning environments and eating/gathering before and after school. Additionally, it was stated that athletic fields are not taken care of well after storms and can cause injuries to users; overall there are not enough fields for district activities. Lastly, it was mentioned that playground equipment needs to be inspected regularly.

- Draft Key Theme 4: Facilities don't respond well to growth (increased enrollment)

The committee had no changes to Key Theme 4. However, it was noted that this key theme affects all themes, and there needs to be a district-wide approach for enrollment. Additionally, it was stated that portables should not be a permanent solution for schools that are overcrowded.

- Draft Key Theme 5: Facility improvements create concern of gentrification.

The committee had no changes to Theme 5.

- Draft Key Theme 6: Facility accessibility & safety concerns

The committee agreed to split the theme into safely secure appropriate access to campuses and the need to ensure inclusion by meeting ADA requirements.

**Revised Key Themes 6a:** Safely secure appropriate access to campuses.

**Revised Key Theme 6b:** Ensure inclusion by meeting ADA requirements.

- Draft Key Theme 7: Parking & circulation are inadequate

The committee agreed that “unsafe” should be added to the theme. Additionally, it was noted the Transportation, Food Services, and Maintenance Committee had additional comments related to the issue above and that other committee comments should be reviewed too.

**Revised Key Theme 7:** Parking & circulation are inadequate and safe

## **Break**

No break was taken.

## **Unmet Needs Statements**

- Discuss, refine, and affirm draft unmet needs statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed. These statements will be utilized at a future meeting to conduct a root cause analysis. A member requested to include the community feedback used to create the unmet need statements when doing the root cause analysis for context.

- Draft Unmet Needs Statement 1: Students and staff/educators need access to functional, age-appropriate, and user-appropriate facilities to support teaching and learning.

Committee members split this statement into two, in alignment with the revised key themes 1a and 1b. Committee members wanted to ensure that every day needs are supported, including mother’s rooms, cafeteria lunch lines, appropriate number of restrooms, etc.

**Revised Statement 1a:** All students and staff/educators need access to functional, program-specific, age-appropriate, and user-appropriate facilities to support current, high-performing teaching and learning.

**Revised Statement 1b:** All students and staff/educators need everyday needs met through a school building that accommodates all bodies and their physical needs.

- Draft Unmet Needs Statement 2: Students, staff/educators and the community need adequately sized and functional common spaces to support both everyday use and campus and community events.

**Revised Statement 2:** Students, staff/educators, and community need access to appropriately sized, well-maintained, functional, and culturally sensitive common spaces to support a full-range of everyday use and campus and community events in partnership with community resources and voice.

- Draft Unmet Needs Statement 3: Students, staff/educators need access to outdoor spaces that better support learning, dining, recreation, and circulation to improve health and safety.

**Revised Statement 3:** Students, staff/educators and, where appropriate, community need access to well-maintained, diverse outdoor spaces to fully support learning, dining, recreation, and circulation to improve health, safety, and comfort.

- Draft Unmet Needs Statement 4: Students and staff/educators need facilities that can accommodate future enrollment growth without relying on portable classrooms.

**Revised Statement 4:** Students and staff/educators need facilities and district strategies that can accommodate future enrollment growth in a structured, equitable, and systematic way, accounting for the full-range of campus uses while remaining student-centered.

- Draft Unmet Needs Statement 5: Students and families of color need to feel welcomed and valued in their schools and neighborhood.

**Revised Statement 5:** Students and families of color need to feel heard, welcomed, and valued in their schools and neighborhood.

- Draft Unmet Needs Statement 6: Student, staff/educators and visitors should have equal and safe access to, through and out of district facilities.

The committee did not have time to discuss this statement.

- Draft Unmet Needs Statement 7: Students, staff/educators, families and community should have a safe and welcoming experience when accessing district sites.

The committee did not have time to discuss this statement.

### **Co-chair Elections**

Andrew Rottas stepped down as a candidate to see if a staff member would come forward to be a co-chair, he stated he would volunteer again if no one comes forward. The committee voted for April Clark as co-chair.

## **Safety, Security, & Resiliency Committee**

### **Members in Attendance:**

Lyssette Galvan, Erica Leak, Felicity Maxwell, Francisca “Tina” Cruz-Schindler, Daniel Dawer, Lindsey Baker, Margaret Zapata, Amanda Mortl

### **Members Absent:**

Gabriel Keller, Annette Palacios, Christi Cox, Leah Kelly, Shontay Olson,

### **Staff Support in Attendance:**

LaTonya Pegues (Epic), Charles Brant (DLR), Assistant Chief Gus Barrera, Lt. Beverly Freshour, Beth Wilson

### **Approval of Individual Committee Minutes**

- Discuss September 30, 2021 minutes
- Discuss October 26, 2021 minutes

Meeting minutes approved through consensus with no edits.

### **Key Themes-Unmet Needs**

- Review Key themes from community conversations and focused outreach (qualitative data)

Committee agreed they need more feedback on resiliency and how it has impacted campuses and communities to better address the topic

- Draft Key Theme 1: Stronger, more proactive safety & security measures desired

**Revised theme:** More proactive, community based, safety & security measures desired

- Draft Key Theme 2: Lack of supervision leads to leads to student behavior issues
  - Committee circled back to the previous agreement that the “what” statement should explain the root cause.
  - Concerns in this area will be worked across committees (Transportation)
  - Revision of **Who, What, and Why** - refer to *Unmet Needs Statement 2*

- Draft Key Theme 3: Inequitable and nonfunctional distribution of security and support resources
  - Concerns in this area will be worked across committees (Facilities)
  - Revision of **What** and **Why** - refer to *Unmet Needs Statement 2*
  - Question posed if fencing is the solution. There is a range of potential solutions and these will be a case-by-case basis depending on the campus. Focus should be on inequitable resources.

Draft Key Theme 4: Relationship between campus PD and students

- Due to time this theme was not completed

Draft Key Theme 5: Physical environment takes away from safety and security

- Due to time this theme was not completed

Draft Key Theme 6: Procedures are not equally enforced

- Due to time this theme was not completed

## **Break**

No break was taken

## **Unmet Needs Statements**

- Discuss, refine, and affirm draft unmet needs statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed. These statements will be utilized at a future meeting to conduct a root cause analysis.

- Draft Unmet Needs Statement 1: Parents, families, and staff want to see more visible efforts to control campus security (metal detectors, secure vestibules, cameras, lighting, and an increase in security personnel) prior to an emergency happening so they can feel that their children are physically safe while at school.

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Parents, families, and staff are concerned about students walking through dangerous areas on their way to school. They want to have bus stops which are safer and closer to residents' homes as well as better monitored walking routes.

Committee requested to come back and look at this statement after we got a few "under our belt".

- Draft Unmet Needs Statement 2: Staff and educators on secondary campuses need additional support in order to adequately supervise students and reduce bullying incidents and acts of physical violence for a safer learning environment.

Members suggested to include support of students to deal with trauma in productive ways.

**Revised Statement 2:** Staff and educators on secondary campuses, and buses, need additional support in order to reduce bullying incidents and acts of physical violence for a safer learning environment.

- Draft Unmet Needs Statement 3: Parents, community members and staff want physical barriers while students are on campus. A lack of fencing and open gates allow for anyone to access the property and portables are especially vulnerable.

Inconsistent application of security resources ('things' & people - fences, cameras, etc.) to campuses across the district.

**Revised Statement 3:** Parents, community members and staff want physical barriers while students are on campus. A lack of fencing and open gates allow for anyone to access the property and portables are especially vulnerable.

- Draft Unmet Needs Statement 4: Parents would like to see a more consistent security and police presence on campus to provide positive role models and develop rapport with students.

Not reviewed.

- Draft Unmet Needs Statement 5: Parents and staff are concerned that a lack of security attributes such as inadequate lighting, signage, crossing guards and chaotic traffic during dismissal contribute a dangerous environment while getting to and from school.

Not reviewed.

- Draft Unmet Needs Statement 6: Parents are concerned that best practices are not being followed and thus lead to unsafe environments for their students

Not reviewed.

### **Co-chair Elections**

The committee voted to elect Fransicsa “Tina” Cruz-Schindler as a co-chair. At the meeting, Daniel Dawer volunteered to serve as a co-chair as well, and will run in a second election on December 14.

## Transportation, Food Services & Maintenance Committee

### Members in Attendance:

Adolphus Anderson, Anastasia Teague, Mary Selby, Amir Emamian, Diana Croll-Guard, John Green, William Marshall

### Members Absent:

Andrea Troncoso, Ashley Bumoff, Melissa Jimenez

### Staff Support in Attendance:

Nevin Kamath (Epic), Grace Corsi (DLR), Kris Hafezizadeh, Louis Zachary

### Approval of Individual Committee Minutes

- Discuss September 30, 2021 minutes
- Discuss October 26, 2021 minutes

The September 30 and October 26 minutes were approved with no edits.

### Key Themes-Unmet Needs

Committee members were asked to review each unmet needs key theme that was drafted using feedback from parents, community members, and Parent Support Specialists. The goal of the activity was to ensure that the draft key theme accurately captured the feedback.

### Transportation:

- Draft Key Theme 1: Barriers to equitable access to bus services

Committee agreed to revise the draft key theme to include barriers to access and mobility

**Revised Key Theme 1**: Barriers to equitable access to bus services and mobility

- Draft Key Theme 2: Neighborhood and procedures make drop-off/pick-up unsafe

**Revised Key Theme 2**: Neighborhood and campus access points at some schools make drop-off/pick-up unsafe (at school)

- Draft Key Theme 3: Neighborhood safety makes alternative routes to school unsafe

Committee agreed to revise the draft key theme to reflect alternative modes of transportation.

**Revised Key Theme 3:** Neighborhood safety makes alternative modes of transportation to school unsafe (traveling there)

### **Maintenance:**

- Draft Key Theme 1: Deferred maintenance is impacting student health and safety

Committee agreed to revise the theme to better reflect the lack of funding and maintenance. If we don't have the funding we can perform the maintenance for infrastructure at a lot of our schools.

**Revised Key Theme 1:** Funding and lack of maintenance is impacting student health/safety

- Draft Key Theme 2: Need timely maintenance when issues pop-up

Committee agreed to remove this draft key theme and apply the information to be included in Draft Key Theme 1.

- Draft Key Theme 3: Maintenance of donated amenities

**Revised Key Theme 3:** Unclear responsibility for maintenance of donated amenities

- Draft Key Theme 4: Deferred maintenance is impacting programming

Committee agreed to change the key theme by changing deferred maintenance to past due maintenance and how it affects student enrollment.

**Revised Key Theme 4:** Past due maintenance is impacting programming and enrollment

### **Break**

No break was taken.

### **Unmet Needs Statements**

- Discuss, refine, and affirm draft unmet needs statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed.

### **Transportation:**

- Draft Unmet Needs Statement 1: Students do not have reliable transportation to/from school due to insufficient & overly complicated access to bus services because of multiple imposed limits to access of bussing services.

Committee members agreed to make changes to this statement

**Revised Statement 1:** All students need access to equitable transportation services to provide consistent, reliable, and safe access to school facilities.

- Draft Unmet Needs Statement 2: Students who ride the school bus need a safer location for pickup and drop-off to ensure student safety. Students who receive parent transportation need better infrastructure and protocols for pickup & drop-off at schools to ensure student safety.

**Revised Statement 2:** Students arriving and departing from school via all modes of transportation need safer locations and protocols for pickup / drop-off at school to ensure student safety.

- Draft Unmet Needs Statement 3: Students who walk, bike, or take public transit need safer alternatives to get to school to ensure student safety.

**Revised Statement 3:** Students who walk, bike, or take public transit need safer routes to and from school to ensure student safety.

### **Maintenance:**

- Draft Unmet Needs Statement 1: The lack of timely maintenance of aging facilities & grounds is impacting the ability of students to effectively & safely learn thereby negatively impacting student performance.

**Revised Statement 1:** Students, educators and staff in aging facilities need funding for timely maintenance and infrastructure replacement to ensure health, safety, welfare, and educational success.



The remainder of the maintenance unmet needs statements and the food services unmet needs statements were not reviewed.

### **Co-chair Elections**

The committee unanimously elected Anastasia Teague as the co-chair of the Transportation, Food Services and Maintenance committee.



## Technology Committee

### Members in Attendance:

Nevin Hall, Joseph Thompson, Austin McElroy, Sarah Ruttan, Jenna King, Stephanie Perrone (voted)

### Members Absent:

Alexandria Diaz, Bronwyn Merritt, Caroline Tipton, Charlie Jackson, Gabriel Sepulvado, Jessica Mraz, Kevin Baker, Lyria Zeh, Matthew Holzgrafe, Shelly Duggal, Stephanie Perrone, Jayden Ashford

### Staff Support in Attendance:

Yvonne Harris (Epic), Oscar Martinez for Andrew Cline (DLR), Sean Brinkman, John Kohlmorgan, Jim Cook, Daniel English

### Approval of Individual Committee Minutes

- Discuss September 30, 2021 minutes
- Discuss October 26, 2021 minutes

The Technology Committee Minutes were approved by consensus with no edits required.

### Key Themes-Unmet Needs

- Reviewed Key themes from community conversations and focused outreach (qualitative data).

Committee members participated in an activity to review the feedback from outreach efforts, and refine the key themes as needed.

- Draft Key Theme 1: Technology Literacy

The committee had no changes to Key Theme 1

- Draft Key Theme 2: Technology Not Functioning

The committee had no changes to Key Theme 2

- Draft Key Theme 3: Technology Mismatch with Facility

The committee had no changes to Key Theme 3

## **Break**

### **Unmet Needs Statements**

- Committee members discussed, refined, and affirmed a revised unmet needs statements

Committee members participated in an activity to review draft unmet needs statements, and refine as needed. These statements will be utilized at a future meeting to conduct a root cause analysis.

- Draft Unmet Needs Statement 1: Students, parents & staff need official technology training regarding software platforms & clear communication if/when the platform changes to better facilitate student learning and maintain proper district-to-parent communications.

The committee had no changes to Unmet Needs Statement 1.

- Final Unmet Needs Statement 2 : Students, parents & staff need consistently functioning technology to support the learning environment that is constantly changing.

The committee had no changes to Unmet Needs Statement 2.

- Final Unmet Needs Statement 3: Schools & district facilities where teaching or training occur need technology that is appropriate for the facility and the mode of education to support learning & district communication.

The committee had no changes to Unmet Needs Statement 3.

## **Co-chair Elections**

Election was conducted with Nevin Hall and Bronyn Merritt elected as co-chairs.