

- **Single Project General Timeline**
  - **Design – February to June/July**
    - **Project Initiation – Approx. 2 Weeks** – Internal (PM Gathering Information)
      - Scope Review and Background Information Gathering
      - Budget Review
      - Schedule Review
    - **Design – Approx. 5 Months**
      - **Design Procurement – Approx. 2 to 4 Weeks**
        - Scope Review and Investigation
        - Contact AE and Transmit Package Created From “Project Initiation” Phase
        - Review Project With AE and Perform Walkthrough
        - Negotiate Fee
        - Execute Contract
      - **Schematic Design – Approx. 1 to 1.5 Month**
        - Design Meetings, Campus Visits and Coordination Meetings
        - Review Documents
        - Approve Package For Next Phase
      - **Design Development – Approx. 1 to 1.5 Month**
        - Design Meetings, Campus Visits and Coordination Meetings
        - Review Documents
        - Approve Package for Next Phase
      - **Construction Documents – Approx. 1 to 1.5 Month**
        - Design Meetings, Campus Visits and Coordination Meetings
        - Review Documents
        - Approve Package for Next Phase
  - **Bid, Award and Contracting - July to October**
    - First Advertisement – 1 Week
    - Second Advertisement -1 Week
    - Walkthrough – 1 to 2 Weeks
    - Bids Due – 1 Week
    - Evaluations – 2 to 3 Weeks
    - Internal Documents for Board Agenda – 2 to 3 weeks
      - (Due 1 Month Before Scheduled Board Meeting)
    - Board Meeting for Approval – 1 Month
    - Execute Contract – 2 Weeks
  - **Pre-Con, Submittals and Long Lead Order/Deliver – November to April/May**
    - Project Kick-off – 1 Week
    - Submittal Review For Long Lead – 1 to 1.5 Months
    - Long Lead Ordering and Delivery – Up to 4 Months
  - **Construction – May/June to August**
  - **Closeout – August to October**
- **Project Overlap**
  - Phase 1 Projects - February 2021 to October 2022
    - Phase 2 Projects – February of 2022 to October 2023
      - Phase 3 Projects – February 2023 to October 2024
        - And So-on