

**AUSTIN INDEPENDENT SCHOOL DISTRICT
FACILITY USE AND BOUNDARY TASK FORCE**

SOUTHWEST ELEMENTARY SCHOOL – AGENDA

October 20, 2009

6:30 p.m.

1111 West 6th Street, Building B, Board Room

FUBTF CORE MEMBERS

- | | |
|--|--|
| <input type="checkbox"/> Helen Miller – District 1 | <input type="checkbox"/> Belinda Aleman – District 6 |
| <input type="checkbox"/> Geneva Oliva – District 2 | <input type="checkbox"/> Linda Klar – District 7 |
| <input type="checkbox"/> Anna Menchaca – District 3 | <input type="checkbox"/> Rebecca Bernhardt – District 8 |
| <input type="checkbox"/> Heath Hignight – District 4 | <input type="checkbox"/> Kathleen Schneeman – District 9 |
| <input type="checkbox"/> Kathy Mauro – District 5 | <input type="checkbox"/> Pat Epstein – Superintendent |

FUBTF GEOGRAPHIC MEMBERS

- | | |
|---|---|
| <input type="checkbox"/> Heather Sanchez - Boone ES | <input type="checkbox"/> Lisa Chatham - Mills ES |
| <input type="checkbox"/> Jennifer Waits - Boone ES | <input type="checkbox"/> Michelle Moon-Reinhardt - Mills ES |
| <input type="checkbox"/> Matt Devlin - Clayton ES | <input type="checkbox"/> Molly Austin - Oak Hill ES |
| <input type="checkbox"/> Susan Haddad - Clayton ES | <input type="checkbox"/> Cathy Cox - Oak Hill ES |
| <input type="checkbox"/> Tammy Henderson - Cowan ES | <input type="checkbox"/> Jennifer Newell - Patton ES |
| <input type="checkbox"/> Freddie Jesus - Cowan ES | <input type="checkbox"/> Gary Anderson - Patton ES |
| <input type="checkbox"/> Scott Logan - Kiker ES | <input type="checkbox"/> David Segura - Sunset Valley ES |
| <input type="checkbox"/> Kristi Samon - Kiker ES | <input type="checkbox"/> Molly Wentworth- Sunset Valley ES |

AGENDA

- 6:30 – 7:00 Dinner
 Recap October 13, 2009, Meeting
 Approve Minutes of October 13, 2009, Meeting
 Review Meeting Materials
- 7:00 – 7:15 Review Requests for Information from October 13, 2009, Meeting
- 7:15 – 7:30 Review Existing Boundaries Map and Related Data
- 7:30 – 7:50 Determine Process for Accomplishing Tasks
- 7:45 – 7:55 Break
- 7:55 – 8:15 Determine Process for Evaluating Proposals against Criteria
- 8:15 – 8:20 Future Agenda
- 8:20 – 8:30 Member Requests for Information

**AUSTIN INDEPENDENT SCHOOL DISTRICT
FACILITY USE AND BOUNDARY TASK FORCE**

SOUTHWEST ELEMENTARY SCHOOL – AGENDA

Date	Meeting Type	Location	Time
October 20, 2009	FUBTF – Work Session	Board Room	6:30 PM
November 3, 2009	FUBTF – Work Session	Board Room	5:30 PM
November 10, 2009	FUBTF – Work Session	Board Room	5:30 PM
November 18, 2009	FUBTF – Work Session	Board Room	5:30 PM
Nov. 19 – Dec. 11, 2009	CAC meetings <ul style="list-style-type: none"> • Boone ES • Clayton ES • Cowan ES • Kiker ES • Mills ES • Oak Hill ES • Patton ES • Sunset Valley ES 		
December 15, 2009	FUBTF - Review and Revise	Board Room	5:30 PM
January 5, 2010	Community Meeting - Proposal	Clayton ES	6:00 PM
January 12, 2010	FUBTF - Review and Revise	Board Room	5:30 PM
February 8, 2010	FUBTF – Presentation to Board	Board Room	TBA
February 22, 2010	Board Approval	Board Room	TBA

STAFF CONTACT INFORMATION

Paul Turner	pturner@austinisd.org	474-3050
Joe Silva	jgsilva@austinisd.org	414-3632
Beth Wilson	beth.wilson@austinisd.org	414-9841
Pat Rossett	prossett@austinisd.org	414-4910
Idella Wilson	iwilson@austinisd.org	414-9732

**AUSTIN INDEPENDENT SCHOOL DISTRICT
FACILITY USE AND BOUNDARY TASK FORCE**

SOUTHWEST ELEMENTARY SCHOOL – MEETING NOTES 10/13/09

October 13, 2009

5:30 p.m.

1111 West 6th Street, Building B, Board Room

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STAFF

- Patti Summerville – TateAustinHahn-Senior Counsel
- Paul Turner – AISD-Executive Director of Facilities
- Joe Silva – AISD-Assistant Director of Planning Services
- Pat Rossett – AISD-Assistant Director of Bond Services
- Beth Wilson – AISD-Planning Facilitator
- Idella Wilson – AISD-Bond Program Facilitator

OTHERS IN ATTENDANCE

Kathy Noack – Principal, Boone Elementary School
Heather Sendera – Oak Hill Elementary School

Introductions, Group Process and Ground Rules:

- Paul Turner opened the meeting and introduced staff.
- Patti Summerville, the group facilitator, then conducted an icebreaking exercise to allow members to introduce themselves.

AUSTIN INDEPENDENT SCHOOL DISTRICT FACILITY USE AND BOUNDARY TASK FORCE

SOUTHWEST ELEMENTARY SCHOOL – MEETING NOTES 10/13/09

- Ms. Summerville then reviewed the FUBTF's charge and led the group through a process by which the group established its ground rules. They are as follows:
 - One conversation
 - Be concise
 - Be open
 - Be respectful
 - Be focused
 - Be prepared
 - Trust the data
 - Respect our time
 - This is about the children and their best interests
 - Be kind to one another

Orientation

- Joe Silva and Beth Wilson provided a PowerPoint presentation, containing the following topics:
 - Introduction to Demographics
 - Attendance Zone Population vs. Membership
 - Capacity Methodology
 - Permanent (Planning) Capacity
 - Functional Capacity
 - Transfers / Migration
 - Transportation Issues
- Members were provided a large map and asked to review it and the data provided for the next meeting.

Member Requests for Information

1. Provide net migration numbers for schools
2. Provide a link to the latest Demographic Update Report and FUBTF website
3. Provide the number of Clayton ES Kindergarten students that are currently located at Kiker ES
4. Provide the District's policy on the use of portable classrooms
5. What are the projections for PA 95F (Avana development)
6. Provide a glossary of terms related to the boundary process
7. Revise "Elementary School Capacities and Memberships" spreadsheet to reflect Clayton's kindergarten students currently attending Kiker in Clayton's membership numbers as this is a one-year solution
8. Provide student population by Planning Areas by grade (using the 2008-2009 student data set)



ONE CONVERSATION

- Absolutely, positively no side conversations

BE CONCISE

- Add to the conversation – don't repeat
- Speak in “nuggets” – not novels
- If you can, explain the “reasoning” behind your proposal

BE OPEN

- Remain open to new ideas and solutions
- Don't “attack” others' ideas

BE RESPECTFUL

- Don't “talk over” others
- Use respectful language

BE FOCUSED

- Stay on topic
- Avoid tangents

BE PREPARED

- Do your homework
- Pay attention
- Listen intently

TRUST THE DATA

- It is the best data we have to work with

RESPECT OUR TIME

- We will start and end on time
- We will work to the task – not the time

REMEMBER

- This is not about you or any individual – this is about making the “best” decision for our children, our schools, and the taxpayers
- Above all, be kind to one another

FUBTF - VALUES

- The Task Force acts on behalf of the entire AISD community
- The Task Force believes all students have equal inherent worth
- The Task Force solicits information and expertise from appropriate sources when needed
- Task Force members are respectful of each other's viewpoints
- The Task Force members accept and support decisions made by the majority and respect minority viewpoints
- Task Force meetings are conducted in an orderly, efficient manner that allows for sufficient discussion

FUBTF - CRITERIA

- Achieve capacity targets that ensure efficient operation of facilities
- Affect the fewest students possible
- Attend to the alignment of feeder patterns, as reasonable, and balanced against the other criteria
- Prevent multiple reassignment of students among schools by developing stable, long-term assignment plans

POPULATION

- Attendance zone population is the number of AISD students who **live** in a school's attendance zone, whether or not they go to that particular school
- The actual attendance zone population is based on real data obtained from the student data set
- The projected attendance zone population combines the actual attendance zone population and development data
- Every year, five-year projections are developed for every grade and every planning area

MEMBERSHIP

- Membership is the number of students **enrolled** at a school
- Due to the number of transfer students, a school's membership and its attendance zone population are usually not equal

PERMANENT CAPACITY

- Permanent capacity is based solely on the number of permanent classrooms and is compared with the size of the core facilities: cafeteria, gym, and library. This number rarely changes unless additional capacity is constructed on the site.
- Permanent capacity is used when making *long range planning* decisions, such where to build new schools or add classroom additions, what to include in bond programs, and when school boundary changes should be made.

Number of Permanent Classrooms,

- 4 Rooms (Art, Music, Computer & Multi-Purpose),

X 22 Students per class average

=Classroom Permanent Capacity

This number is then compared to the capacity calculated for the school's core facilities.

Combined Square Footage of Core Facilities

X 880 students / 10,000 SF

=Core Permanent Capacity

The lower of the two capacity calculations is used as the Permanent Capacity of the campus.

FUNCTIONAL CAPACITY

- Functional capacity is based on the number of permanent *and* portable classrooms, but takes into account how the classrooms are used. Classrooms used for District-wide purposes or low enrollment (SPED) are not counted. Functional capacity can change frequently (portable moves, admin. staff, SPED needs etc.) and can increase or lower the number of classrooms available.
- Functional capacity is used in *annual facilities decisions* such as identifying schools to freeze to transfers or make available for other types of transfers.

Number of Permanent and Portable Classrooms,

- 4 Rooms (Art, Music, Computer & Multi-Purpose),

- Classrooms designated for District-wide & SPED

X 22 Students per class average

=Classroom Functional Capacity

This number is then compared to the capacity calculated for the school's core facilities.

Combined Square Footage of Core Facilities

X 880 students / 10,000 SF

=Core Permanent Capacity

The lower of the two capacity calculations is used as the Functional Capacity of the campus.

AISD Elementary School Permanent and Functional Capacities

Based on D. Harner 2009 Population Projections and Day 24 2009-10 Membership
Adjusted for Clayton/Kiker 2009-10 kindergarten students

Elementary School	Permanent Capacity	2009 Projected Population (D. Harner)	% of Permanent Capacity (Population)	Functional Capacity*	2009-10 Membership Day 24 (09/25/09)	% of Functional Capacity* (Membership)
Cook	704	1,213	172%	889	911	103%
Wooldridge	682	1,115	163%	765	892	117%
Linder	638	964	151%	721	844	117%
McBee	704	1,048	149%	880	796	90%
Wooten	550	764	139%	843	689	82%
Barrington	638	881	138%	684	931	136%
Clayton **	880	1,132	129%	880	1,079	123%
Rodriguez	844	1,079	128%	844	955	113%
Hart	704	870	124%	841	846	101%
Oak Hill	858	1,056	123%	1,155	1,008	87%
Langford	748	912	122%	804	840	104%
Mills	836	1,019	122%	841	1,078	128%
Bryker Woods	242	284	117%	440	398	90%
Andrews	594	685	115%	810	576	71%
Houston	814	936	115%	975	949	97%
Overton	748	857	115%	726	714	98%
Walnut Creek	792	905	114%	1,004	900	90%
Odom	699	788	113%	699	694	99%
Doss	572	645	113%	721	718	100%
Harris	660	744	113%	663	734	111%
Sims	396	443	112%	528	320	61%
Blazier	748	827	111%	814	717	88%
Pillow	528	583	110%	682	656	96%
Menchaca	616	642	104%	836	697	83%
Baranoff	842	876	104%	842	856	102%
Brown	506	512	101%	660	511	77%
Perez	792	801	101%	792	803	101%
Pleasant Hill	682	688	101%	836	631	75%
Graham	723	728	101%	723	657	91%
Widen	836	841	101%	903	797	88%
Casis	748	732	98%	843	817	97%
Allison	572	559	98%	770	523	68%
Williams	726	709	98%	782	664	85%
Cowan	704	687	98%	880	742	84%
Hill	704	672	95%	751	687	91%
Highland Park	616	580	94%	620	632	102%

AISD Elementary School Permanent and Functional Capacities

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Elementary School	Permanent Capacity	2009 Projected Population (D. Harner)	% of Permanent Capacity (Population)	Functional Capacity*	2009-10 Membership Day 24 (09/25/09)	% of Functional Capacity* (Membership)
Travis Heights	638	594	93%	665	529	80%
Reilly	352	318	90%	462	302	65%
Maplewood	352	313	89%	484	430	89%
St. Elmo	506	447	88%	572	353	62%
Winn	637	561	88%	616	439	71%
Cunningham	682	595	87%	701	549	78%
Palm	858	732	85%	924	655	71%
Pickle	748	637	85%	858	725	84%
Brooke	506	430	85%	528	422	80%
Pecan Springs	616	516	84%	748	516	69%
Kocurek	836	698	83%	858	641	75%
Blanton	792	660	83%	835	553	66%
Galindo	880	731	83%	979	722	74%
Mathews	418	341	82%	506	393	78%
Metz	660	531	80%	792	495	63%
Kiker **	814	654	80%	860	793	92%
Barton Hills	220	176	80%	462	374	81%
Casey	880	690	78%	901	661	73%
Davis	814	634	78%	814	692	85%
Oak Springs	462	353	76%	550	311	57%
Jordan	836	634	76%	877	797	91%
Gullett	440	327	74%	616	532	86%
Norman	587	418	71%	587	329	56%
Patton	924	656	71%	1,008	762	76%
Sunset Valley	772	542	70%	772	463	60%
Govalle	712	494	69%	660	396	60%
Brentwood	638	430	67%	638	478	75%
Zilker	440	294	67%	572	521	91%
Sanchez	864	567	66%	864	610	71%
Lee	396	260	66%	440	443	101%
Joslin	440	287	65%	550	328	60%
Ridgetop	220	138	63%	330	191	58%
Summitt	836	524	63%	947	750	79%
Boone	836	513	61%	792	481	61%
Campbell	660	380	58%	660	398	60%
Ortega	440	244	55%	484	285	59%

AISD Elementary School Permanent and Functional Capacities

Based on D. Harner 2009 Population Projections and Day 24 2009-10 Membership
Adjusted for Clayton/Kiker 2009-10 kindergarten students

Elementary School	Permanent Capacity	2009 Projected Population (D. Harner)	% of Permanent Capacity (Population)	Functional Capacity*	2009-10 Membership Day 24 (09/25/09)	% of Functional Capacity* (Membership)
Zavala	704	369	52%	682	395	58%
Dawson	625	275	44%	616	329	53%
Blackshear	741	296	40%	660	241	37%
Becker	572	222	39%	352	183	52%
Allan	880	333	38%	638	391	61%
Pease	286	0	0%	264	252	95%
Read Pre-K	432	0	0%	432	473	109%
	51,598	47,591		57,005	47,845	

*Functional Capacity is based on utilization surveys for 2008-09. Utilization surveys for the 2009-10 school year are currently being evaluated. Functional capacity calculations will be revised late fall 2009.

** The membership numbers for Clayton and Kiker ES have been adjusted to reflect the Clayton as the assigned school for 110 Clayton kindergarten students that are attending Kiker only for 2009-10.