

Frequently Asked Questions

*When the teacher fills out an e-referral, does a notice automatically go to the IMPACT coordinator?

Not at this time. However, we will be adding a notification email to be sent to the Assistant Principal, the school guidance counselor, and you will have the option to add email addresses. Before adding this i'd like to be sure the impact referrals are working correctly.

*What should be completed so the "Draft" watermark disappears? We couldn't ever get it to go away.

The Draft watermark remains until ALL the "Referral Completion Checks" are met. You can view the required fields for completion on the referral page, in the box titled "Referral Completion Checks." It is a bit verbose, but if you read through it these requirements are explained in detail.

*How do we give parents a summary/copy of the mtg.

Once completed, a PDF of the referral can be printed by selecting the "View" link (under the History page, next to the appropriate referral entry). The PDF can be printed and will contain the referral information.

*Why don't the absences/tardies automatically populate like in SEEDS and e504?

In Impact, the absences and tardies are relevant to the teacher doing the referral, not to the entire school day. For example, the student may have been present at first period, but not for the teacher (doing the referral). There is a link to the student's attendance in AIMS, and also in Impact. There is a "view attendance history" link in Tier 2, if the purpose is attendance.

*On the "goals" page under "progress review #1" when is that supposed to have happened? You can't print it out at the mtg because there are no results yet. It is incomplete.

Comments for the progress review under goals is supposed to be filled out once the REVIEW DATE comes to pass.

*Some of the drop-down menus don't apply to Elem. School, i.e. resource (for what?), conference w/student, conference w/parent....We are confused by those choices.

You are correct in noticing this. The "conference w/ student" and "conference w/parent" are currently required fields, although they may not be relevant for elementary as they are for secondary. If the decision-makers for Impact wish those fields to only be required for secondary (and NOT for elementary), we can make it so.

Also, for the drop down menu choices, these are the same for every school and grade. Consult Mary Alvarez or Teresa Cavazos... if a consensus is reached that these selections should be based on grade, we'll need to make lists of choices for each grade and make the select list reflect these.